

**COUNCIL MEETING MINUTES
JUNE 24, 2013**

0:00 **DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JUNE 24, 2013**

CONVENED The meeting convened at 7:01 p.m. with Mayor Figley presiding.

ROLL CALL

Mayor Figley	Present
Councilor Cox	Present
Councilor Lonergan	Present
Councilor McCallum	Present
Councilor Morris	Present
Councilor Ellsworth	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Finance Director Shearer, Economic and Development Director Hendryx, Police Chief Russell, Police Captain Garrett, Human Resources Director Hereford, Assistant City Engineer Liljequist, Associate Planner Dolenc, Communications Coordinator Horton, City Recorder Pierson

0:00 **ANNOUNCEMENTS**

- A. In observance of Independence Day, City Hall offices, the Library and the Aquatic Center will be closed Thursday, July 4, 2013.
- B. Please join us as we celebrate Independence Day at Centennial Park on July 4 from 6:00 – 11:00 pm. The annual celebration will include a variety of vendors, kids games and activities, live entertainment, and of course fireworks at 10:00 pm. A special thanks to Wave Broadband for their generous sponsorship of this event.
- C. Mayor Figley announced that applications for the Ward I vacancy will be received until June 28 at 5:00 pm.

0:02 **CONSENT AGENDA**

- A. Woodburn City Council minutes of June 10, 2013
 - B. Woodburn Recreation and Park Board minutes of May 14, 2013
 - C. Crime Statistics through May 2013
- McCallum/Lonergan...** adopt the Consent Agenda. The motion passed unanimously.

0:03 **PUBLIC HEARINGS**

- A. A Public Hearing to consider the update of the Woodburn Development Ordinance, Legislative Amendment 2012-01. Economic and Development Director Hendryx continued the presentation of the proposed changes to the Woodburn Development Ordinance. Councilor Cox stated that he would like to see the special criteria for the hardship for non-conforming signs deleted from the ordinance. Councilors McCallum and Lonergan concurred. Councilor McCallum asked if there might be a legal problem if it was deleted. City Attorney Shields answered that with a variance procedure there is a safety valve in it but it is up to the Council on what they would like to do. Councilor

COUNCIL MEETING MINUTES JUNE 24, 2013

Cox made a motion to have the sections allowing for a variance for non-conforming signs be deleted. Councilor McCallum seconded the motion. Since the public hearing was still open Mayor Figley stated that the motion will need to be made at the close of the hearing. Director Hendryx recommended sending back the fence height requirements, parking adjacent to a garage, and commercial real estate signage sections of the WDO to the planning commission for their consideration and adopt the remainder of the ordinance. Councilor McCallum stated that he is not interested in sending back the parking adjacent to a garage portion and Councilors Lonergan, Cox and Ellsworth concurred. Director Hendryx stated that he will bring a summary sheet to Council documenting the agreed upon changes to the ordinance as well as documenting the items that will be sent to the planning commission for their review. Mayor Figley asked if there was anyone in the audience who wanted to speak in favor or against the ordinance. No members of the audience wished to speak. Mayor Figley stated that she would like to continue the hearing to the July 8 meeting so that people who may want to speak on this have the opportunity to do so. **Lonergan/Cox...** continue the public hearing to hearing to July 8, 2013. Motion passed unanimously.

1:03 **COUNCIL BILL NO. 2934 - A RESOLUTION AUTHORIZING EXECUTION OF A POLICE MOBILE DATA SYSTEM AGREEMENT BETWEEN THE CITY OF WOODBURN AND THE CITY OF STAYTON** McCallum introduced Council Bill 2934. City Recorder Pierson read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2934 duly passed.

1:04 **AWARD OF CONSTRUCTION CONTRACT FOR TREE REMOVAL AND FENCE INSTALLATION EAST OF THE I-5 INTERCHANGE PROJECT** Lonergan/Cox ... acting as the Local Contract Review Board, award the construction contract for the Tree Removal & Fence Installation East of I-5 Interchange Project to R&R Tree Service in the amount of \$72,255. Councilor Cox asked why TruGreen's bid was considered non-conforming and City Administrator Derickson answered that they didn't submit a bid bond and a signed bid addendum form. The motion passed unanimously.

1:14 **AWARD OF CONSTRUCTION CONTRACT FOR THE TREE REMOVAL AND TEMPORARY FENCE INSTALLATION WEST OF I-5 INTERCHANGE PROJECT** Lonergan/Cox ... acting as the Local Contract Review Board, award the construction contract for the Tree Removal & Temporary Fence Installation West of I-5 Interchange Project to R&R Tree Service in the amount of \$43,878. The motion passed unanimously.

1:16 **CITY ADMINISTRATOR'S REPORT**

The City Administrator provided an update on the vandalism that occurred at Senior Estates and reminded people to call the police if they see something suspicious. He also wanted to clear up rumors that the Police Department has been reduced when in fact it has not and that there was a full patrol on duty the night of the vandalism. He also wanted to clarify that what staff will be bringing back to Council at the July 8 meeting on the WDO will be a summary of the issues and that there won't be enough time to have the ordinance language ready at that meeting.

**COUNCIL MEETING MINUTES
JUNE 24, 2013**

1:18 **MAYOR AND COUNCIL REPORTS**

Councilor Ellsworth stated that she enjoys getting the E-blast.

Mayor Figley mentioned that the cameras on 214 are up and wished everyone a happy 4th. Councilor McCallum reminded the public of the Community BBQ put on by Woodburn Proud at Centennial Park on July 11th and the Relay for Life will take place on July 12th at Centennial Park as well.

Councilor Lonergan thanked Scott for his report on the vandalism and stated that he has faith in our police and that safety is a high priority of the Council. He also mentioned that the Mural Committee would be holding a public hearing on June 26 at 3:00.

1:21 **ADJOURNMENT**

Lonergan/McCallum.... meeting be adjourned. The motion passed unanimously. The meeting adjourned at 8:23 pm.

ATTEST



Heather Pierson, City Recorder
City of Woodburn, Oregon

APPROVED



KATHRYN FIGLEY, MAYOR