

CITY OF WOODBURN

CITY COUNCIL AGENDA

NOVEMBER 14, 2016– 7:00 P.M.

KATHRYN FIGLEY, MAYOR
TERESA ALONSO LEON, COUNCILOR WARD 1
LISA ELLSWORTH, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
FRANK LONERGAN, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. City Hall will be closed November 24 and 25 for the Thanksgiving Holiday. The Library and Aquatic Center are closed on Thanksgiving day.
- B. The City Council meeting scheduled for November 28 is cancelled. The next City Council meeting will take place on December 12, 2016 at 7:00 p.m.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Audit Report

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

Habr a int rpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Com niquese al (503) 980-2485.

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of October 10, 2016** 1
Recommended Action: Approve the minutes.
- B. **Woodburn Recreation and Park Board minutes of September 13, 2016** 4
Recommended Action: Accept the minutes.
- C. **Change of Ownership, Full On-Premise Sales for Elmer’s Breakfast-Lunch-Dinner** 8
Recommended Action: The Woodburn City Council recommends that the OLCC approve the Change of Ownership, Full On-Premise Sales for Elmer’s Breakfast-Lunch-Dinner.
- D. **Building Activity for September 2016** 10
Recommended Action: Receive the report.
- E. **Crime Statistics through September 2016** 11
Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*

- A. **Council Bill No. 3023 – An Ordinance Making Certain Textual Amendments to the Woodburn Development Ordinance Correcting Scrivener Errors and Making other Amendments** 16
Recommended Action: It is recommended that the City Council adopt the attached ordinance which implements Legislative Amendment LA 2016-01, amending the Woodburn Development Ordinance, correcting scrivener errors and implementing other minor amendments.

- B. Council Bill No. 3024 – An Ordinance Amending Ordinance 2460, the Solid Waste Management Franchise, to Extend said Ordinance until December 10, 2017 and Declaring an Emergency. 64**

Recommended Action: After providing notice and opportunity for public comment, adopt the Ordinance extending the term of the Solid Waste Franchise until December 10, 2017.

- C. Award Personal Service Contract to Murray Smith and Associates 67**

Recommended Action: That the City Council, acting in its capacity as the Local Contract Review Board, authorize the City Administrator to enter into a Personal Service Contract with Murray Smith and Associates for the Water Master Plan update.

- D. Utility Assistance Program – Change in Program Administrators 69**

Recommended Action: Authorize the City Administrator, via a motion, to execute an agreement with the Society of St. Vincent de Paul (St. Vincent de Paul) to administer a utility assistance program.

- 12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS –** *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

None.

- 13. CITY ADMINISTRATOR’S REPORT**

- 14. MAYOR AND COUNCIL REPORTS**

- 15. EXECUTIVE SESSION**

To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660 (2)(h).

To consider records that are exempt by law from public inspection pursuant to ORS 192.660 (2)(f).

- 16. ADJOURNMENT**