

**COUNCIL MEETING MINUTES  
MARCH 23, 2015**

**DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MARCH 23, 2015**

**CONVENED** The meeting convened at 7:15 p.m. with Mayor Figley presiding.

**ROLL CALL**

Mayor Figley	Present
Councilor Carney	Present
Councilor Lonergan	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Ellsworth	Present
Councilor Alonso Leon	Present

**Staff Present:** City Administrator Derickson, City Attorney Shields, Finance Director Head, Police Captain Alexander, Economic and Development Director Hendryx, Assistant City Administrator Row, Public Works Director Scott, Human Resources Director Hereford, Urban Renewal Manager Stowers, City Recorder Pierson

0:00 **PROCLAMTIONS**  
Child Abuse Prevention Month

0:02 **BUSINESS FROM THE PUBLIC**  
Ellen Bandelow, 199 Smith Dr., read a letter questioning whether there was a requirement that urban renewal grant money be used for capital improvements, whether a building needs to be inspected to be certain it is viable before obtaining grant money, and whether the work done using grant money must be performed by licensed, bonded and insured contractors. Mayor Figley answered that there is a specified list of things that are permissible for grants and most fall in the realm of hard improvements.  
Frank Comer, 689 Troon Ave., asked who is responsible for the landscaping along Newberg Hwy and is there funding to maintain it. Mayor Figley stated that the first year ODOT is responsible for taking care of the landscaping and after the one year the City is responsible and at some point there may be some type of Economic Improvement District in the I-5 Interchange area to help pay for it. City Administrator Derickson added that they do have a right-of-way maintenance program through the Public Works Department and the program can be expanded to include maintenance along Newberg Hwy.

0:09 **CONSENT AGENDA**  
**A.** Woodburn City Council minutes of March 9, 2015,  
**B.** Woodburn City Council Executive Session minutes of March 9, 2015,  
**C.** Woodburn Recreation and Park Board minutes of February 10, 2015,  
**D.** Crime Statistics through February 2015.  
**Lonergan/Alonso Leon...** adopt the Consent Agenda. The motion passed unanimously.

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0:10 **PUBLIC HEARING**

A Public Hearing to consider input on the Community Development Block Grant Closeout. Mayor Figley declared the hearing open at 7:25 p.m. for the purpose of hearing public input on the Community Development Block Grant Closeout. Economic and Development Director Hendryx provided a staff report. Mayor Figley asked if anyone from the public would like to speak on this subject. No members of the public wished to speak in either support or opposition of the Community Development Block Grant Closeout. Mayor Figley thanked Renata Wakeley, the Program Director for the Mid-Willamette Valley Council of Governments, for her work on this program. Mayor Figley declared the hearing closed at 7:35 p.m.

0:23 **CITY ADMINISTRATOR'S REPORT**

The City Administrator had nothing to report.

0:23 **MAYOR AND COUNCIL REPORTS**

Councilor Morris stated that he signed the voter's pamphlet supporting the school bond. Councilor Alonso Leon reminded people to register to vote and vote on the bond if you are in support of it.

Adjournment of Council Meeting at 7:38

0:24 **WORKSHOP**

The Urban Renewal Agency reconvened and Mayor Figley opened the workshop at 7:38 p.m. to discuss Urban Renewal Project Prioritization. City Administrator Derickson provided a staff report. Economic and Development Director Hendryx provided background information on the Urban Renewal Agency. Finance Director Head provided information on the borrowing capacity of the Urban Renewal Agency. Agency members asked questions and provided comments and direction periodically throughout the workshop. City Administrator Derickson confirmed with the Agency that they would like staff to provide the Agency with mock-ups of different options for First Street, provide the results of the survey completed in 2012 on potential urban renewal projects, get the Association Building appraised, continue looking into alternatives for a downtown bathroom, and continue the Grant and Loan Program. Chair Figley asked if anyone from the public wished to speak on the subject and Ellen Bandelow stated that she feels that a lot of downtown businesses would like to see something done about First Street. Chair Figley thanked staff for their presentation and closed the workshop at 9:38 p.m.


2:23 **ADJOURNMENT**

**Morris/Alonso Leon...** meeting be adjourned. The motion passed unanimously.  
The meeting adjourned at 9:38 p.m.

APPROVED

  
KATHRYN FIGLEY, MAYOR

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ATTEST   
Heather Pierson, City Recorder  
City of Woodburn, Oregon