

**COUNCIL MEETING MINUTES
SEPTEMBER 10, 2018**

0:00

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, SEPTEMBER 10, 2018

CONVENED The meeting convened at 7:04 p.m. with Council President Lonergan presiding.

ROLL CALL

Mayor Figley	Absent
Councilor Carney	Present
Councilor Lonergan	Present
Councilor Schaub	Absent
Councilor Morris	Present
Councilor Ellsworth	Present
Councilor Serratos	Absent

Staff Present: City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Public Works Director Liljequist, Community Development Director Kerr, Police Chief Ferraris, Finance Director Montoya, Community Relations Manager Gutierrez-Gomez, City Recorder Pierson

ANNOUNCEMENTS

On September 15-16, the City of Woodburn is hosting the third annual Woodburn Community Celebration event to celebrate Hispanic Heritage Month, The independence of Mexico and other Central and South American nations as well as the Woodburn Community. The event will take place at the Downtown Plaza from 11:00 am to 9:00 pm both days.

APPOINTMENTS

Ellsworth/Morris... appoint Kristi St. Amant to the Public Arts and Mural Committee. The motion passed unanimously.

SWEARING-IN CEREMONY

Woodburn's newest Police Officer, Christopher Titus, was sworn-in by Chief Police Ferraris.

MARY TENANT AWARD

City Administrator Derickson awarded Officer Robert Prinslow the Mary Tennant Award for Excellence in Public Service.

Council President Lonergan called for a 15-minute recess.

COMMUNITY GOVERNMENT ORGANIZATIONS

Fire Chief Budge provided information on the levy for the Woodburn Fire Department that will be on the ballot. Charlie Piper, Board of Director, spoke to the City Council about the levy and asked for their support. **Carney/Morris...** that the City Council of the City of Woodburn support the upcoming fire department levy as described to us this evening. On roll call vote, the motion passed unanimously.

PROCLAMATION

Council President Lonergan read a proclamation declaring September 15 – October 15 as Hispanic Heritage Month. Community Relations Manager Gutierrez provided the reading in

**COUNCIL MEETING MINUTES
SEPTEMBER 10, 2018**

Spanish.

PRESENTATION

Fiesta Video Highlights - Assistant City Administrator Row showed a highlight video of the 2018 Fiesta Mexicana.

Enhanced Transit Services Project - Assistant City Administrator Row provided information on the enhanced transit services the City is looking at and shared the results of a survey on Woodburn's transit system.

CONSENT AGENDA

- A. Woodburn City Council minutes of August 13, 2018,
- B. Woodburn City Council Executive Session minutes of August 13, 2018,
- C. Memorandum of Understanding (MOU) between the City and the Oregon Department of Land Conservation and Development (DLCD) to Complete a Housing Needs Analysis (HNA),
- D. Acceptance of Public Utility Easements and a Maintenance & Access Easement at 1785 N. Front Street (Success High School), Woodburn, OR 97071 (Tax Lot 051W7A00600),
- E. Acceptance of Public Utility Easements at 777 E. Lincoln Street (Washington Elementary School), Woodburn, OR 97071 (Tax Lot 051W18AA00100),
- F. Acceptance of a Warranty Deed at 1245-1255 E. Lincoln, Woodburn, OR 97071 (Tax Lot 051W08CC09100),
- G. Acceptance of Public Utility Easements at 1245-1255 E. Lincoln, Woodburn, OR 97071 (Tax Lot 051W08CC09100),
- H. Crime Statistics through July 2018,
- I. Building Activity for August 2018

Morris/Ellsworth... adopt the Consent Agenda. The motion passed unanimously.

COUNCIL BILL NO. 3076 – AN ORDINANCE AMENDING WOODBURN DEVELOPMENT ORDINANCE (WDO) SECTIONS 1.02, 2.02, 2.06, 2.07, AND 4.01.05 TO ALLOW FOR ACCESSORY DWELLING UNITS AND CERTAIN AFFORDABLE HOUSING PROJECTS (LA 2018-02)

Carney introduced Council Bill No. 3076. City Recorder Pierson provided the second reading of the bill by title only since there were no objections from the Council. Councilor Carney explained that he voted no on this at the last meeting because he was concerned about the immediate family language in the ordinance. On roll call vote for final passage, the bill passed unanimously. Council President Lonergan declared Council Bill No. 3076 duly passed.

COUNCIL BILL NO. 3079 - A RESOLUTION OF THE CITY OF WOODBURN, OREGON AUTHORIZING THE SALE OF A WATER REVENUE REFUNDING BOND

Carney introduced Council Bill No. 3079. City Recorder Pierson read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Council President Lonergan declared Council Bill No. 3079 duly passed.

AGREEMENT FOR POLICE POLICY MANUAL REVISION

Police Chief Ferraris provided a staff report. **Ellsworth/Carney...** Authorize the City Administrator to enter into a Personal Services Agreement with The Thomas and Means Law Firm, L.L.P. to draft a revision of the Woodburn Police Department Policy Manual. The

COUNCIL MEETING MINUTES
SEPTEMBER 10, 2018

motion passed unanimously.

LOTTERY BOND GRANT AGREEMENT

Morris/Ellsworth... award a Contract for administration of 457(b) and 401(a) deferred compensation retirement plans and associated services to ICMA-RC and authorize the City Administrator to sign the Agreement. The motion passed unanimously.

COMMUNITY CENTER FUNDING

Morris/Ellsworth... support earmarking the proceeds from the sale of City owned property, located at 1750 Park Ave for use in developing construction documents for the community center project.. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

City Administrator Derickson introduced Community Relations Manager Gutierrez who invited Council to the Community Celebration happening this weekend at the Plaza.

MAYOR AND COUNCIL REPORTS

Council Morris stated that he has heard numerous complaints about the school district and that he is concerned about it.

Councilor Ellsworth stated that she plans to attend the community celebration. She added that she will be attending the League of Oregon Cities conference and take a tour of the tiny home village in Turner.

Councilor Carney gave his compliments to staff for their work on these really important issues. He added that the City is blessed to have staff that can provide information in a way that is well prepared and easy to understand.

Councilor Lonergan congratulated Officer Titus and Officer Prinslow

ADJOURNMENT

Morris/Ellsworth... meeting be adjourned. The motion passed unanimously.
The meeting adjourned at 9:03 p.m.

APPROVED Frank J. Lonergan
KATHRYN FIGLEY, MAYOR
FRANK S. LONERGAN
COUNCIL PRESIDENT

ATTEST Heather Pierson
Heather Pierson, City Recorder
City of Woodburn, Oregon