

CITY OF WOODBURN

CITY COUNCIL AGENDA

JUNE 8, 2020– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
LISA ELLSWORTH, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

A. COVID-19 Coordination & Communication Team Presentation

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of May 11, 2020** 1
Recommended Action: Approve the minutes.

- B. **Intergovernmental Agreement for School Resource Officers (Goal 4,7)** 4
Recommended Action: Authorize the City Administrator to sign an agreement with Woodburn School District for School Resource Officer services.

- C. **Liquor License Application for Red Robin International, Inc.** 10
Recommended Action: Recommend that the OLCC approve the Liquor License Application for Red Robin International, Inc.

- D. **Liquor License Application for Abby's Inc.** 12
Recommended Action: Recommend that the OLCC approve the Liquor License Application for Abby's Inc.

- E. **Crime Statistics through April 2020** 14
Recommended Action: Receive the report.

- F. **Building Activity for May 2020** 19
Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

- A. **Fiscal Year (FY) 2020-21 City Budget Adoption**
Recommended Action: Conduct a public hearing to consider the budget as approved by the Budget Committee

- B. **Fiscal Year 2020-21 Resolution Regarding State Revenue Sharing**
Recommended Action: Conduct a public hearing to receive comment on the possible uses/distributions of state revenue sharing funds

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to*

commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.

- A. Council Bill No. 3126 – A Resolution Adopting the Fiscal Year (FY) 2020-21 Budget; Making Budget Appropriations; and Categorizing Taxes** 31
Recommended Action: Upon completion of the hearing, approve the resolution adopting the budget and capital improvements plan, making appropriations, and declaring and categorizing taxes for FY 2020-21.
- B. Council Bill No. 3127 – A Resolution Declaring the City of Woodburn's Eligibility and Election to Receive State Revenue Sharing** 34
Recommended Action: Adopt a resolution declaring the City's eligibility and election to receive these funds.
- C. Council Bill No. 3128 – A Resolution Continuing the Declaration of State of Local Emergency in the City Limits of the City of Woodburn for Purposes of Community Recovery from the Covid-19 Pandemic** 37
Recommended Action: Adopt the Resolution.
- D. Council Bill No. 3129 – A Resolution Authorizing an Emergency Business Assistance Grant Program to Support Local Businesses Impacted by Covid-19 and the Governor's Executive Orders 20-12** 39
Recommended Action: Adopt the Resolution authorizing an emergency business assistance grant program to support local businesses impacted by COVID-19 and the Governor's Executive Order 20-12.
- E. Approval of Property Line Adjustment Agreement between the City of Woodburn and the Woodburn School District to Facilitate the New City Production Well** 49
Recommended Action: Approve the attached Property Line Adjustment Agreement between the City of Woodburn and the Woodburn School District (WSD) and authorize the City Administrator to sign the Agreement.
- F. CDBG Revolving Loan Funds** 64
Recommended Action: Authorize the City Administrator to submit a letter to Business Oregon requesting the reallocation of Community Development Block Grant (CDBG) Housing Rehab program income to a qualified non-profit agency for use to establish a mortgage assistance revolving loan program for eligible low to moderate income Woodburn residents.

12. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

A. Call-Up Briefing: Planning Division Staff Approval of a Preliminary Partition of Parcel 3, Partition Plat 2019-069 (Phase 3B of Smith Creek) 66
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

B. Call-Up Briefing: Planning Commission Approval of Design Review, Phasing Plan, Property Line Adjustment, Street Exception, and Variance Applications for Allison Way Apartments on three lots with no street addresses and located at the intersection of Stacy Allison Way & Hooper Street (DR 2019-05, PP 2019-01, PLA 2019-04, EXCP 2020-05, & VAR 2019-04) 67
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to [Woodburn Development Ordinance \(WDO\)](#) Section 4.02.02. The Council may call-up this item for review if desired and, by majority vote, initiate a review of this Commission decision.

13. **CITY ADMINISTRATOR’S REPORT**

14. **MAYOR AND COUNCIL REPORTS**

15. **EXECUTIVE SESSION**

None.

16. **ADJOURNMENT**

COUNCIL GOALS 2019-2021

Thematic Goals

1. *Create an inclusive environment where residents participate and are engaged in the community (that is vibrant, safe and active).*
2. *Promote an environment that encourages sustainable economic health maximizing our geographic, workforce, cultural and community assets.*

Strategic Goals

3. *Create an inclusive environment where Woodburn residents want to participate and are engaged in the community.*
4. *Develop innovative funding sources to help support the completion of capital improvement projects.*

5. *Grow and support strategic partnerships for economic health.*
6. *Explore the development of a non-profit consolidation facility.*
7. *Improve Communication and Coordination with School District on matters of mutual interest.*
8. *Completion of the First Street remodel.*
9. *Completion of Phase 1 & 2 of the Community Center Project including the formation of an ad hoc steering committee to review and recommend design.*
10. *Creation of the Dick Jennings Community Leadership Academy.*
11. *Develop a strategy to limit PERS liability.*
12. *Establishment of a Woodburn 20 year community-visioning plan.*