

**COUNCIL MEETING MINUTES
APRIL 23, 2018**

0:00 **DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, APRIL 23, 2018**

CONVENED The meeting convened at 7:00 p.m. with Mayor Figley presiding.

ROLL CALL

Mayor Figley	Present
Councilor Carney	Present
Councilor Lonergan	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Ellsworth	Present
Councilor Serratos	Absent

Staff Present: Assistant City Administrator Row, City Attorney Shields, Economic Development Director Johnk, Public Works Director Liljequist, Deputy Chief Pilcher, Communications Coordinator Horton, City Recorder Pierson, Executive/Legal Assistant Basargin

0:00 **ANNOUNCEMENTS**

City Attorney Shields introduced the new Executive/Legal Assistant Nina Basargin.

0:01 **PROCLAMATIONS/PRESENTATIONS**

Child Abuse Prevention – Mayor Figley read a proclamation declaring April Child Abuse Prevention Month. Deputy Chief Pilcher thanked Liberty House for their services to families and presented Alison Kelley, CEO of Liberty House with a framed copy of the proclamation. Ms. Kelley provided information on the services that Liberty House provides and thanked the City Council for the proclamation and their support.

El Día del Niño – Mayor Figley read a proclamation declaring April 28, 2018 as El Día del Niño.

2018 Spring Pavement Maintenance Project – Public Works Director Liljequist provided a presentation on the pavement maintenance projects for 2018.

0:45 **BUSINESS FROM THE PUBLIC**

Anthony Behrens, a candidate for Marion County Judge Position 5, introduced himself to the City Council.

0:51 **CONSENT AGENDA**

- A. Woodburn City Council minutes of April 9, 2018,
- B. Woodburn City Council Executive Session minutes of April 9, 2018,
- C. Appointment of Administrator Pro Tem,
- D. Crime Statistics through March 2018,
- E. Building Activity for March 2018.

Lonergan/Ellsworth... adopt the Consent Agenda. The motion passed unanimously.

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0:53 **UTILITY ASSISTANCE PROGRAM – CHANGE IN PROGRAM ADMINISTRATORS**

Assistant City Administrator Row provided a staff report. Kurt Jones and Bill Parks with Love INC. provided information on the services that Love INC. provides. Councilor Carney recused himself from voting. **Lonergan/Ellsworth...** Authorize the City Administrator to execute an agreement with Love INC of North Marion County (Love INC) to administer a utility assistance program. The motion passed with Councilor Carney not voting.

1:22 **AWARD OF CONSTRUCTION CONTRACT FOR THE 2018 SPRING PAVEMENT MAINTENANCE PROJECT, BID #2018-03**

Lonergan/Ellsworth... the City Council, acting in its capacity as the Local Contract Review Board, award the construction contract for the 2018 Spring Pavement Maintenance Project to the lowest responsible and responsive bidder, CPM Development Corporation dba River Bend Materials in the amount of \$446,884.50. The motion passed unanimously.

CITY ADMINISTRATOR’S REPORT

Assistant City Administrator Row reminded Council that the Budget Committee Meeting will be taking place April 28, 2018.

1:23 **MAYOR AND COUNCIL REPORTS**

The Council and Mayor had nothing to report.

ADJOURNMENT

Morris/Ellsworth... meeting be adjourned. The motion passed unanimously.
The meeting adjourned at 8:24 p.m.

APPROVED


KATHRYN FIGLEY, MAYOR

ATTEST



Heather Pierson, City Recorder
City of Woodburn, Oregon