

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

JANUARY 11, 2021– 7:00 P.M.

ERIC SWENSON, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD I  
ALICE SWANSON, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
BENITO PUENTE JR., COUNCILOR WARD VI

VIA VIDEO CONFERENCING

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. City Hall and the Library will be closed on January 18 for Martin Luther King Jr. Day.

Appointments:

- B. Woodburn Budget Committee 1  
Mihei Egoroff (new appointment) – Position 1

Woodburn Planning Commission

- Maria Elena Guerra (reappointment) – Position 1  
Ellen Bandelow (reappointment) – Position 4

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. COVID-19 Vaccine Status

6. COMMUNICATIONS

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

\*\*Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.\*\*

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. **Woodburn City Council minutes of December 14, 2020** 2  
Recommended Action: Approve the minutes.

B. **December 29, 2020 Public Hearing minutes on 2020 Community Development Block Grant from Business Oregon** 5  
Recommended Action: Approve the minutes.

C. **Intergovernmental Agreement – Participation in Support of an Application for CDBG COVID-19 Funding for Rental Assistance** 7  
Recommended Action: Authorize the City Administrator to execute an Intergovernmental Agreement (IGA) between the City of Woodburn and the cities of Hubbard and Gervais, all partnering in applying for a Community Development Block Grant for COVID-19 Emergency Rental Relief.

D. **Crime Statistics through November 2020** 13  
Recommended Action: Receive the report.

E. **Building Activity for December 2020** 18  
Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

A. **Council Bill No. 3141 - Resolution Setting Amount of the Parks and Recreation Systems Development Charges Under an Existing** 34

**Methodology; Establishing an Alternative Rate Review Fee; and Setting an Effective Date for Imposition of the Fees and Charges**

Recommended Action: Adopt a resolution approving a Parks and Recreation System Development Charges (SDC) schedule, which has been updated to account for increasing construction costs, consistent with Ordinance No. 2250; and establishing an effective date of February 1, 2021.

**B. Award a Contract for Engineering Services for a Water Supply System Risk & Resiliency Assessment to Murraysmith, Inc. 39**

Recommended Action: Award a Contract for engineering services for the Woodburn Water Supply System Risk & Resiliency Assessment to Murraysmith, Inc. in the amount of \$75,007 and authorize the City Administrator to sign the Agreement.

**12. OTHER BUSINESS**

**A. Discussion on the Goal Setting Process – Requested by Mayor Swenson**

**13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.***

None.

**14. CITY ADMINISTRATOR’S REPORT**

**15. MAYOR AND COUNCIL REPORTS**

**16. EXECUTIVE SESSION**

None.

**17. ADJOURNMENT**

**COUNCIL GOALS 2019-2021**

**Thematic Goals**

1. *Create an inclusive environment where residents participate and are engaged in the community (that is vibrant, safe and active).*
2. *Promote an environment that encourages sustainable economic health maximizing our geographic, workforce, cultural and community assets.*

**Strategic Goals**

3. *Create an inclusive environment where Woodburn residents want to participate and are engaged in the community.*
4. *Develop innovative funding sources to help support the completion of capital improvement projects.*
5. *Grow and support strategic partnerships for economic health.*
6. *Explore the development of a non-profit consolidation facility.*
7. *Improve Communication and Coordination with School District on matters of mutual interest.*
8. *Completion of the First Street remodel.*
9. *Completion of Phase 1 & 2 of the Community Center Project including the formation of an ad hoc steering committee to review and recommend design.*
10. *Creation of the Dick Jennings Community Leadership Academy.*
11. *Develop a strategy to limit PERS liability.*
12. *Establishment of a Woodburn 20 year community-visioning plan.*