

**COUNCIL MEETING MINUTES
DECEMBER 13, 2021**

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, DECEMBER 13, 2021

CONVENED The meeting convened at 7:25 p.m. with Mayor Swenson presiding.

ROLL CALL

Mayor Swenson	Present
Councilor Carney	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Swanson	Present
Councilor Puente	Present- via video conferencing
Councilor Cabrales	Absent

Staff Present: City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Community Development Director Kerr, Police Chief Pilcher, Economic Development Director Johnk, Assistant City Attorney Granum, Public Works Projects and Engineering Director Liljequist, Public Works Operations Director Stultz, Finance Director Turley, Senior Planner Cortes, Public Affairs and Communications Coordinator Moore, City Recorder Pierson

ANNOUNCEMENTS

Mayor Swenson announced the following:

City Hall will be closed at noon on December 24 and will reopen for regular business hours on December 28. The Aquatic Center will be closed December 24 and 25. The Library will be open from 10:00 a.m. to 1:00 p.m. on December 24 and closed on December 25. Transit Services will run from 8:00 a.m. to 5:00 p.m. on December 24 and will be closed December 25.

Transit Services will run from 8:00 a.m. to 5:00 p.m. on December 31. City Hall, the Library and Transit Services will be closed January 1.

The City Council meeting scheduled for December 27, 2021, is cancelled. The next City Council meeting will take place on January 10, 2022, at 7:00 p.m.

APPOINTMENTS

Mayor Swenson proposed the following appointments:

- **Woodburn Budget Committee**
 - Steven Kufeldt
 - Elida Sifuentez
 - John Reinhardt

- **Woodburn Library Board**
 - Katrina Chatfauros
 - Nancy Kirksey
 - Cynthia Branger Munoz

- **Woodburn Public Art Mural Committee**
 - Mary Beth Cornwell
 - Sharon Corning
 - Brenda Valentin-Bravo
 - Judy Massaia

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- **Woodburn Parks and Rec Board**
 - Kasi Pankey
- **Woodburn Tourism Advisory Committee**
 - Lisa Ellsworth
- **Woodburn Planning Commission**
 - Anabel Hernandez-Mejia

Carney/Cornwell...approve the appointments. The motion passed unanimously.

PRESENTATIONS

Community Services Director Cuomo and Dr. Antonio Germann provided updated information on COVID-19 in Woodburn.

Community Services Director Cuomo and Morgan Holen, Arborist, provided information on the Centennial Park Tree Replacement.

BUSINESS FROM THE PUBLIC

Karen Linton, 1637 Umpqua, stated that there were several residents from Senior Estates that participated in the ODOT webinar regarding the sound wall along I-5. She added that there will be a petition for people to sign that the City join with us that ODOT spend some of that money on the soundwall. She stated that she was tasked to ask the Council where they stand on that project. She added that she will bring the petition to Council in January.

Mayor Swenson stated that they will wait to be briefed on this issue before they comment.

CONSENT AGENDA

- A. Woodburn City Council Meeting minutes of November 8, 2021;
- B. Woodburn City Council Executive Session Meeting minutes of November 8, 2021;
- C. Woodburn City Council Special Meeting minutes of November 18, 2021;
- D. Woodburn City Council Executive Session Meeting minutes of November 18, 2021;
- E. Acceptance of a Public Utility Easement at 440-450 Parr Road (Valor/Heritage Schools), Woodburn, OR 97071 (Tax Lot 052W1300500);
- F. Acceptance of a Right-of-Way Dedication at 440-450 Parr Road (Valor/Heritage Schools), Woodburn, OR 97071 (Tax Lot 052W1300500);
- G. Acceptance of Two Public Utility Easements at 1041 N. Boones Ferry Road (Lincoln Elementary Schools), Woodburn, OR 97071 (Tax Lot 051W07BD02300);
- H. Acceptance of a Right-of-Way Dedication at 1041 N. Boones Ferry Road (Lincoln Elementary Schools), Woodburn, OR 97071 (Tax Lot 051W07BD02300);
- I. Acceptance of Four Public Easements at 2145 Molalla Rd NE (Woodburn Eastside Apartments), Woodburn, OR 97071 (Tax Lot 051W09B000900);

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- J. National Opioid Litigation Settlement Participation & State Apportionment of Funds;
 - K. Woodburn/ Silverton IGA Amendment;
 - L. Intergovernmental Agreement for Marion County Multi-Jurisdictional Natural Hazard Mitigation Plan;
 - M. Updated Firearms Range Use Agreement with the City of Hubbard;
 - N. Conditional Acceptance of a Right-of-Way Dedication and Public Utility Easement at 1560 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 051W07CC07100);
 - O. Settlement of CIS Wastewater Treatment Plant Claim;
 - P. Building Activity for November 2021.
- Carney/Swanson...** adopt the Consent Agenda. The motion passed unanimously.

ANNEXATION OF APPROXIMATELY 0.95 ACRES OF TERRITORY OWNED BY NORTHWEST WILLAMETTE HOMES LLC AT 1251 BROWN ST (ANX 2020-02) AND APPROVAL OF RELATED LAND USE APPLICATIONS FOR DEVELOPMENT INTO THE VALENTINA ESTATES NO. 2 SUBDIVISION OF 5 LOTS

Mayor Swenson declared the hearing open at 8:25 p.m. for the purpose of hearing public input on annexation of approximately 0.95 acres of territory owned by Northwest Willamette Homes LLC at 1251 Brown St (Anx 2020-02) and approval of related land use applications for development into the Valentina Estates no. 2 subdivision of 5 lots. Mayor Swenson asked if there were any declarations from the Council and there were none. Community Development Director Kerr read the public hearing statement. Senior Planner Cortes provided a staff report. Jerry Horner, Willamette Engineering and Vassa Boudunov, Northwest Willamette homes, provided testimony on behalf of the applicant. Mayor Swenson asked if any member of the public wished to speak in support of the of the annexation of approximately 0.95 acres of territory owned by Northwest Willamette Homes LLC at 1251 Brown St (Anx 2020-02) and approval of related land use applications for development into the Valentina Estates no. 2 subdivision of 5 lots. No members of the public wished to speak in support. Mayor Swenson asked if any member of the public wished to speak in opposition of the annexation of approximately 0.95 acres of territory owned by Northwest Willamette Homes LLC at 1251 Brown St (Anx 2020-02) and approval of related land use applications for development into the Valentina Estates no. 2 subdivision of 5 lots. No members of the public wished to speak in opposition. Mayor Swenson closed the hearing at 8:41 p.m. Councilors provided comments and discussion on the application. **Carney/Cornwell...** Council tentatively approve the land use applications and direct staff to submit an ordinance for consideration at the next City Council meeting. The motion passed unanimously.

SEVERE WEATHER CENTER OPERATION AGREEMENT

Mayor Swenson and Councilor Swanson declared a potential conflict of interest on this agenda item and left the Council Chambers. Council President Carney introduced the agenda item. City Administrator Derickson provided a staff report. Curt Jones provided information on the severe weather center. **Carney/Schaub...** consider approval of the attached two-year agreement with A Ray of Hope, Today! for Severe Weather Center Program services in exchange for up to \$5,000 in reimbursable funds per year. The motion passed unanimously.

Mayor Swenson and Councilor Swanson returned to the Council Chambers.

AWARD A CONTRACT FOR PROFESSIONAL PLAN REVIEW AND INSPECTION SERVICES ON AN AS NEEDED BASIS

Community Development Director Kerr provided a staff report. **Carney/Schaub...**award a Contract for Professional Plan Review and Inspection Services on an As Needed Basis to Clair Company, Inc. and authorize the City Administrator to sign the Agreement. The motion passed unanimously.

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BUSINESS OREGON SPECIAL PUBLIC WORKS FUND (SPWF) APPLICATION – BUTTEVILLE ROAD REALIGNMENT PROJECT

Economic Development Director Johnk provided a staff report. **Carney/Cornwell...** Authorize staff to apply for funding through the Business Oregon SPWF program for the Butteville Road Realignment Project and authorize the City Administrator to sign the application for submission. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

City Administrator Derickson reported the following:

- Announced that this is the last City Council Meeting that Eric Liljequist will attend and thanked him for all he has done for the City.
- ODOT changed the lighting at Lawson and Evergreen so that there will no longer be a flashing turn light.
- The light at Hwy 214/Settlemier/Boones Ferry will be changed to make sure that pedestrians crossing will not coincide with a green light.
- Speed signs that flash will be placed on Settlemier, Umpqua, Country Club, Meridian, Woodland, and Hardcastle.
- Annual Audit is due December 31st and the City will make that deadline, however, the presentation will take place in January.

MAYOR AND COUNCIL REPORTS

Councilor Schaub wished everyone a Merry Christmas and Happy New Year.

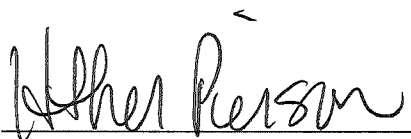
ADJOURNMENT

Carney/Swanson... meeting be adjourned. The motion passed unanimously. The meeting adjourned at 9:33 p.m.

APPROVED _____


ERIC SWENSON, MAYOR

ATTEST _____


Heather Pierson, City Recorder
City of Woodburn, Oregon