

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

JANUARY 14, 2008 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR  
WALTER NICHOLS, COUNCILOR WARD I  
RICHARD BJELLAND, COUNCILOR WARD II  
PETER MCCALLUM, COUNCILOR WARD III  
JAMES COX, COUNCILOR WARD IV  
FRANK LONERGAN, COUNCILOR WARD V  
ELIDA SIFUENTEZ, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. The Woodburn Public Library will be closed on January 18 for in-house training.
- B. City Hall and the Woodburn Public Library will be closed Monday, January 21, in observance of the Martin Luther King holiday. The Aquatic Center will be open with regular hours.
- C. A City Council workshop regarding the housing code will be held on January 28 at 6:00 pm in the Council Chambers.

Appointments:

None.

4. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Community Centers Feasibility Study

5. COMMITTEE REPORTS

- A. Chamber of Commerce
- B. Woodburn School District

*\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comuniquese al (503) 980-2485.\*\**

6. **COMMUNICATIONS**

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of December 10, 2007** 1  
Recommended Action: Approve the minutes.
- B. **Woodburn City Council Workshop minutes of December 10, 2007** 9  
Recommended Action: Approve the minutes.
- C. **Woodburn Planning Commission draft minutes of December 13, 2007** 16  
Recommended Action: Accept the draft minutes.
- D. **Building Activity for December 2007** 22  
Recommended Action: Receive the report.
- E. **Planning Tracking Sheet dated January 9, 2008** 23  
Recommended Action: Receive the report.
- F. **Claims for December 2007** 26  
Recommended Action: Receive the report.
- G. **Community Services Department Statistics for November 2007** 31  
Recommended Action: Receive the report.
- H. **Audit Reports** 32  
Recommended Action: Accept reports.
- I. **Reappointment to LOC Legal Advisory Committee** 37  
Recommended Action: Receive the report.
- J. **Speed Zone Change on Highway 211 East of Highway 99E** 39  
Recommended Action: Receive the report.

- K. **Highway 214/Settlemer Avenue/Boones Ferry Road Project Update** 40  
Recommended Action: Receive the report.
9. **TABLED BUSINESS**  
None.
10. **PUBLIC HEARINGS**  
None.
11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Council Bill No. 2695 – Ordinance delegating to the Municipal Judge the authority to appoint pro-tem municipal judges pursuant to the procedures provided in this Ordinance.** 41  
Recommended Action: Adopt the ordinance.
- B. **Council Bill No. 2696 – Resolution establishing a public hearing date for levying the final assessment of costs for the improvement of Country Club Road between Boones Ferry Road and Astor way** 45  
Recommended Action: Adopt the resolution.
- C. **Council Bill No. 2697 – Resolution establishing a public hearing date for levying the final assessment costs for the improvement to West Lincoln Street between Cascade Drive and Leasure Street** 48  
Recommended Action: Adopt the resolution.
- D. **New Outlet – Limited On-Premises Sales** 51  
Recommended Action: Recommend to OLCC approval of a Liquor License application for Mariscos El Saraneado.
- E. **New Outlet – Limited On-Premises Sales** 54  
Recommended Action: Recommend to the OLCC approval of a Liquor License application for Dede’s Deli.

F.	<b>Position Upgrade: Water Division Utility II to Utility III</b>	<b>57</b>
	<u>Recommended Action:</u> Authorize the upgrade of a Water Division Utility II position to a Utility II position.	
G.	<b>Request for No Parking on Third Street North of Harrison Street</b>	<b>59</b>
	<u>Recommended Action:</u> Authorize no parking on the east side of Third Street from Harrison to the north side of 950 Third Street.	
H.	<b>Draft Animal Control Ordinance</b>	<b>61</b>
	<u>Recommended Action:</u> It is recommended the City Council: (1) provide input; and (2) determine a preferred means for obtaining community involvement in the ordinance adoption process.	
12.	<b>NEW BUSINESS</b>	
13.	<b>PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS</b> – <i>These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.</i>	
A.	<b>Planning Commission’s Approval of Design Review 2007-05, Located at 100 Arney Road (the Shell Gasoline Station and Market)</b>	<b>81</b>
B.	<b>Community Development Director’s Approval of Zoning Adjustment 2008-01, Located at 1613 Umpqua Road</b>	<b>82</b>
14.	<b>CITY ADMINISTRATOR’S REPORT</b>	
15.	<b>MAYOR AND COUNCIL REPORTS</b>	
16.	<b>EXECUTIVE SESSION</b>	
A.	To review and evaluate, pursuant to standards, criteria and policy directives adopted by the governing body, the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member unless the person whose performance is being reviewed and evaluated requests an open hearing pursuant to ORS 192.660 (2)(i).	
17.	<b>ADJOURNMENT</b>	