

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

APRIL 23, 2018– 7:00 P.M.

KATHRYN FIGLEY, MAYOR  
JUAN SERRATOS, COUNCILOR WARD 1  
LISA ELLSWORTH, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
FRANK LONERGAN, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

- |                           |   |
|---------------------------|---|
| A. Child Abuse Prevention | 1 |
| B. El Día del Niño        | 2 |

Presentations:

- |   |   |
|---|---|
| C. 2018 Spring Pavement Maintenance Project | 3 |
|---|---|

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.  
Comun quese al (503) 980-2485.\*\*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of April 9, 2018** 39  
Recommended Action: Approve the minutes.
- B. **Woodburn City Council Executive Session minutes of April 9, 2018** 42  
Recommended Action: Approve the minutes.
- C. **Appointment of Administrator Pro Tem** 43  
Recommended Action: It is recommended the City Council appoint Assistant City Administrator Jim Row as Administrator Pro Tem for the period May 9 through May 21, 2018.
- D. **Crime Statistics through March 2018** 44  
Recommended Action: Receive the report.
- E. **Building Activity for March 2018** 49  
Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*

- A. **Utility Assistance Program – Change in Program Administrators** 50  
Recommended Action: Authorize the City Administrator to execute an agreement with Love INC of North Marion County (Love INC) to administer a utility assistance program.
- B. **Award of Construction Contract for the 2018 Spring Pavement Maintenance Project, BID #2018-03** 57  
Recommended Action: That the City Council, acting in its capacity as the Local Contract Review Board, award the construction contract for the 2018 Spring Pavement Maintenance

Project to the lowest responsible and responsive bidder, CPM Development Corporation dba River Bend Materials in the amount of \$446,884.50.

12. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

**None.**

13. **CITY ADMINISTRATOR'S REPORT**
14. **MAYOR AND COUNCIL REPORTS**
15. **ADJOURNMENT**