

**COUNCIL MEETING MINUTES
FEBRUARY 25, 2013**

0:01 **DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, FEBRUARY 25, 2013**

CONVENED The meeting convened at 7:01 p.m. with Mayor Figley presiding.

ROLL CALL

Mayor Figley	Present
Councilor Cox	Present
Councilor Lonergan	Present
Councilor McCallum	Present
Councilor Morris	Present – 7:03
Councilor Raustein	Present
Councilor Ellsworth	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Public Works Director Brown, Human Resources Director Hereford, Police Chief Russell, Economic and Development Director Hendryx, Community Services Director Row, Finance Director Shearer, Captain Garrett, Library Manager Hunter, Communications Coordinator Horton, City Recorder Pierson.

0:01 **PRESENTATION**

- A. Chief Russell gave the 2012 Crime Report.
- B. Don Judson, Executive Director of the Woodburn Area Chamber of Commerce, announced that Councilor Morris has been chosen as the recipient of the Junior First Citizen Award and reminded Council that the Distinguished Service Awards will be taking place on March 15.

0:57 **CONSENT AGENDA**

- A. Woodburn City Council minutes of February 11, 2013,
 - B. Woodburn City Council Executive Session minutes of February 11, 2013,
 - C. Woodburn Planning Commission minutes of January 24, 2013,
 - D. Woodburn Recreation and Park Workshop minutes of January 8, 2013,
 - E. Woodburn Recreation and Park Board minutes of February 12, 2013,
 - F. Crime Statistics through January 2013.
- McCallum/Cox...** adopt the Consent Agenda.

0:58 **FY 2013/14 FINANCIAL PLAN** City Administrator Derickson provided a staff report. **Cox/McCallum....** adopt the attached FY 2013/14 Financial Plan (Budget Policies & Reduction Strategy and 5-Year Financial Forecast). Motion passed unanimously.

1:05 **TRANSIENT OCCUPANCY GRANT DISTRIBUTION & PROPOSED THREE YEAR AGREEMENT WITH THE WOODBURN AREA CHAMBER OF COMMERCE** City Administrator Derickson provided a staff report. Ruby Wolfer, Woodburn Area Tourism Coordinator, provided the City Council with an update on the work she has been doing to promote Woodburn. She also provided the City Council a copy of Woodburn Area Tourism projects and budget. **Lonergan / Morris** authorize the

**COUNCIL MEETING MINUTES
FEBRUARY 25, 2013**

renewal of a proposed three year agreement effective June 30, 2013 through June 30, 2016 with the Woodburn Area Chamber of Commerce. Motion passed unanimously.

1:23 **AWARD OF CONSTRUCTION CONTRACT FOR I-5 INTERCHANGE AND TRANSIT FACILITY – WATERLINE RELOCATION AT EVERGREEN EXTENSION** Cox/McCallum... acting as the Local Contract Review Board, award the construction contract for the I-5 Interchange-Waterline Relocation at Evergreen Extension Project to Canby Excavating, Inc. in the amount of \$180,900. Motion passed unanimously.

1:24 **OREGON LIBRARY PASSPORT PROGRAM** Cox/McCallum... authorize the City of Woodburn to participate in the Oregon Library Passport Program. Motion passed unanimously.

1:26 **DIRECTOR'S APPROVAL OF PARTITION PAR 2013-01 AND STREET EXCEPTION EXCP 2013-01, LOCATED AT 1050 N. EVERGREEN ROAD (WEST COAST BANK)** Councilor McCallum requested that Economic and Development Director Hendryx clarify what is happening with this and Director Hendryx answered that this a partition for Woodburn Crossing and that the applicant would like to divide the property into two lots. Council declined to call this item up for review.

1:30 **CITY ADMINISTRATOR'S REPORT**
City Administrator Derickson informed the City Council that the first E-blast was sent out last week to 615 people.

1:32 **MAYOR AND COUNCIL REPORTS**
Councilor McCallum wished Doug Burkhardt the very best at his new position in Hillsboro. He also mentioned that a Prescription Drug Summit will be taking place on April 25 at Silverton Health Center from 6:00 to 8:00.


Councilor Ellsworth encouraged the City to look into a document shredding event. She also mentioned that she is attending the Woodburn Police Departments Citizens Academy and that Detective Puente is doing a great job.

1:35 **ADJOURNMENT**
McCallum/Lonergan... meeting be adjourned. The motion passed unanimously.
The meeting adjourned at 8:36pm.

APPROVED


KATHRYN FIGLEY, MAYOR

ATTEST


Heather Pierson, City Recorder
City of Woodburn, Oregon