

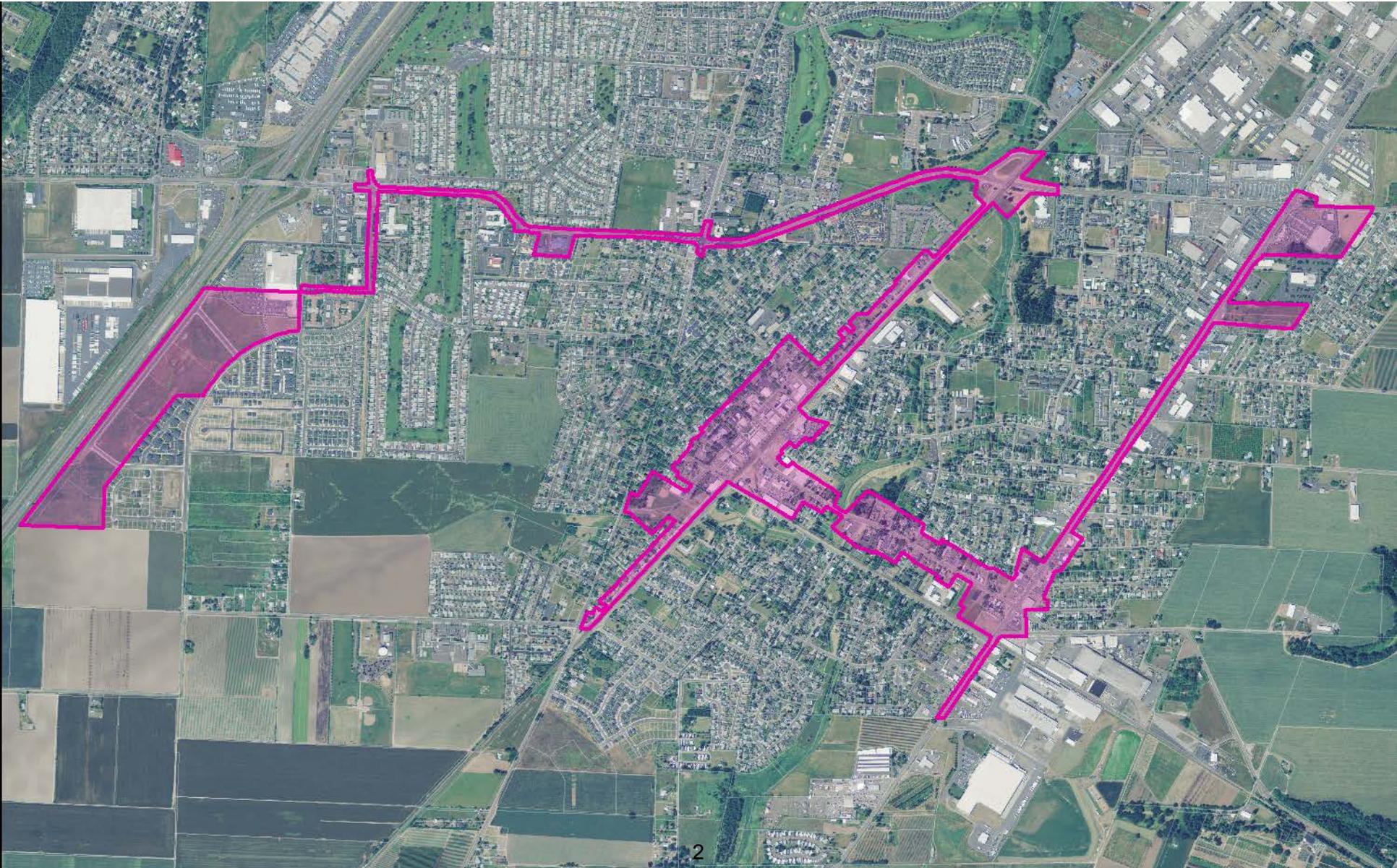
# Woodburn City Council Meeting

Nick Popenuk, ECONorthwest

May 23, 2016



# Overview



# Goals

- Promote private development
- Rehabilitate building stock
- Improvement to streets, streets, and open spaces
- Utility improvements
- Parking
- Public facilities
- Housing
- Public Art

From Woodburn Urban Renewal Plan, adopted July 9, 2001

# Projects

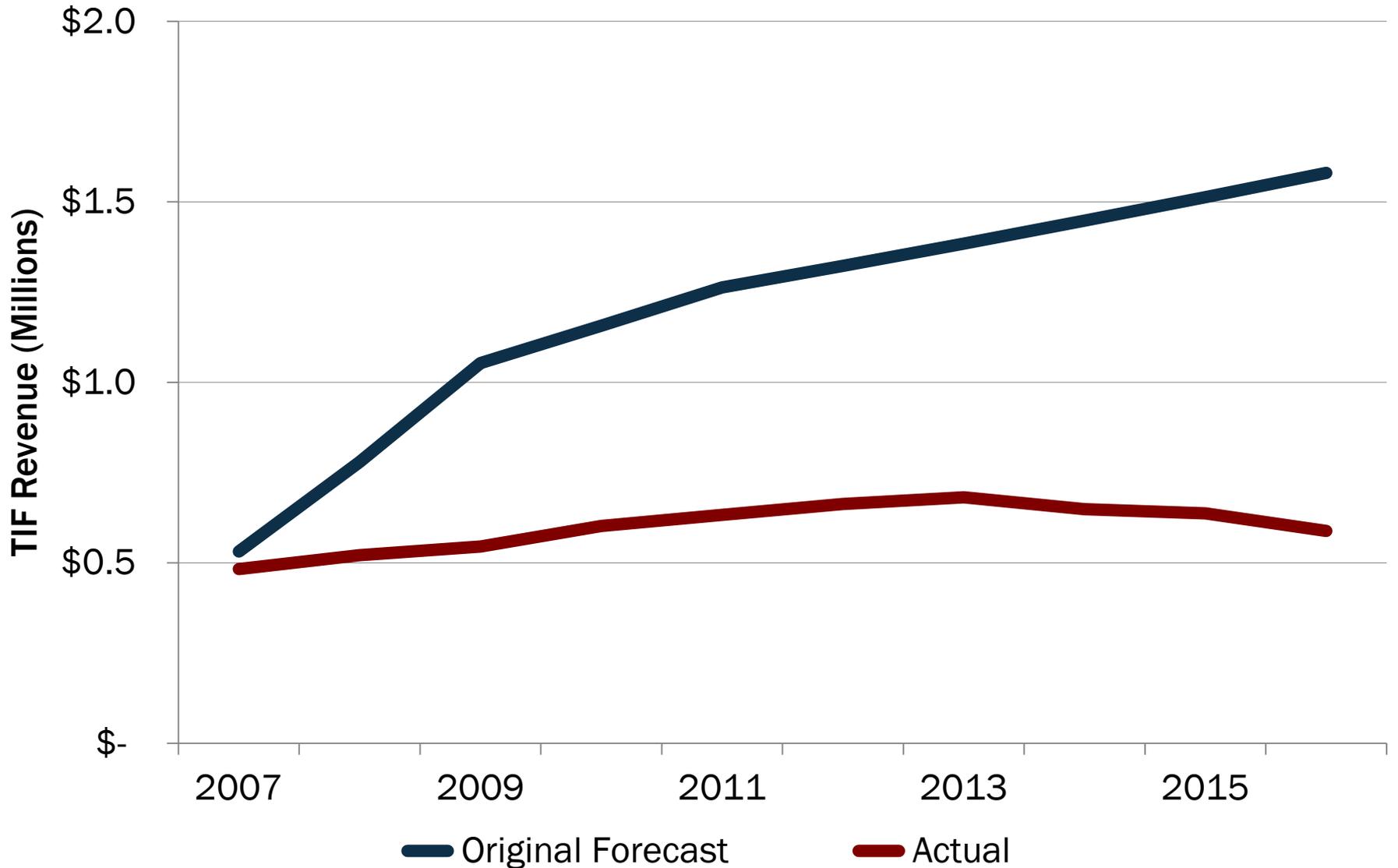
- Street
- Sanitary sewer
- Storm sewer
- Water
- Streetscaping
- Underground power
- Redevelopment assistance
- Public services and administration

From Woodburn Urban Renewal Plan, adopted July 9, 2001

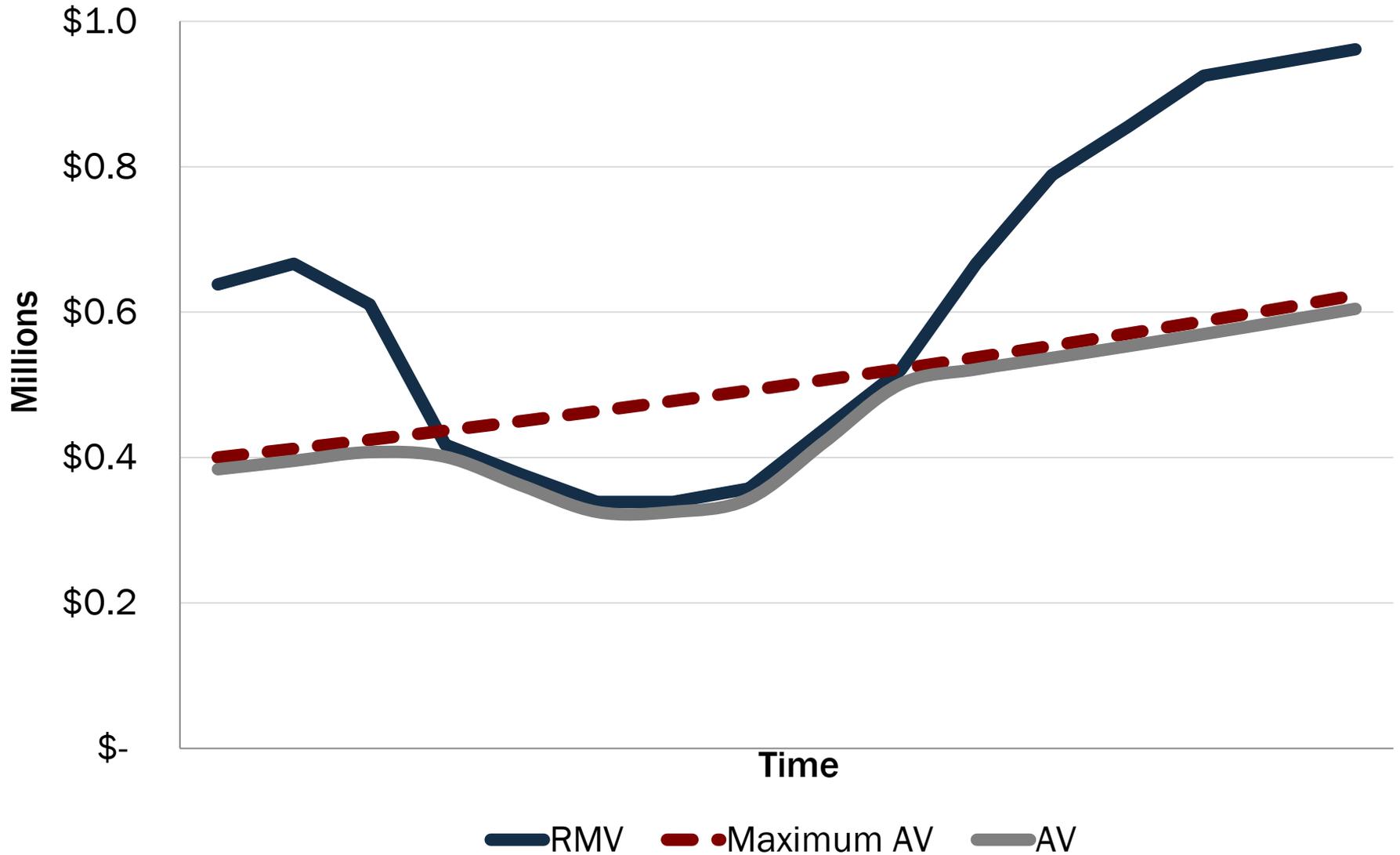
# Completed and Current Projects

- Downtown Plaza (2007)
- Front Street Improvements (2010)
- Paint Historic Locomotive (2011)
- Assoc. Bldg. Feasibility Study (2015)
- 1<sup>st</sup> Street Houses Appraisal & Demo (2016)
- Bldg. Imp. Grant/Loan Program (Ongoing)
- Fire Station Renovation (current)
- Public Restroom at Library (next year)

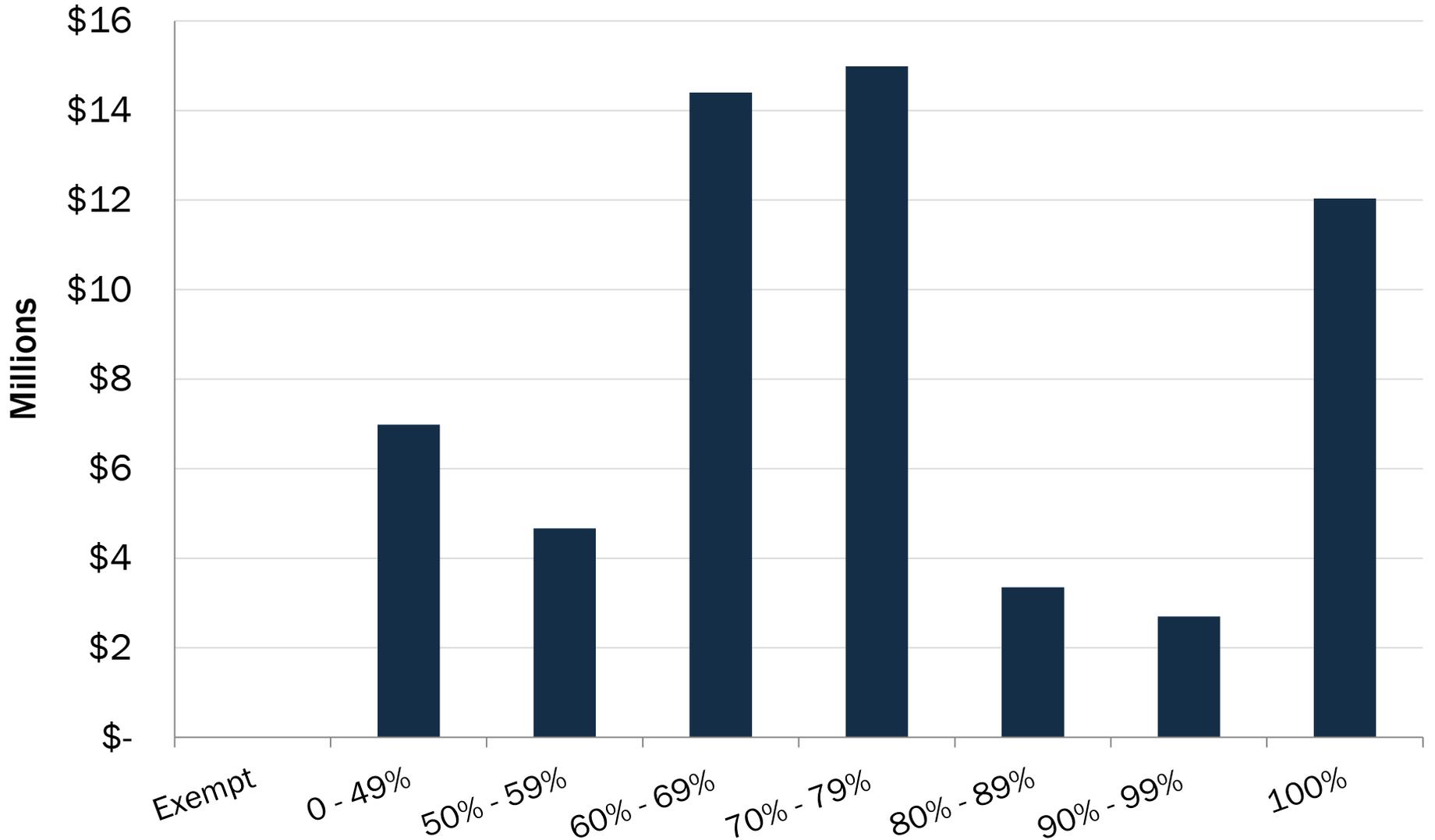
# Original Projections vs. Actual Revenue



# Oregon Property Tax Overview



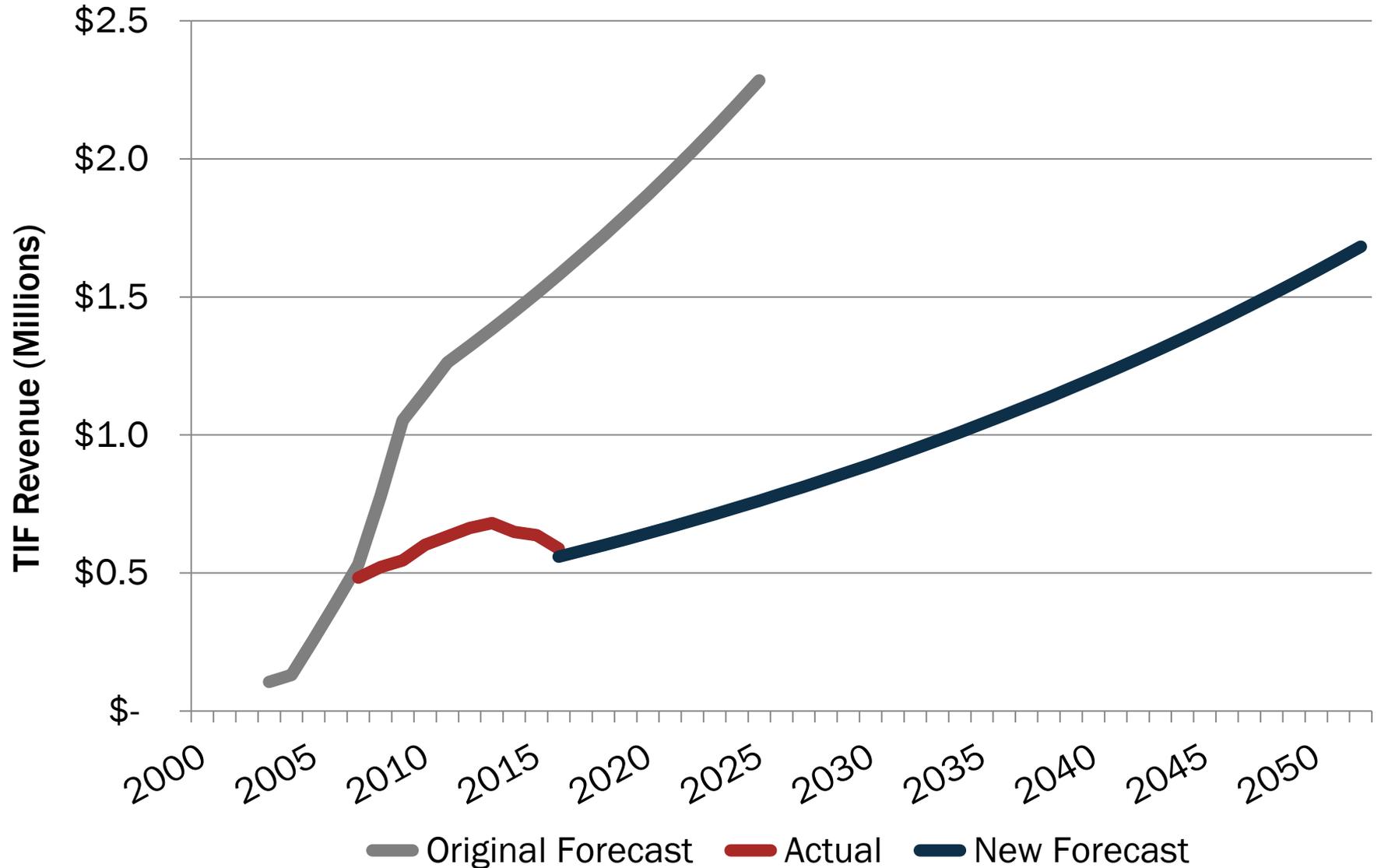
# AV/RMV Ratio



# Updated Assumptions

- Modeled three scenarios
- Selected “medium” option
- Does NOT assume speculative development
- Personal and Utility Property: 0%
- Real Property: 2.25%

# New TIF Forecast



# Implications

- First Street improvements are top urban renewal priority
- Estimated cost between \$4 - \$6M
- Insufficient borrowing capacity in 2016-17
- Maybe capacity in 2017-18
- No significant additional capacity for major projects for many years after 2017-18

# Questions



**Nick Popenuk**

**ECONorthwest**

popenuk@econw.o

503.222.6060

**COUNCIL MEETING MINUTES  
MAY 9, 2016**

**DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MAY 9, 2016**

**CONVENED** The meeting convened at 7:00 p.m. with Mayor Figley presiding.

**ROLL CALL**

Mayor Figley	Present
Councilor Carney	Present
Councilor Lonergan	Present – 8:00 p.m.
Councilor Schaub	Present
Councilor Morris	Present
Councilor Ellsworth	Present
Councilor Alonso Leon	Present

**Staff Present:** City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Police Chief Ferraris, Economic and Development Services Director Hendryx, Finance Director Head, Economic Development Director Johnk, Assistant City Attorney Granum, City Engineer Liljequist, Recreation Services Manager Wierenga, Community Relations Manager Gutierrez-Gomez, Communications Coordinator Horton, City Recorder Pierson

0:00 **EXECUTIVE SESSION**

Mayor Figley entertained a motion to adjourn into executive session under the authority of ORS 192.660(2)(h) and ORS 192.660(2)(f). **Morris/ Ellsworth** ... move into executive session. The motion passed unanimously. The Council adjourned to executive session at 7:01 p.m. and reconvened at 7:21 p.m. Mayor Figley stated that no action was taken by the Council while in executive session.

0:01 **APPOINTMENTS**

**Ellsworth/Schaub**... approve the appointment of Chris Lassen to the Planning Commission. The motion passed unanimously.

0:02 **PROCLAMATION**

- A. Police Memorial Week
- B. Public Works Week

0:06 **PRESENTATION**

C. Boys & Girls Club – Eric Cardella, Director of Operations of the Boys & Girls Club of Salem, Marion and Polk Counties, provided an annual update on the Boys & Girls Club in Woodburn and handed out a copy of the Boys & Girls Club annual report. Wes Leiva, Woodburn Service Director of Woodburn Boys & Girls Club, introduced himself to the City Council. Mr. Leiva announced that the Boys & Girls Club Fundraiser breakfast will be June 8 at 7:00 a.m. at Silverton Health. Elvin Ramirez, Teen Program Coordinator, and Ruby Robles, Youth Development Professional, introduced themselves to the Council.

D. Woodburn Parks – Kristin Wierenga, Recreation Services Manager, provided an overview of the Parks Master Plan and an update on the park projects that will be taking place. Chris

## **COUNCIL MEETING MINUTES MAY 9, 2016**

Lassen stated that Parks and Rec has been busy and that the park system in Woodburn is fantastic and that Kristin is doing a fantastic job. Councilor Carney asked for a copy of the Master Plan.

0:48

### **BUSINESS FROM THE PUBLIC**

Artemio Fregoso, ABC Taxi, stated that when he first started his company he went to the City and spoke with Matt about what he needed to start the company. He added that two days ago he received a letter that says his license will be suspended and it doesn't give them enough time and it seems like there is a new policy or changes.

Juan Plata, Triple A Taxi, stated that it is difficult for him to find out that we are not complying and that it is not really our fault. He added that they agree to follow the ordinances but they have not been given enough time and the requirements at this time are not reasonable. He asked that the City give them more time to comply.

Izzy Legaria, states that he is speaking for his father Juan Legaria of Taxi Legaria and that his father just received the letter and the City is not giving them enough time to get the insurance that is required. He stated that they are asking for an extension of time to become compliant. He added that there are three insurances now being required and that the type of insurance required will be expensive and they don't sell it in this area.

City Administrator Derickson stated that the City tries to let people know of the requirements at the time that the permits are being issued but that it is the responsibility of the business to remain in compliance. He added that once the City is aware that someone is not in compliance the City needs to act quickly. He also stated that it's not that we aren't sympathetic but our control is limited.

Izzy Legaria asked if there was going to be an extension and Mr. Derickson stated that there will not be an extension because every day without the proper level of insurance coverage is a day the City also faces liability exposure.

Noel from ABC Taxi asked if the City is going to have a checklist of requirements from this point on so this doesn't happen again and City Administrator Derickson answered that they would.

Councilor Carney thanked the speakers for taking the time to come in and speak to the Council.

Councilor Alonso Leon thanked everyone that was able to come speak and share their concerns.

Councilor Lonergan also thanked the speakers for coming in but reminded them that they are servicing all of Woodburn. He added that he tried to get a taxi and called four taxi companies and was told by all of them that they couldn't provide the service. He asked that if the taxis are going to be in Woodburn, to please service all of Woodburn.

Pedro Morales Martinez stated that he is a taxi driver and there are 20 other drivers who if they get their license suspended will not be able to provide for their family. He added that he knows the City is doing its job and we just want to do ours.

Juan Plata added that they would like to have a meeting with the person in charge of taxi permits to explain the ordinance to them and what it requires. He also stated that he is concerned with taxi's that are working in the City that have no permit at all.

City Administrator Derickson stated that the City would like to know about anyone that is providing unregulated/unlicensed service in the City and that if someone has knowledge of this going on it can be reported to himself, to Gustavo, to the Finance Director, Sarah Head, or to Police Chief Ferraris.

1:39

### **CONSENT AGENDA**

- A. Woodburn City Council minutes of April 25, 2016,

**COUNCIL MEETING MINUTES  
MAY 9, 2016**

B. Woodburn City Council Executive Session minutes of April 25, 2016,

**Lonergan/Alonso Leon...** adopt the Consent Agenda. The motion passed unanimously.

1:40 **PUBLIC HEARINGS**

A Public Hearing to consider input on the 2015-16 Supplemental Budget Request. Mayor Figley opened the public hearing for the City at 9:00 p.m. for the purpose of hearing public input on the 2015-16 Supplemental Budget Request. Finance Director Head provided a staff report. Mayor Figley asked if anyone from the public would like to speak on this subject. No members of the public wished to speak in either support or opposition of the 2015-16 Supplemental Budget Request. Mayor Figley declared the hearing closed at 9:02 p.m.

1:42 **COUNCIL BILL NO. 3004 – A RESOLUTION APPROVING TRANSFERS OF FY 2015-2016 APPROPRIATIONS AND APPROVING A SUPPLEMENTAL BUDGET**

**Lonergan** Introduced Council Bill No. 3004. Recorder Pierson read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 3004 duly passed.

1:43 **INTERGOVERNMENTAL AGREEMENT FOR SCHOOL RESOURCE OFFICER**

**Lonergan/Morris...** authorize the City Administrator to sign an agreement with Woodburn School District for School Resource Officer services. The motion passed unanimously.

**AWARD OF CONSTRUCTION CONTRACT FOR THE 2016 SPRING PAVEMENT MAINTENANCE, BID NO: 2016-07**

**Schaub/Ellsworth...** the City Council, acting in its capacity as the Local Contract Review Board, award the construction contract for the 2016 Spring Pavement Maintenance project to Knife River in the amount of \$462,362.00. The motion passed unanimously.

1:44 **CITY ADMINISTRATOR’S REPORT**

City Administrator Derickson stated that he heard from Lou Torres of ODOT who wanted to let the City know that they started work on 99E and Young street and drivers should use caution. He also thanked everyone who came to the Budget Committee meeting on Saturday.

1:45 **MAYOR AND COUNCIL REPORT**

Councilor Carney complimented the staff on the quality of the presentations during the budget meeting.

Councilor Lonergan concurred with Councilor Carney.

Councilor Ellsworth thanked everyone who helped with the planting downtown and those that attended the Relay for Life garage sale fundraiser. She also thanked the Fire Department for allowing them to have the fundraiser there. She added that the artisan market at the factory stores on Thursdays is a lot of fun and she asked if anyone knows of events going on around the City she would like to hear about it.

Councilor Schaub stated that she was impressed with the budget process and how proud of staff she is for their outstanding job. She added that she has also been to the artisan market and it is a lot of fun and encouraged people to check it out.

Councilor Morris stated that he agrees that the budget process is good, the budget is easy to read and thanked the members of the Budget Committee for their service.

**COUNCIL MEETING MINUTES  
MAY 9, 2016**

Councilor Alonso Leon congratulated the parents who organized the Nellie Muir Carnival and that it was an amazing turnout and a lot of fun.

1:51

**WORKSHOP**

Mayor Figley opened the workshop at 9:11 p.m. to review and discuss the City Council’s goal to standardize City signage. Assistant City Administrator Row provided a staff report and presentation on the costs and logistics of installing the new signs. Council members asked questions and provided comments and direction regarding the City signage. There was a consensus of the Council to move forward on the purchase and installation of the new signs. Mayor Figley thanked staff for their presentation and closed the workshop at 9:21 p.m.

**ADJOURNMENT**

**Morris/Ellsworth...** meeting be adjourned. The motion passed unanimously. The meeting adjourned at 9:21 p.m.

APPROVED \_\_\_\_\_  
KATHRYN FIGLEY, MAYOR

ATTEST \_\_\_\_\_  
Heather Pierson, City Recorder  
City of Woodburn, Oregon

**EXECUTIVE SESSION  
COUNCIL MEETING MINUTES  
MAY 9, 2016**

**DATE CONFERENCE ROOM, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MAY 9, 2016**

**CONVENED** The Council met in executive session at 7:01 p.m. with Mayor Figley presiding.

**ROLL CALL**

Mayor	Figley	Present
Councilor	Schaub	Present
Councilor	Lonergan	Absent
Councilor	Carney	Present
Councilor	Morris	Present
Councilor	Alonso Leon	Present
Councilor	Ellsworth	Present

Mayor Figley reminded Councilors and staff that information discussed in executive session is not to be discussed with the public.

**Media Present:** Tyler Franke, Woodburn Independent

**Staff Present:** City Administrator Derickson, Assistant City Administrator Row, City Attorney Shields, Police Chief Ferraris, Finance Director Head, Communications Coordinator Horton, City Recorder Pierson

The executive session was called:

To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660 (2)(h).

To consider records that are exempt by law from public inspection pursuant to ORS 192.660 (2)(f).

**ADJOURNMENT**

The executive session adjourned at 7:20 p.m.

APPROVED \_\_\_\_\_  
KATHRYN FIGLEY, MAYOR

ATTEST \_\_\_\_\_  
Heather Pierson, City Recorder  
City of Woodburn, Oregon

# Woodburn Police Department

## MONTHLY ARRESTS BY OFFENSES JANUARY THRU DECEMBER 2016

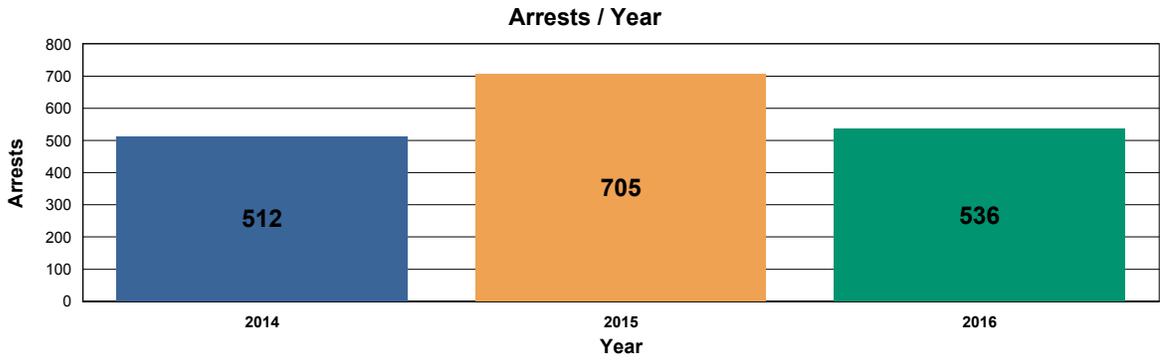
CHARGE DESCRIPTION	Jan	Feb	Mar	Apr	Total
AGGRAVATED ASSAULT	1	0	2	7	10
ANIMAL CRUELTY	0	0	1	0	1
ANIMAL ORDINANCES	6	0	0	2	8
ASSAULT SIMPLE	9	7	6	11	33
ATTEMPTED MURDER	1	0	0	0	1
BURGLARY - OTHER STRUCTURE	0	0	0	2	2
BURGLARY - RESIDENCE	2	0	1	1	4
CHILD NEGLECT	5	2	1	0	8
CRIME DAMAGE-NO VANDALISM OR ARSON	4	1	1	1	7
CURFEW	0	2	2	1	5
CUSTODY - MENTAL	3	3	6	3	15
CUSTODY - PROTECITVE	0	1	0	0	1
DISORDERLY CONDUCT	14	6	2	7	29
DRIVING UNDER INFLUENCE	10	3	10	5	28
DRUG LAW VIOLATIONS	2	12	21	8	43
DWS/REVOKED-MISDEMEANOR	3	1	5	3	12
ELUDE	5	1	0	0	6
ESCAPE FROM YOUR CUSTODY	1	0	1	0	2
FAIL TO DISPLAY OPERATORS LICENSE	0	0	2	1	3
FAILURE TO REGISTER AS SEX OFFENDER	0	0	0	1	1
FORCIBLE RAPE	0	1	0	0	1
FORGERY/COUNTERFEITING	0	0	2	0	2
FRAUD - OF SERVICES/FALSE PRETENSES	0	1	0	0	1
FUGITIVE ARREST FOR ANOTHER AGENCY	27	33	32	29	121
FURNISHING	0	0	1	1	2
GARBAGE LITTERING	0	0	0	1	1
HIT AND RUN FELONY	0	1	1	0	2
HIT AND RUN-MISDEMEANOR	3	0	3	1	7
IDENTITY THEFT	0	0	1	1	2
INTIMIDATION /OTHER CRIMINAL THREAT	3	1	2	3	9
KIDNAP - FOR ADDITIONAL CRIMINAL PURPOSE	0	0	0	2	2
MINOR IN POSSESSION	0	3	2	5	10
MOTOR VEHICLE THEFT	5	0	1	1	7
OTHER	2	2	1	3	8
PROPERTY RECOVER FOR OTHER AGENCY	0	1	0	1	2
RECKLESS DRIVING	4	0	1	2	7
RECKLESSLY ENDANDERING	3	0	0	1	4
RESTRAINING ORDER VIOLATION	1	0	0	3	4
ROBBERY - BUSINESS	1	0	0	0	1
RUNAWAY	1	0	2	2	5
SEX CRIME - FORCIBLE SODOMY	0	0	0	1	1
SEX CRIME - INCEST	0	0	2	1	3
SEX CRIME - MOLEST (PHYSICAL)	0	1	0	1	2
SEX CRIME - NON FORCE SODOMY	0	0	1	1	2
SEX CRIME - PORNOGRAPHY/OBSCENE MATERIAL	0	0	1	0	1
SEX CRIME - SEXUAL ASSAULT WITH AN OBJECT	0	1	0	0	1
STALKER	0	1	0	2	3
STOLEN PROPERTY - RECEIVING,BUYING,POSSESSING	0	0	1	0	1
THEFT - BICYCLE	0	0	0	1	1
THEFT - BUILDING	0	1	1	0	2
THEFT - OTHER	1	2	3	3	9
THEFT - SHOPLIFT	11	4	7	4	26
TRAFFIC VIOLATIONS	7	9	9	11	36
TRESPASS	2	1	4	1	8

# Woodburn Police Department

## MONTHLY ARRESTS BY OFFENSES JANUARY THRU DECEMBER 2016

	Jan	Feb	Mar	Apr	Total
UNAUTHORIZED ENTRY INTO MOTOR VEHICLE	0	0	1	1	2
VANDALISM	1	1	0	4	6
VEHICLE RECOVERD FOR OTHER AGENCY	0	0	2	0	2
WEAPON - CARRY CONCEALED	1	1	1	3	6
WEAPON - EX FELON IN POSSESSION	0	3	0	0	3
WEAPON - POSSESS ILLEGAL	0	1	1	0	2
WEAPON - SHOOTING IN PROHIBITED AREA	1	0	0	1	2

	Jan	Feb	Mar	Apr	Total
<b>2016 Total</b>	<b>140</b>	<b>108</b>	<b>144</b>	<b>144</b>	<b>536</b>
<b>2015 Total</b>	<b>206</b>	<b>157</b>	<b>155</b>	<b>187</b>	<b>705</b>
<b>2014 Total</b>	<b>139</b>	<b>120</b>	<b>127</b>	<b>126</b>	<b>512</b>



# Woodburn Police Department

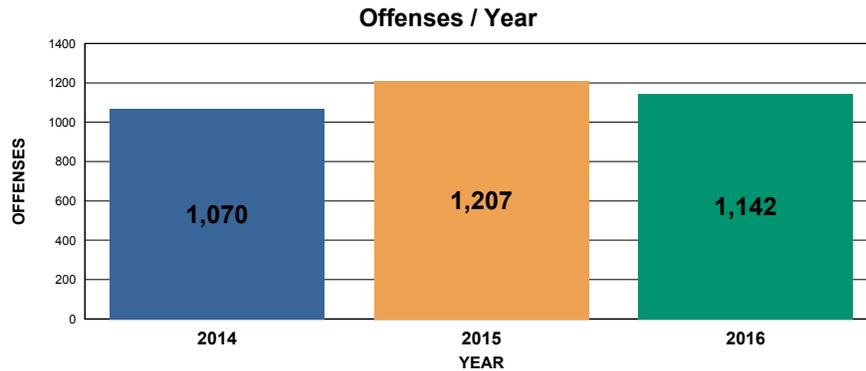
## MONTHLY CRIMINAL OFFENSES JANUARY THRU DECEMBER 2016

CHARGE DESCRIPTION	Jan	Feb	Mar	Apr	Total
AGGRAVATED ASSAULT	2	4	3	4	13
ANIMAL CRUELTY	0	0	1	0	1
ANIMAL ORDINANCES	6	0	0	2	8
ARSON	0	0	2	1	3
ASSAULT SIMPLE	11	9	11	14	45
ATTEMPTED MURDER	2	1	0	0	3
BURGLARY - BUSINESS	3	2	1	2	8
BURGLARY - OTHER STRUCTURE	1	0	0	3	4
BURGLARY - RESIDENCE	6	2	5	4	17
CHILD ADBANDONMENT	0	0	1	0	1
CHILD NEGLECT	5	2	1	0	8
CRIME DAMAGE-NO VANDALISM OR ARSON	23	6	6	9	44
CURFEW	0	2	2	1	5
CUSTODIAL INTERFERENCE	1	0	0	0	1
CUSTODY - MENTAL	3	3	6	3	15
CUSTODY - PROTECITVE	0	1	0	0	1
DISORDERLY CONDUCT	10	6	3	6	25
DRIVING UNDER INFLUENCE	10	3	10	5	28
DRUG LAW VIOLATIONS	2	13	20	8	43
DWS/REVOKED-MISDEMEANOR	3	1	5	3	12
ELUDE	6	4	0	3	13
EMBEZZLEMENT	1	0	0	0	1
ESCAPE FROM YOUR CUSTODY	1	0	1	0	2
FAIL TO DISPLAY OPERATORS LICENSE	0	1	2	2	5
FAILURE TO REGISTER AS SEX OFFENDER	0	0	0	1	1
FORCIBLE RAPE	0	2	3	1	6
FORGERY/COUNTERFEITING	1	3	4	0	8
FRAUD - BY DECEPTION/FALSE PRETENSES	5	4	2	2	13
FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE	2	2	2	2	8
FRAUD - OF SERVICES/FALSE PRETENSES	0	1	0	0	1
FRAUD - WIRE	0	0	1	0	1
FRAUD-OTHER	0	0	1	0	1
FUGITIVE ARREST FOR ANOTHER AGENCY	26	32	31	26	115
FURNISHING	0	0	1	1	2
GARBAGE LITTERING	0	0	0	1	1
HIT AND RUN FELONY	0	1	1	0	2
HIT AND RUN-MISDEMEANOR	18	8	18	15	59
IDENTITY THEFT	2	5	9	7	23
INTIMIDATION /OTHER CRIMINAL THREAT	7	3	4	3	17
KIDNAP - FOR ADDITIONAL CRIMINAL PURPOSE	0	0	1	1	2
MINOR IN POSSESSION	0	2	2	2	6
MISCELLANEOUS	8	11	9	9	37
MOTOR VEHICLE THEFT	10	8	8	6	32
OTHER	2	3	1	3	9
PROPERTY - FOUND LOST MISLAID	3	2	3	3	11
PROPERTY RECOVER FOR OTHER AGENCY	0	0	0	2	2
RECKLESS DRIVING	5	1	2	3	11
RESTRAINING ORDER VIOLATION	1	2	0	3	6
ROBBERY - BUSINESS	3	0	0	0	3
ROBBERY - CONV.STORE	2	0	0	0	2
ROBBERY - OTHER	0	0	0	1	1
RUNAWAY	1	3	3	3	10
SEX CRIME - EXPOSER	0	1	0	0	1
SEX CRIME - MOLEST (PHYSICAL)	2	3	0	2	7
SEX CRIME - NON-FORCE RAPE	1	0	0	0	1
SEX CRIME - OTHER	0	0	3	0	3
SEX CRIME - PORNOGRAPHY/OBSCENE MATERIAL	1	0	0	0	1

# Woodburn Police Department

## MONTHLY CRIMINAL OFFENSES JANUARY THRU DECEMBER 2016

	Jan	Feb	Mar	Apr	Total
SEX CRIME - SEXUAL ASSAULT WITH AN OBJECT	2	1	1	0	4
STALKER	0	1	1	1	3
STOLEN PROPERTY - RECEIVING,BUYING,POSSESSING	0	1	0	0	1
SUICIDE	0	1	0	0	1
THEFT - BICYCLE	0	3	1	1	5
THEFT - BUILDING	4	4	4	8	20
THEFT - COIN OP MACHINE	3	1	0	1	5
THEFT - FROM MOTOR VEHICLE	12	11	17	5	45
THEFT - MOTOR VEHICLE PARTS/ACCESSORIES	1	0	0	0	1
THEFT - OTHER	17	14	11	16	58
THEFT - PICKPOCKET	0	0	2	0	2
THEFT - PURSE SNATCH	1	1	0	0	2
THEFT - SHOPLIFT	14	10	17	13	54
TRAFFIC VIOLATIONS	11	12	24	14	61
TRESPASS	3	1	3	2	9
UNAUTHORIZED ENTRY INTO MOTOR VEHICLE	8	4	14	5	31
VANDALISM	24	20	29	37	110
VEHICLE RECOVERD FOR OTHER AGENCY	1	3	2	1	7
WEAPON - CARRY CONCEALED	1	1	1	2	5
WEAPON - EX FELON IN POSSESSION	0	3	0	0	3
WEAPON - POSSESS ILLEGAL	1	1	1	0	3
WEAPON - SHOOTING IN PROHIBITED AREA	1	1	0	1	3
	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>Total</b>
<b>2016 Total</b>	<b>300</b>	<b>251</b>	<b>317</b>	<b>274</b>	<b>1,142</b>
<b>2015 Total</b>	<b>357</b>	<b>270</b>	<b>271</b>	<b>309</b>	<b>1,207</b>
<b>2014 Total</b>	<b>280</b>	<b>263</b>	<b>255</b>	<b>272</b>	<b>1,070</b>



# Woodburn Police Department

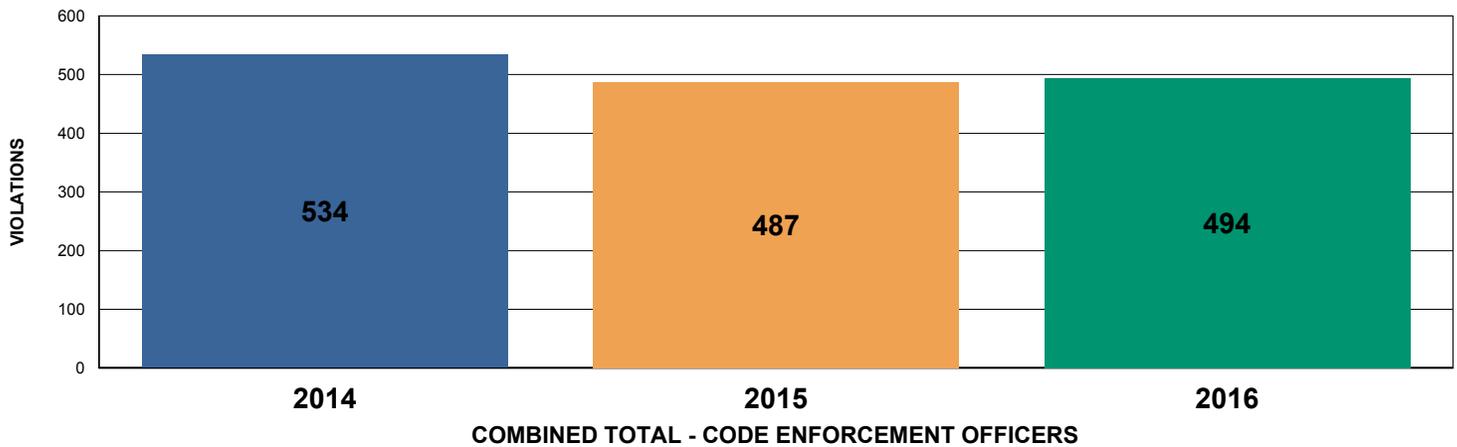
## ORDINANCE VIOLATIONS

### JANUARY - DECEMBER 2016

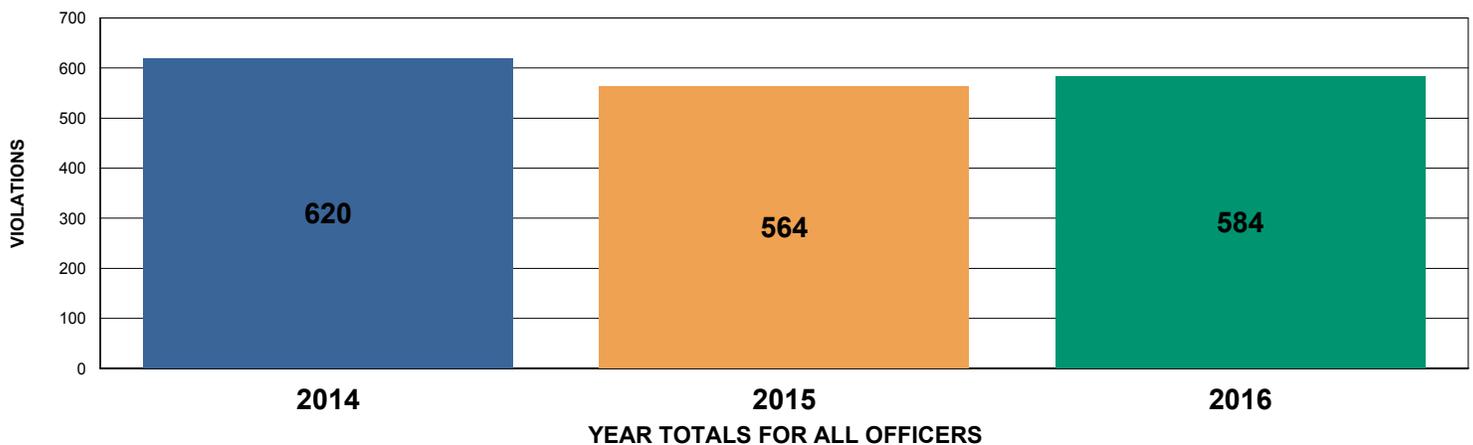
5/16/2016

<b>Ordinance Discription</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>Total</b>
Animal Complaint	37	38	45	52	<b>172</b>
Ordiinance - Abate/Nuisances	0	1	0	0	<b>1</b>
Ordinance - Abandoned Vehicles	33	43	26	12	<b>114</b>
Ordinance - Abate Graffiti	9	5	6	13	<b>33</b>
Ordinance - Land Use Violations	1	1	0	4	<b>6</b>
Ordinance - Oth Violation	54	85	74	44	<b>257</b>
Ordinance - Tall Grass	0	0	1	0	<b>1</b>
<b>2016 Total</b>	<b>134</b>	<b>173</b>	<b>152</b>	<b>125</b>	<b>584</b>
<b>2015 Total</b>	<b>136</b>	<b>136</b>	<b>154</b>	<b>138</b>	<b>564</b>
<b>2014 Total</b>	<b>116</b>	<b>122</b>	<b>189</b>	<b>193</b>	<b>620</b>

#### Ordinance Violations / Code Enforcement Officers



#### Ordinance Violations / Year





# Agenda Item

May 23, 2016

TO: Honorable Mayor and City Council through City Administrator  
FROM: Jim Hendryx, Director of Economic and Development Services  
SUBJECT: **Transportation and Growth Management (TGM) Grant Application – Resolution of Support**

## **RECOMMENDATION:**

Approve the resolution authorizing grant application through the Transportation Growth Management (TGM) program administered by the Oregon Department of Transportation and Land Conservation and Development Department. The grant is intended to update the Woodburn Transportation System Plan (TSP).

## **BACKGROUND:**

Woodburn's Transportation System Plan was originally approved in 2005 with its proposed Urban Growth Boundary (UGB) through Periodic Review. After several years of legal challenges, the City adopted a smaller UGB, which was acknowledged earlier this year. The resulting UGB is smaller in size and includes less industrial and residential lands. Additionally, Woodburn adopted a 200 +/- acre Urban Reserve.

Several major transportation improvements have been completed since the TSP was last updated, including reconstruction of the I-5 Interchange, major improvements to State Hwy 214 (Newberg Hwy) and completion of the I-5 Transit Center. Improvements are underway for the 99E/Hwy 214 intersection as well. The current TSP assumes these projects have not been completed, calling for other improvements to compensate and setting limitations on development due to maximum trip caps throughout the Interchange Management Area (IMA).

The City has also updated the zoning ordinance (Woodburn Development Ordinance (WDO)), adopted the Highway 99 E. Highway Corridor Plan and the Woodburn Transit Plan. The TSP needs to be inclusive and reflect all adopted plans.

---

Agenda Item Review: City Administrator \_\_\_x\_\_\_ City Attorney \_\_\_x\_\_\_ Finance \_\_\_x\_\_\_

Local conditions have changed significantly since the TSP was last updated. Updating the TSP is necessary to reflect existing conditions and accurately identify future needs. This effort would take approximately a year to complete, leading to TSP adoption by the City Council.

**DISCUSSION:**

Jurisdictions are required to have Comprehensive Plans that address 20 years of future growth, while complying with the statewide planning goals and guidelines. Woodburn last updated the Comprehensive Plan in 2005. A key component of the Comprehensive Plan is the Transportation System Plan, which identifies needed transportation improvements to accommodate projected growth. The TSP was also updated with the 2005 Comprehensive Plan.

After several years of legal challenges, Woodburn's Comprehensive Plan was finally acknowledged this past January. The resulting Comprehensive Plan is appreciably smaller (350 acres), including less industrial and residentially zoned lands. The TSP needs to be updated to reflect anticipated growth, based on the recently adopted Comprehensive Plan.

The TGM program offers grants to assist jurisdictions in updating local TSP's. One of the application requirements is demonstrated support by the applicant's decision-making body, which in this case is City Council.

**FINANCIAL IMPACT:**

The preliminary budget for the TSP update is \$135,000. The City is required to provide 12% matching funds, which would be provided by in-kind services and funding through the Street System Development Fund. Updating the TSP is an eligible expense for the Fund. If the grant is awarded, and depending on the amount of in-kind services, a supplemental budget adjustment may be necessary.

**COUNCIL BILL NO. 3005**

**RESOLUTION NO. 2079**

**A RESOLUTION AUTHORIZING APPLICATION FOR A TRANSPORTATION AND GROWTH MANAGEMENT GRANT FROM THE STATE OF OREGON**

**WHEREAS**, the Oregon Department of Transportation and the Department of Land Conservation and Development jointly administer the Transportation and Growth Management Grant (TGM) Program; and

**WHEREAS**, the TGM program is established to expand transportation choices by linking land use and transportation planning with the end result of creating vibrant, livable places in which people can walk, bike, take transit or drive where they want to go; and

**WHEREAS**, jurisdictions are required to have Comprehensive Plans that address 20 years of future growth and comply with the Statewide Planning Goals and Guidelines. Woodburn last updated the Comprehensive Plan in 2005; and

**WHEREAS**, a key component of the Comprehensive Plan is the Transportation System Plan (TSP), which identifies needed transportation improvements to accommodate projected growth. The TSP was also updated with the 2005 Comprehensive Plan; and

**WHEREAS**, after several years of legal challenges, Woodburn's Comprehensive Plan was finally acknowledged this past January 2016. The resulting Comprehensive Plan is appreciably smaller (350 acres), including less industrial and residentially zoned lands; and

**WHEREAS**, several major transportation improvements have been completed since the TSP was last updated, including reconstruction of the I-5 Interchange, major improvements to State Hwy 214 (Newberg Hwy) and completion of the I-5 Transit Center; and

**WHEREAS**, the current TSP assumes these projects have not been completed, calling for other improvements to compensate and setting limitations on development due to maximum trip caps throughout the Interchange Management Area (IMA); and

**WHEREAS**, local conditions have changed significantly since the TSP was last updated. Updating the TSP is necessary to reflect existing conditions and accurately identify future needs, **NOW, THEREFORE**,

**THE CITY OF WOODBURN RESOLVES AS FOLLOWS:**

**Section 1.** The Woodburn City Council fully supports applying for this grant and sees the necessity of updating the Transportation System Plan.

**Section 2.** The City of Woodburn’s Economic and Development Services Department is authorized to apply for a Transportation and Growth Management Grant.

**Section 3.** The City is required to provide 12% matching funds for this program, for which in-kind services and/or a cash match shall be provided.

**Section 4.** Updating the Transportation System Plan is eligible for funding through the Street System Development Fund and those funds can be used for the grant match.

Approved as to form: \_\_\_\_\_  
City Attorney Date

Approved: \_\_\_\_\_  
Kathryn Figley, Mayor

Passed by the Council \_\_\_\_\_  
Submitted to the Mayor \_\_\_\_\_  
Approved by the Mayor \_\_\_\_\_  
Filed in the Office of the Recorder \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Heather Pierson, City Recorder



# Agenda Item

May 23, 2016

TO: Honorable Mayor and City Council through City Administrator  
FROM: Eric Liljequist, City Engineer  
VIA: Randy Scott, Public Works Director  
SUBJECT: **Acceptance of a Public Utility Easement at 278 Bradley Street, Woodburn, OR 97071 (Tax Lot 051W18CA06300)**

## **RECOMMENDATION:**

That City Council accept the Public Utility Easement for City water facilities granted by Leticia Pena Bravo and Josefina Equihua Bravo, property owners of 278 Bradley Street, Woodburn, OR 97071 (Tax Lot 051W18CA06300).

## **BACKGROUND:**

A permanent public water line easement is needed for the installation of a fire hydrant in order to meet the conditions of approval for Partition PAR 1997-11, which includes a condition of approval established per the original partition case file #93-07. This waterline easement will allow the installation of a fire hydrant within 250' of the furthest parcel.

## **DISCUSSION:**

The Public Utility Easement is an 8.5 feet by 8.5 feet Waterline Easement that is located within the proposed development at 200 Bradley Street, Woodburn OR 97071. It provides a permanent easement and right-of-way to construct, reconstruct, operate, and maintain water mains, service lines and appurtenances.

## **FINANCIAL IMPACT:**

There is no cost to the City for this Public Utility Easement.

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Agenda Item Review: City Administrator  City Attorney  Finance

**ATTACHMENTS**

A Copy of the properly signed Public Utility Easement documents is included as Attachment "A".

**Attachment A**

AFTER RECORDING RETURN TO:

Woodburn City Recorder  
City of Woodburn  
270 Montgomery Street  
Woodburn, OR 97071

**CITY OF WOODBURN, OREGON  
PUBLIC UTILITY EASEMENTS**

Leticia Pera Brava Joselina Equihua Brava GRANTOR, grants to the CITY OF WOODBURN, OREGON, hereinafter called CITY, a permanent easement and right-of-way, including the permanent right to construct, reconstruct, operate, and maintain Water Mains and Appurtenance on the following described land:

*See attached Exhibit "A" Legal Description of Permanent Easement and attached Exhibit "B" Sketch for Legal Description of Permanent Easement which are by this reference incorporated herein*

GRANTOR reserves the right to use the surface of the land for any purpose that will not be inconsistent or interfere with the use of the easement by CITY. No building or utility shall be placed upon, under, or within the property subject to the foregoing easement during the term thereof, however, without the written permission of CITY.

Upon completion of the construction, CITY shall restore the surface of the property to its original condition and shall indemnify and hold GRANTOR harmless against any and all loss, cost, or damage arising out of the exercise of the rights granted herein.

The true consideration of this conveyance is Zero Dollars (\$0.00), and other valuable consideration, the receipt of which is acknowledged by GRANTOR.

GRANTOR covenants to CITY that GRANTOR is lawfully seized in fee simple of the above-granted premises, free from all encumbrances and that GRANTOR and their heirs and personal representatives shall warrant and forever defend the said premises and every part thereof to CITY against the lawful claims and demands of all persons claiming by, through, or under GRANTOR.

DATED this 6<sup>th</sup> day of May, 2016.

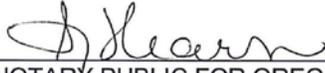
BY: Leticia Pera Brava  
*Leticia Pera Brava, owner*

BY: Joselina Equihua Brava  
*Joselina Equihua Brava, owner*

PERSONAL ACKNOWLEDGEMENT

STATE OF OREGON, County of Marion ) ss.

The foregoing instrument was acknowledged before me this 6<sup>th</sup>  
day of May, 2016 by Leticia Pena Bravo  
and Josefina Equihua Bravo

  
NOTARY PUBLIC FOR OREGON  
My Commission Expires: Aug 11, 2016

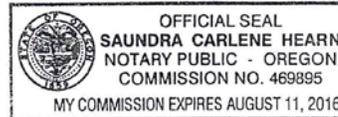
City of Woodburn  
270 Montgomery Street  
Woodburn, OR 97071

\_\_\_\_\_  
(Grantee's Name and Address)

Accepted on behalf of the City of Woodburn:

City Recorder:

\_\_\_\_\_  
Heather Pierson





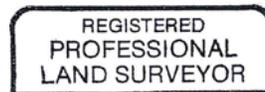
**AZIMUTH SURVEYING**  
2015 Market Street NE Salem, Oregon 97301

Phone (503) 364-0026 Fax (503) 364-8687  
July 22, 2015

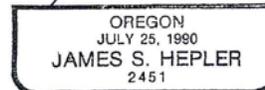
**Exhibit "A"**  
**Legal Description of Permanent Easement**

**Easement**

Beginning at a 5/8" iron rod at the northeast corner of that certain tract of land conveyed to Leticia Pena Bravo and Josefina Equihua Bravo by deed recorded in Reel 2746, Page 154 of the deed records for Marion County, Oregon, and running thence South 29°00'00" West, along the east line of said tract of land, a distance of 8.50 feet; thence North 61°00'00" West, parallel with the north line of said tract of land, a distance of 8.50 feet; thence North 29°00'00" East, parallel with the east line of said tract of land, a distance of 8.50 feet to a point on the south line of Bradley Street; thence South 61°00'00" East, along the south line of said Bradley Street, a distance of 8.50 feet to the point of beginning.



*James S. Hepler*



*Expires: 6/30/17*

### EXHIBIT "B"

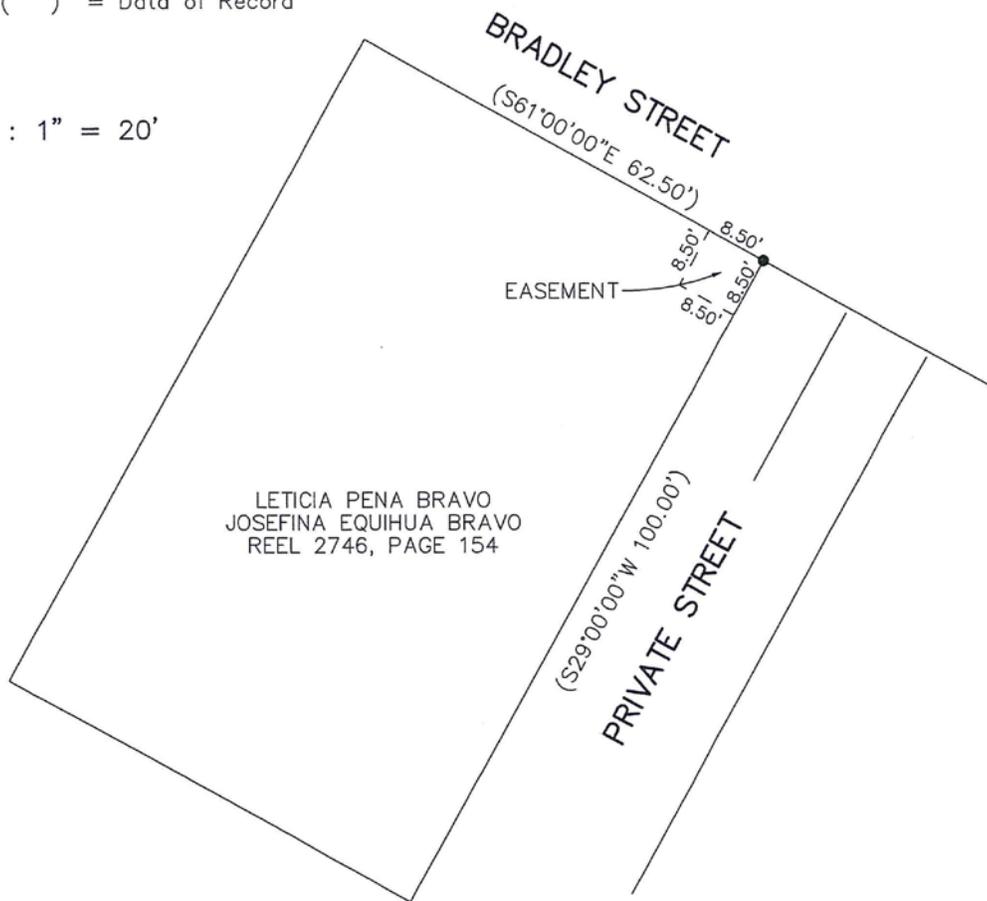
SKETCH FOR LEGAL DESCRIPTION OF PERMANENT EASEMENT  
IN THE W 1/2 OF SECTION 18, T. 5 S., R. 1 W., W.M.  
WOODBURN, MARION COUNTY, OREGON  
JULY 22, 2015



#### LEGEND

- = 5/8" Iron Rod of record
- ( ) = Data of Record

SCALE : 1" = 20'



AZIMUTH SURVEYING  
2015 Market Street, NE  
Salem, Oregon 97301  
Phone (503) 364-0026  
Project No. 15-055

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*James S. Hepler*

OREGON  
JULY 25, 1990  
JAMES S. HEPLER  
2451

EXPIRES: 6-30-17



# Agenda Item

May 23, 2016

TO: Honorable Mayor and City Council through City Administrator  
FROM: Jason Horton, Communications Coordinator  
SUBJECT: **Intergovernmental Agreement with Marion County for Emergency Management Services**

## **RECOMMENDATION:**

That the City Council authorize the City Administrator to sign the enclosed Intergovernmental Agreement (IGA) with Marion County for Emergency Management Services.

## **BACKGROUND/DISCUSSION:**

Marion County has asked the City of Woodburn to execute the Managing Oregon Resources Efficiently (MORE) Intergovernmental Agreement. The MORE agreement serves as a model emergency management tool used by agencies statewide. The agreement promotes cost-effective and efficient use of public resources between public agencies in Oregon.

ORS 190 requires Oregon public agencies have IGA's in place to exchange or perform services with each other in the event of a crisis. However, entering into the agreement is discretionary.

This is an open ended IGA that allows for invoicing in day-to-day activities as well as emergency support when disaster strikes. Participating agencies can share resources. For instance, if Woodburn wants assistance from Cherriots, they can call on them without going through Marion County or the City of Salem.

In the event of an emergency, the MORE-IGA allows public agencies in Oregon to share resources including equipment, materials and services for public works, municipal, transportation, engineering, construction, operations, maintenance, emergency management and related activities.

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Agenda Item Review: City Administrator \_\_\_x\_\_\_ City Attorney \_\_\_x\_\_\_ Finance \_\_\_x\_\_\_

The City's Emergency Plan is currently under review and this IGA agreement would allow Woodburn to have needed help in the event of an emergency situation.

Currently, 15 other agencies and/or municipalities in Marion County have signed the IGA, and statewide 43 are participating.

**FINANCIAL IMPACT:**

Agreement would have no financial impact on the City at this time. Agencies could send invoices, exchange work or do it for free.

# MANAGING OREGON RESOURCES EFFICIENTLY {**MORE**}

## INTERGOVERNMENTAL AGREEMENT for resources and services

This Agreement is made between the SIGNED PARTIES pursuant to the authority provided by ORS Chapter 190 and shall be referred as the **MORE-IGA** {Managing Oregon Resources Efficiently Intergovernmental Agreement} (“**AGREEMENT**”).

### **WHEREAS:**

1. Each **PARTY** owns certain equipment and materials, and provides services that may be useful to another **PARTY** for public works, municipal, transportation, engineering, construction, operations, maintenance, service districts, emergency management and related activities; and
2. The **PARTIES** agree that sharing equipment, materials, and services promotes the cost-effective and efficient use of public resources; and
3. The **PARTIES** desire to enter into this **AGREEMENT** to establish procedures for sharing equipment, materials, resources, and services, and defining legal relationships and responsibilities. Therefore, in consideration of the mutual covenants herein, it is

### **AGREED:**

1. The **PARTIES** shall make available to each other vehicles, equipment, machinery, materials, related items (“**EQUIPMENT OR MATERIALS**”) and/or services in the manner and on the terms and conditions provided herein. The **PARTY** supplying the services or the **EQUIPMENT OR MATERIALS** shall be designated as the "**PROVIDER**" herein. The **PARTY** receiving the services or assuming the use of **EQUIPMENT OR MATERIALS** shall be designated as the "**USER**" herein.
2. A cost estimate for specific services will be supplied by the **PROVIDER** at the request of the **USER**. Service **PROVIDERS** shall maintain an accurate cost accounting system, track expenditures and provide monthly billing to **USER**. Unless other arrangements are agreed upon by the **PARTIES**, **PROVIDER'S** invoices will be paid by **USERS** in full within thirty (30) days of billing.
3. **EQUIPMENT OR MATERIALS** and/or services shall be provided upon reasonable request at mutually convenient times and locations. The **PROVIDER** retains the right to refuse to honor a request if the **EQUIPMENT OR MATERIALS** are needed for other purposes, if providing the **EQUIPMENT OR MATERIALS** would be unduly inconvenient, or if for any other reason, the **PROVIDER** determines in good faith that it is not in its best interest to provide a particular item at the requested time. **EQUIPMENT OR MATERIALS** shall be returned immediately at **PROVIDER'S** request.
4. The **USER** receiving the **EQUIPMENT OR MATERIALS** shall take proper precaution in its operation, storage and maintenance. **EQUIPMENT OR MATERIALS** shall be used only for its intended purpose. The **USER** shall permit the **EQUIPMENT OR MATERIALS** to be used only by properly trained, properly licensed, and supervised operators. The **USER** shall be responsible for **EQUIPMENT OR MATERIALS** repairs necessitated by misuse or negligent operation and for the maintenance and/or replacement of high wear items (i.e., milling machine teeth, etc.). The **USER** shall not be responsible for scheduled preventive maintenance (**P.M.**) unless **EQUIPMENT OR MATERIALS** hours used exceeds the **P.M.** schedule periods and has been agreed by the **PROVIDER**. The **USER** shall perform and document required written maintenance checks prior to and after use and shall provide routine daily maintenance of **EQUIPMENT OR MATERIALS** (i.e., fluid checks, lubricating, etc.) during the period in which the **EQUIPMENT OR MATERIALS** is in **USER'S** possession.
5. **PROVIDER** shall endeavor to provide **EQUIPMENT OR MATERIALS** in good working order and to inform **USER** of any information reasonably necessary for the proper operation of the **EQUIPMENT OR MATERIALS**. The **EQUIPMENT OR MATERIALS** are provided "as is", with no representation or warranties as to its condition or its fitness for a particular purpose. **USER** shall be solely responsible for selecting the proper **EQUIPMENT OR MATERIALS** for its needs and inspecting **EQUIPMENT OR MATERIALS** prior to use. It is acknowledged by the **PARTIES** that the **PROVIDER** is not in the

business of selling, leasing, renting or otherwise providing EQUIPMENT OR MATERIALS to others, and that the PARTIES are acting only for their mutual convenience and efficiency.

6. The PARTIES shall provide EQUIPMENT OR MATERIALS storage to each other, at no charge, upon request when mutually convenient. It is recognized that such storage is for the benefit of the PARTY requesting it. The PARTY storing the EQUIPMENT OR MATERIALS shall be responsible for providing a reasonably safe and secure area and not responsible nor liable for theft or damage.
7. The PROVIDER may require, in its sole discretion, that only PROVIDER'S personnel operate EQUIPMENT OR MATERIALS. In so doing, PROVIDER shall be deemed an independent contractor and PROVIDER'S employees shall not be deemed employees of USER. The PROVIDER'S operator shall perform under the general direction and control of the USER, but shall retain full control over the manner and means of using the EQUIPMENT OR MATERIALS.
8. For the purposes of this AGREEMENT, the PARTIES are independent contractors. Nothing herein shall alter the employment status of any workers providing services under this AGREEMENT. Such workers shall at all times continue to be subject to all standards of performance, disciplinary rules and other terms and conditions of their employer. No USER shall be responsible for the direct payment of any salaries, wages, compensation or benefits for PROVIDER'S workers performing services to USERS under this AGREEMENT.
9. Each PARTY shall be solely responsible for its own acts and those of its employees and officers under this AGREEMENT. No PARTY shall be responsible or liable for consequential damages to another PARTY arising out of providing or using EQUIPMENT OR MATERIALS or services under this AGREEMENT. PROVIDERS requiring that their personnel operate EQUIPMENT OR MATERIALS shall, within limits of the Oregon Constitution and the Oregon Tort Claims Act, hold harmless, indemnify and defend the USER, its officer, agents and employees from all claims arising solely by reason of any negligent act by persons designated by PROVIDER to operate EQUIPMENT OR MATERIALS. Notwithstanding the above, the USER shall bear sole responsibility for ensuring that it has the authority to request the work, for its designs and for any representations made to the PROVIDER regarding site conditions or other aspects of the project. The PROVIDERS of the EQUIPMENT OR MATERIALS shall adequately insure the EQUIPMENT OR MATERIALS or provide self-insurance coverage.
10. Any PARTY may terminate its participation by providing thirty (30) days written notice to the other PARTIES. Any amounts due and owing by a terminating PARTY shall be paid within thirty (30) days of termination.
11. Nothing herein shall be deemed to restrict authority of any of the PARTIES to enter into separate agreements governing the terms and conditions for providing EQUIPMENT OR MATERIALS or services on terms different than specified herein.
12. Any **OREGON PUBLIC ENTITY** may become a PARTY to this AGREEMENT. Each PARTY in accordance with the applicable procedures of that PARTY shall approve this AGREEMENT. This AGREEMENT will be executed separately by each PARTY and shall be effective as to each PARTY and binding among all the PARTIES that have signed this AGREEMENT on the date of execution and sending a copy of the signed AGREEMENT to the **CONTRACT ADMINISTRATOR**. The current CONTRACT ADMINISTRATOR is:

Don Newell, Marion County Public Works, 5155 Silverton Road NE, Salem, Oregon 97305  
Telephone: 503.365.3129, e-mail: [DNewell@co.Marion.or.us](mailto:DNewell@co.Marion.or.us)

A new CONTRACT ADMINISTRATOR may be named at any time with the approval of a majority of the PARTIES.

13. This AGREEMENT may be amended by written amendment signed by all of the PARTIES.

*- end of the AGREEMENT narrative -*

*Final MORE-IGA narrative revision date: **March 5, 2013** (no changes or additions are allowed to the above)*

# MORE-IGA SIGNATURE PAGE

(MANAGING OREGON RESOURCES EFFICIENTLY INTERGOVERNMENTAL AGREEMENT)

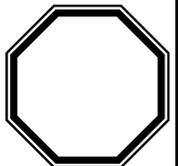
IN THE WITNESS WHEREOF, the PUBLIC ENTITY \_\_\_\_\_ (PARTY) has caused this AGREEMENT to be executed by its duly authorized representatives as the date of their signatures below:

_____ Signature of Officer	_____ Date	_____ Officer's title
_____ Signature of Officer	_____ Date	_____ Officer's title
_____ Signature of Counsel	_____ Date	_____ Counsel's title

Name & title of the <b>AGENCY'S IGA OVERSEER:</b> _____
Address: _____ _____
Office Phone: _____ Cell Phone: _____
E-mail: _____

<i>Optional:</i> Name & title of Agency's 2 <sup>nd</sup> Contact: _____
Office Phone: _____ Cell Phone: _____
E-mail: _____

1. Mail the **original signed MORE-IGA SIGNATURE PAGE** (this page – *actual hard copy page*) to:  
Don Newell, CONTRACT ADMINISTRATOR for distribution to member agencies.  
Marion County, 5155 Silverton Road NE, Salem, Oregon 97305 e-mail: [DNewell@co.Marion.or.us](mailto:DNewell@co.Marion.or.us)  
Telephone: 503.365.3129 MORE-IGA web site: <http://www.MOREoregon.com>
2. Retain a 2<sup>nd</sup> **original signed MORE-IGA SIGNATURE PAGE** for your records (a total of 2-sets are required).
3. Send additional agency staff contacts' e-mail addresses to the above CONTRACT ADMINISTRATOR.
4. Copy other PARTIES' **MORE-IGA SIGNATURE PAGES** for your agency's records from the above MORE-IGA web site.



# INSTRUCTIONS FOR THE MORE-IGA

(MANAGING OREGON RESOURCES EFFICIENTLY INTERGOVERNMENTAL AGREEMENT)

*“Doing **MORE** with less!”*

The following is directed to officials of local and state governments that may want to participate in the accompanying **MORE-IGA** [AGREEMENT]. There are four pages to the MORE-IGA:

- The MORE-IGA narrative – pages 1-2
  - **MORE-IGA SIGNATURE PAGE** – page 3
  - **INSTRUCTIONS FOR THE MORE-IGA** (this page) – page 4
- a. The purpose of the MORE-IGA is for to exchange EQUIPMENT OR MATERIALS or services between OREGON PUBLIC ENTITIES.
  - b. All PARTIES, who sign the AGREEMENT, must honor the AGREEMENT entirely.
  - c. Each PUBLIC ENTITIES shall identify an AGENCY’S IGA OVERSEER which will process, file and will receive and maintain IGA documents.
  - d. Don Newell of Marion County has agreed to act as the CONTRACT ADMINISTRATOR. The CONTRACT ADMINISTRATOR will notify all the AGENCY’S IGA OVERSEERS for all PARTIES. The CONTRACT ADMINISTRATOR will not resolve any disputes of the AGREEMENT PARTIES, nor would Marion County or its employees be liable for any damages sought between any two other PARTIES.
  - e. Each new PARTY shall execute the **MORE-IGA SIGNATURE PAGE** in two original sets: One shall be filed with the CONTRACT ADMINISTRATOR for approval, filing and distribution, and the second for the PARTY entity’s records.
  - f. Each AGENCY’S IGA OVERSEER will receive digital copies of the **MORE-IGA SIGNATURE PAGE** from the web site: <http://www.MOREoregon.com> for their records. The CONTRACT ADMINISTRATOR will directly inform the AGENCY’S IGA OVERSEERS of new Agencies signers by e-mail.
  - g. After the signature and approval process is completed, any PARTY may directly approach any other PARTY for exchange of equipment, materials, resources, and services. There is no need to coordinate requests amongst other PARTIES or with the CONTRACT ADMINISTRATOR.
  - h. It is important to note paragraph 3 (page 1): “The PROVIDER retains the right to refuse to honor a request”.
  - i. The CONTRACT ADMINISTRATOR maintains two-e-mail lists: 1) Each PUBLIC ENTITIES’ AGENCY’S IGA OVERSEERS; 2) other PUBLIC ENTITIES’ staff that want to be informed of MORE members’ news, announcements, and activities. MORE members will schedule and host meetings 3-times a year to discuss joint issues.
  - j. An optional 2<sup>nd</sup> agency contact person can identify on the **MORE-IGA SIGNATURE PAGE** which will also receive direct ongoing correspondence of MORE’s activities or of its members.
  - k. The IGA, list of PUBLIC ENTITIES with agencies’ contacts, digital file copies of **MORE-IGA SIGNATURE PAGES**, meeting announcements, and members’ news are found on <http://www.MOREoregon.com>

## Questions or concerns may be addressed to:

**Don Newell**, CONTRACT ADMINISTRATOR.

**Marion County**, 5155 Silverton Road NE, Salem, Oregon 97305

Telephone: 503.365.3129;

e-mail: [DNewell@co.Marion.or.us](mailto:DNewell@co.Marion.or.us)

**History:** An original joint agency IGA for shared services was originally signed by Multnomah County, the City of Gresham and Oregon Department of Transportation in 1996. By the provision of a 1999 ADDENDUM, other parties agreed to sign the agreement. The IGA was revised in July 2002 and was named PMAT-IGA (PORTLAND METROPOLITAN AREA TRANSPORTATION CO-OPERATIVE INTERGOVERNMENTAL AGREEMENT) with 33-signing agencies. In February 2013 the MORE-IGA, with a more statewide focus, was crafted in tandem to eventually replaced PMAT-IGA.

A second ODOT IGA (OMAT), which allows agencies work with ODOT, can be obtained by contacting:

**Rita Gill**, OMAT Administrator, Oregon Department of Transportation, Region 1-Contracts & Agreements Unit;

123 NW Flanders Street, Portland, OR 97209-4012;

Telephone: 503-731-8548; e-mail: [Syreeta.Gill@ODOT.state.or.us](mailto:Syreeta.Gill@ODOT.state.or.us)



# Agenda Item

May 23, 2016

TO: Honorable Mayor and City Council

FROM: Scott Derickson, City Administrator

SUBJECT: **Appointment of Councilor Rob Carney as City Council Liaison to the Woodburn Youth Advisory Board and Legislative Work Group on Youth Employment**

**RECOMMENDATION:**

By motion, appoint Councilor Rob Carney as the City Council Liaison to the Woodburn Youth Advisory Board and City representative on the Legislative Work Group on Youth Workforce.

**BACKGROUND:**

Last week the League of Oregon Cities (League) requested that the Woodburn City Council consider appointing a Councilor representative to a legislative work group to discuss youth workforce issues. Specifically, the work group is going to focus on strategies for increasing youth participation in Oregon’s work force. Because the League is aware of the City’s Youth Advisory Board and community programming, they thought the City of Woodburn’s prospective would be beneficial to the discussion and recommended Woodburn’s participation in the legislative group.

In a brief email provided by the League, the Legislative Work Group is described as:

*“Senator Dembrow and Representative Holvey are convening a work group to discuss policies to increase youth in the workforce and they would like you to participate. The first meeting is scheduled for Thursday, May 26, 9:30-11:30, in the Capitol, Room 350.”*

After discussing the potential appointment to the Legislative Work Group with Mayor Figley, Councilor Carney agreed to be the City Representative to serve on the Legislative Work Group as well as being appointed as a City Council Liaison to the City’s Youth Advisory Board, which can serve as a resource and assist in the group’s work.

**FINANCIAL IMPACT:**

There is no excepted financial impact.

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Agenda Item Review: City Administrator  City Attorney  Finance