

CITY OF WOODBURN

CITY COUNCIL AGENDA

JUNE 28, 2021– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD I
ALICE SWANSON, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
BENITO PUENTE JR., COUNCILOR WARD VI

VIA VIDEO CONFERENCING

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. In observance of Independence Day, City Hall offices and the Library will be closed Monday, July 5, 2021. Transit service will be closed Sunday, July 4, 2021.

Appointments:

- B. Woodburn Recreation and Parks Board
- Caitlynn Spencer

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4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Fiesta Court
- B. Republic Services
- C. COVID-19 Update
- D. Woodburn Mobile App.

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

- E. Middle Housing 3
6. COMMUNICATIONS
None.
7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
8. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. Woodburn City Council Meeting minutes of June 14, 2021 178
Recommended Action: Approve the minutes.
- B. Woodburn City Council Executive Session minutes of June 14, 2021 182
Recommended Action: Approve the minutes.
- C. Contract Award to ROW Consultants, LLC 183
Recommended Action: Award a contract to ROW Consultants, LLC to administer the recently adopted Utility Services Ordinance and manage the City’s telecommunication and cable franchises, and authorize the City Administrator to sign the enclosed Personal Services Agreement.
- D. Crime statistics through May 2021 201
Recommended Action: Receive the report.
9. TABLED BUSINESS
None.
10. PUBLIC HEARINGS
None.
11. GENERAL BUSINESS – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*
- A. Amendment to Purchase & Sale Agreement Novera, LLC (347 N. Front 206

Street)

Recommended Action: Authorize the City Administrator to sign the Amendment to Purchase and Sale Agreement with Novera, LLC, (347 N. Front Street), extending the date of the balloon payment by one year.

B. Woodburn/ Silverton IGA Addendum

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Recommended Action: Authorize the City Administrator to sign the "Amendment to Intergovernmental Agreement between the City of Silverton and the City of Woodburn for Inspections and Plan Review".

12. OTHER BUSINESS

None.

13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

A. Call-Up Briefing: Planning Division staff approval of a Design Review and Exception to Street Right-of-Way and Improvement Requirements ("Street Exception") application package for the Parr Road Water Well at 900 Parr Road (DR 21-06 & EXCP 21-02) **220**

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

14. CITY ADMINISTRATOR'S REPORT

15. MAYOR AND COUNCIL REPORTS

16. EXECUTIVE SESSION

None.

17. ADJOURNMENT