

CITY OF WOODBURN

CITY COUNCIL AGENDA

DECEMBER 11, 2017 – 7:15 P.M.

KATHRYN FIGLEY, MAYOR
JUAN SERRATOS, COUNCILOR WARD 1
LISA ELLSWORTH, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
FRANK LONERGAN, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

6:15

WORK SESSION – COMMUNITY CENTER

7:15

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

A. Holiday Closures:

Christmas: City Hall will close at noon on December 22 and will reopen for regular business hours on December 26. The Aquatic Center and Library will be closed on December 24 and 25.

New Year's Day: City Hall and the Library will be closed on January 1. The Aquatic Center will be open noon – 5:00 p.m.

- B. The City Council meeting scheduled for December 25 is cancelled. The next City Council meeting will take place on January 8, 2018 at 7:00 p.m.

Appointments:

A. Planning Commission

Ellen Bandelow - Position 4

Woodburn Recreation and Parks Board

Uriel Cruz Salgado - Student Position II

Kasi Pankey - Position III

Donna Stone – Position V

Library Board

Nancy Kirksey - POSITION III

Logan Dean Grabill-Brown - POSITION VII (STUDENT MEMBER)

If you need special accommodation, please contact (503) 980-6318 or Statewide Toll Free Relay (800) 735-1232, at least 48 hours prior to the meeting.

Si usted necesita asistencia especial, comuníquese al (503) 980-2485 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-2485.

Public Art Mural Committee

Merri Berlin

4. **COMMUNITY/GOVERNMENT ORGANIZATIONS**

A. **Woodburn Bulldogs Soccer Team Recognition**

5. **15 MINUTE RECESS**

6. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

None.

Presentations:

None.

7. **COMMUNICATIONS**

None.

8. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

9. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. **Woodburn City Council minutes of November 13, 2017** **2**

Recommended Action: Approve the minutes.

B. **Liquor License/Change of Ownership Application for Crossroads Grocery and Deli** **6**

Recommended Action: The Woodburn City Council recommends that the OLCC approve the change of ownership of the Crossroads Grocery and Deli.

C. **Woodburn Planning Commission minutes of September 28, 2017** **8**

Recommended Action: Accept the minutes.

D. **Woodburn Planning Commission minutes of October 12, 2017** **18**

Recommended Action: Accept the minutes.

E. **Building Activity for October 2017** **24**

Recommended Action: Receive the report.

F.	Crime Statistics through October 2017	25
	<u>Recommended Action:</u> Receive the report.	
G.	Appointment of Public Works Director	30
	<u>Recommended Action:</u> Approve the appointment.	
10.	TABLED BUSINESS	
	None.	
11.	PUBLIC HEARINGS	
A.	Specht Annexation (ANX 2017-04; CPA 2017-01; MP 2017-01; ZC 2017-01; RCWOD 2017-04)	31
	<u>Recommended Action:</u> Conduct a single public hearing on the consolidated land use applications listed above regarding the Mahan ("Specht") property and, after all testimony and evidence is presented, close the public hearing and make a tentative decision.	
12.	GENERAL BUSINESS – <i>Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.</i>	
A.	Council Bill No. 3050 - A Resolution Approving a Master Plan for the Southwest Industrial Area in Conjunction with an Annexation Application Submitted by Specht Woodburn LLC	208
	<u>Recommended Action:</u> Approve the Resolution.	
B.	Council Bill No. 3051 - An Ordinance Annexing Approximately 107.8 Acres of Property into the City of Woodburn, Generally Located at the Southeast Corner of Butteville Road and State Highway 219, Marion County, Oregon	228
	<u>Recommended Action:</u> Adopt the Ordinance.	
C.	Council Bill No. 3052 - An Ordinance Approving a Comprehensive Plan Map Amendment from Primary Agriculture (County) to Southwest Industrial Reserve (City of Woodburn) on Approximately 107.8 Acres of Property, Generally Located at the Southeast Corner of Butteville Road and State Highway 219, Marion County, Oregon and Approving a Zoning Map Amendment on said Property to Southwest Industrial Reserve	264
	<u>Recommended Action:</u> Adopt the Ordinance.	
D.	Final Order RCWOD 2017-04	276

Recommended Action: Approve the Final Order.

- E. **Council Bill No. 3053 - An Ordinance Annexing Approximately 39 Acres of Property into the City of Woodburn, Located at 9065 Arney Lane NE, 2385 Arney Road, Marion County, Oregon** 284

PUBLIC TESTIMONY ON THIS AGENDA ITEM IS CLOSED. NO PUBLIC COMMENTS WILL BE RECEIVED.

Recommended Action: Adopt the Ordinance.

- F. **Council Bill No. 3054- An Ordinance Approving a Zoning Map Amendment on Approximately 39 Acres Of Property, Located at 9065 Arney Lane NE, 2385 Arney Road, Marion County, Oregon as Medium Density Residential** 298

PUBLIC TESTIMONY ON THIS AGENDA ITEM IS CLOSED. NO PUBLIC COMMENTS WILL BE RECEIVED.

Recommended Action: Adopt the Ordinance.

- G. **Final Order DR 2017-03, CU 2017-02, RCWOD 2017-03, VAR 2017-03, PLA 2017-04** 302

PUBLIC TESTIMONY ON THIS AGENDA ITEM IS CLOSED. NO PUBLIC COMMENTS WILL BE RECEIVED.

Recommended Action: Approve the Final Order.

- H. **Award Personal Service Contract to PBS Engineering & Environmental, Inc.** 377

Recommended Action: That the City Council, acting in its capacity as the Local Contract Review Board, authorize the City Administrator to enter into a Personal Services Contract with PBS Engineering & Environmental, Inc. for the Design & Construction Management Services for the Hardcastle Avenue Realignment at Railroad Crossing Project.

- I. **Award Personal Service Contract to Galardi Consulting, LLC (DBA Galardi Rothstein Group)** 379

Recommended Action: That the City Council, acting in its capacity as the Local Contract Review Board, authorize the City Administrator to enter into a Personal Service Contract with Galardi Consulting, LLC (DBA Galardi Rothstein Group) for the Water System Financial Plan Update.

13. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*
 - A. **Call-Up Briefing: Planning Commission Approval of a Variance Application for the Lopez Residence at 909 Sixth St. (VAR 2017-06)** 381
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.
 - B. **Call-Up Briefing: Planning Commission Approval of a Variance Application for the Bautista Residence Garage at 1644 Granite Dr. (VAR 2017-12)** 384
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.
14. **CITY ADMINISTRATOR’S REPORT**
15. **MAYOR AND COUNCIL REPORTS**
16. **ADJOURNMENT**