

WOODBURN PLANNING COMMISSION MEETING MINUTES
June 24, 2010

CONVENED: The Planning Commission met in a regular session, followed by a workshop, at 7:00 p.m. in the City Hall Council Chambers with Chairperson Bandelow presiding.

ROLL CALL:

Chairperson	Bandelow	Present
Commissioner	Gregorieff	Absent (Pre-arranged)
Commissioner	Hutchison	Absent (Pre-arranged)
Vice-Chairperson	Jennings	Present
Commissioner	Kenagy	Present
Commissioner	Piper	Present

Staff Present Jim Hendryx, Director of Economic and Development Services
 Vicki Musser, Recording Secretary

Minutes

- A. Woodburn Planning Commission Meeting Minutes of June 10, 2010
- B. Final Order PCUN 2010-03; EXCP 2010-03; PLA 2010-01

Commissioner Jennings moved to accept the minutes as written, and Commissioner Kenagy seconded the motion, which was carried unanimously.

Business From The Audience

There was none.

Communication

There was none.

Public Hearing

A. Commissioner Jennings moved to have Final Order Land Use Decision: DR 2010-03; EXCP 2010-03; PLA 2010-01 discussed and approved as the first agenda item. Commissioner Piper seconded the motion, and the Final Order was approved by the Commission.

Sign Workshop

The latest revision of the Woodburn Sign Ordinance recommendations (6-24-10, revised 6-24-10) was distributed to the Commissioners. The Commissioners discussed various sections of the proposed changes, and made some further suggestions.

- Monument signs: The recommendation states that “A monument sign less than 4 feet high need not have a solid base”. This height was discussed, and changed to 5 feet.
- Feather flags were discussed extensively.
- The definition of temporary signs needs to be clarified.
- Guide wire regulations are mentioned in several places that appear to contradict themselves.
- Charts and tables in the Sign Ordinance need a title above them, to avoid confusion.
- Various formatting issues need to be corrected.
- The numbers indicating different sections of the Sign Ordinance are confusing, and a table of contents would help.

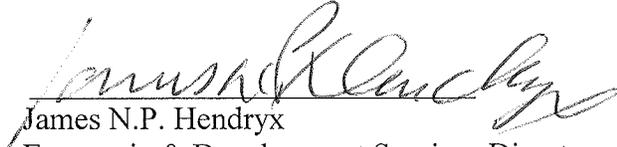
Jim Hendryx, Director of Economic and Development Services, stated that the whole goal of the revision is to clarify and simplify the Sign Ordinance. He said that he would present a packet at the next meeting that would include a definition of temporary signs, information on whether feather flags can be allowed as temporary signs, and further simplification of formatting issues.

Commissioner Piper noted that overall, the ordinance revision is compatible with business practices.

ADJOURNMENT

Vice-Chairperson Jennings moved to adjourn the meeting/workshop. Commissioner Kenagy seconded the motion, which carried unanimously. The meeting was adjourned at 7:59 pm.

APPROVED 
Ellen Bandelow, CHAIRPERSON 08/10/10
Date

ATTEST 
James N.P. Hendryx 08/06/10
Date
Economic & Development Services Director
City of Woodburn, Oregon