

CITY OF WOODBURN

CITY COUNCIL AGENDA

MARCH 26, 2007 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR
WALTER NICHOLS, COUNCILOR WARD I
RICHARD BJELLAND, COUNCILOR WARD II
PETER MCCALLUM, COUNCILOR WARD III
JAMES COX, COUNCILOR WARD IV
FRANK LONERGAN, COUNCILOR WARD V
ELIDA SIFUENTEZ, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. A budget workshop to discuss baseline budgets and additional funds requests will be held April 7, 2007 at 8:30 a.m. in the Council Chambers.

Appointments:

None.

4. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Status Report: Downtown Plan Charrette– Jim Allen, Community Development Director
- B. Certificate of Appreciation – Ernestine Yoder

5. COMMITTEE REPORTS

- A. Chamber of Commerce

6. COMMUNICATIONS

None.

“Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comuniquese al (503) 980-2485.”

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. **Woodburn City Council minutes of March 12, 2007, regular and executive session** 1
Recommended Action: Approve the minutes.
- B. **Woodburn Recreation and Parks Board draft minutes of March 13, 2007** 9
Recommended Action: Accept the draft minutes.
- C. **Woodburn Planning Commission draft minutes of March 8, 2007** 13
Recommended Action: Accept the draft minutes.
- D. **Community Services Department Statistics February 2007** 21
Recommended Action: Receive the report.
- E. **Police Department Statistics – February 2007** 22
Recommended Action: Receive the report.
- F. **TOT Audit Report** 28
Recommended Action: Receive the report.
9. **TABLED BUSINESS**
- None.
10. **PUBLIC HEARINGS**
- None.
11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Council Bill 2659 – Resolution setting amount of the Parks and Recreation Systems Development Charges under an existing methodology; establishing an alternative rate review fee; and setting an effective date for imposition of the fees and charges** 36
Recommended Action: Adopt the ordinance.

- B. Council Bill 2660 – Resolution authorizing the Community Services Department to apply for local government grants from the Oregon Parks and Recreation Department for the Mill Creek Greenway Phase One project and the Burlingham Park playground renovation and delegating authority to the Community Services Director to sign the application** **41**
Recommended Action: Adopt the resolution.
- C. Council Bill 2662 – Resolution of intent to improve Tout Street between Settlemier Avenue and South Front Street, adopt the local improvement district, adopt the method of assessment, establish a public hearing date and direct the City Recorder to give notice.** **45**
Recommended Action: Adopt the resolution.
- D. Acceptance of Public Utility Easement, 1275 Fifth Street** **60**
Recommended Action: Accept the Public Utility Easement described on Attachment "A."
- E. Acceptance of Public Utility Easement, Between First & Second Street** **66**
Recommended Action: Accept the Public Utility Easement described on Attachment "A" and Attachment "B."
- F. Upgrade an Information Services (IS) Technician position to an IS Specialist position** **77**
Recommended Action: Approve upgrading the IS Technician position to an IS Specialist position.
- G. Administrator Pro Tem** **79**
Recommended Action: Appoint Community Development Director Jim Allen as Administrator Pro Tem for the period of March 27 through March 31, 2007.
- 12. NEW BUSINESS**
- 13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.**
- A. Planning Commission's Approval of Design Review 2006-18, Conditional Use 2006-05 located at 948 N. Pacific Hwy.** **80**

14. CITY ADMINISTRATOR'S REPORT
15. MAYOR AND COUNCIL REPORTS
16. ADJOURNMENT