

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

SEPTEMBER 13, 2010 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR  
DICK PUGH, COUNCILOR WARD 1  
J. MEL SCHMIDT, COUNCILOR WARD II  
PETER MCCALLUM, COUNCILOR WARD III  
JAMES COX, COUNCILOR WARD IV  
FRANK LONERGAN, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

A. Sharon Corning – Planning Commission

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4. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

A. Fiesta Mexicana

5. COMMUNITY/GOVERNMENT ORGANIZATIONS

A. Chamber of Commerce  
B. Woodburn School District

6. COMMUNICATIONS

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

*\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comuniquese al (503) 980-2485.\*\**

A.	<b>Woodburn City Council minutes of August 9, 2010</b> <u>Recommended Action:</u> Approve the minutes.	3
B.	<b>Woodburn Planning Commission minutes of June 24, 2010</b> <u>Recommended Action:</u> Accept the minutes.	6
C.	<b>Woodburn Planning Commission minutes of July 22, 2010</b> <u>Recommended Action:</u> Accept the minutes.	8
D.	<b>Crime Statistics through August 2010</b> <u>Recommended Action:</u> Accept the report.	11
E.	<b>Liquor License Application – Change of Ownership</b> <u>Recommended Action:</u> The Woodburn City Council recommends that the OLCC approve a Change of Ownership application for Woodburn Grocery Outlet.	15
F.	<b>City Attorney Evaluation</b> <u>Recommended Action:</u> Schedule the annual evaluation of the City Attorney for September 27, 2010.	18
9.	<b>TABLED BUSINESS</b>  None.	
10.	<b>PUBLIC HEARINGS</b>	
A.	<b>Zone Change 2010-01: Neighborhood Conservation Overlay District (NCOD)</b>	19
11.	<b>GENERAL BUSINESS</b> – <i>Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.</i>	
A.	<b>Proposed Agreement between the City of Woodburn and the Woodburn Chamber of Commerce to conduct the Fiesta Mexicana</b> <u>Recommended Action:</u> Approve the proposed three year agreement with the Woodburn Area Chamber of Commerce authorizing the Chamber to assume the role of Fiesta Mexicana Lead Sponsor.	57

- B. Award of Construction Contract for Alexandra Avenue Street Improvements** **69**  
Recommended Action: that the City Council, acting as the Local Contract Review Board, award a construction contract for the Alexandra Street improvements to Gelco Construction Co. in the amount of \$125,376.20.
- C. Award of Construction Contract for Water Main Extension from Evergreen Road to Parr Road** **71**  
Recommended Action: that the City Council, acting as the Local Contract Review Board, award a construction contract for the Water Main Extension from Evergreen Road to Parr Road to Canby Excavating, Inc. in the amount of \$406,160.00.
- D. Acceptance of Public Utility Easement on 1490 Brown Street (Tax Lot 051W18C00600)** **73**  
Recommended Action: Accept a twenty (20) foot Public Utility Easement granted by HBUF, LLC, property owners of 1490 Brown Street in Woodburn, Oregon (Tax Lot 051W18C00600).
- E. Acceptance of Public Utility Easement on 1636 Brown Street (Tax Lot 051W19B00200)** **81**  
Recommended Action: Accept a twenty (20) foot Public Utility Easement granted by MSRH, LLC, property owners of 1636 Brown Street in Woodburn, Oregon (Tax Lot 051W19B00200).
- F. Acceptance of a Public Right-of-Way Dedication along the Frontage of 2401 N Boones Ferry Road (Tax Lot 051W07BA01100)** **88**  
Recommended Action: Accept a seven foot Public Right-of-Way dedication granted by Qwest Corporation, property owners of 2401 N Boones Ferry Road in Woodburn, Oregon (Tax Lot 051W07BA01100).
- G. Marion County Zone change/Comprehensive Plan/Conditional Use Case 09-012/Wurdinger** **95**  
Recommended Action: Authorize the Mayor and City Staff to testify at the September 22, 2010 public hearing before the Marion County Board of Commissioners in opposition to Zone Change/Comprehensive Plan Amendment/Conditional Use Case 09-012/Wurdinger.
- H. Audit Services** **99**  
Recommended Action: Authorize the City Administrator to

enter into a contract for audit services with Grove, Mueller and Swank, P.C. to conduct the City's financial statement audit for fiscal years 2009-2010 and 2010-2011.

- 12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

None.

- 13. CITY ADMINISTRATOR'S REPORT**
- 14. MAYOR AND COUNCIL REPORTS**
- 15. ADJOURNMENT**