

ADDENDUM

Addendum No.:	1
Project Name:	Request for Proposals (RFP) - Grounds Maintenance Service Contract Parks and Public Buildings
Bid No.	2014-01
Date:	August 7, 2013
To:	All Proposers

NOTE: This Addendum forms part of the RFP Documents and modifies the requested proposal plans and specifications as noted below. Proposer(s) submitting an offer must sign this form, acknowledging receipt of addendum, and supply it with their proposal. Failure to do so will subject the Proposer to disqualification.

REVISIONS TO PART 1 "OVERVIEW":

1. Page 4, replace paragraph with the following;
"The City of Woodburn is requesting proposals from qualified firms for a grounds maintenance service contract for specified parks and public building areas under a multi-year contract. Contract proposal areas are defined on the Grounds Maintenance Service Contract - Parks and Public Buildings plan set included with this proposal package as Attachment B. The services required include turf care, fertilizer, irrigation, litter control, pruning, disease and insect control, snow removal, surface cleaning, repairs, inspections, and floral planting. Prospective Proposers are encouraged to visit the sites and prepare questions for the pre-proposal conference to be held at 9:00 AM Wednesday August 7, 2013 at Woodburn Public Works Annex Building located at 190 Garfield Street, Woodburn, Oregon".

REVISIONS TO PART 3 "SCOPE OF WORK":

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1. (1.2) replace paragraph with the following:
"The services required include turf care, fertilizer, irrigation, litter control, pruning, disease and insect control, snow removal, surface cleaning, repairs, inspections, and floral planting. Prospective Proposers are encouraged to visit the sites and prepare questions for the pre-proposal conference to be held at 9:00 AM Wednesday August 7, 2013, at the Woodburn Public Works Annex Building at 190 Garfield Street, Woodburn, Oregon".
2. LEVEL 1, "TURF CARE"; Add the following sentences to the end of the paragraph. "Area's to remain generally leaf free so as not to detract from landscape appearance".

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3. LEVEL 2, "TURF CARE"; Add the following sentence to the end of the paragraph. "An accumulation of leaves allowed to gather not allowing a depth of 6-inches to occur before removal. Some mulching allowed during the mowing process".
4. LEVEL 2, "SURFACES"; Add the following sentences to the end of the paragraph: "Hard surface areas to be kept blown and clean for safe passage".

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5. LEVEL 3, "TURF CARE"; Add the following sentences to the end of the paragraph: "Periodic removal of leaves greater than 6-inches in depth so as not to allow the smothering of the undergrowth".
6. LEVEL 3, "SURFACES"; Add the following sentences to the end of the paragraph: "Hard surface areas to be kept blown and clean for safe passage".

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7. LEVEL 4, "TURF CARE"; Add the following sentences to the end of the paragraph: "Leaf removal two times a season".
8. LEVEL 4, "SURFACES"; Add the following sentences to the end of the paragraph: "Hard surface areas to be kept blown and clean for safe passage".
9. LEVEL 5, "TURF CARE"; Add the following sentences to the end of the paragraph: "Mulch in place and allow leaves to decompose".

I have received, read and incorporated changes, per this addendum, in my proposed bid:

Signature

Date