

CITY OF WOODBURN

CITY COUNCIL AGENDA

JANUARY 10, 2022– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD I
ALICE SWANSON, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
BENITO PUENTE JR., COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONGTOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. City Hall and the Library will be closed on January 17 for Martin Luther King Jr. Day.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Audit Presentation
- B. Family Resource Center update presentation
- C. COVID-19

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6. COMMUNICATIONS

None.

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. **Woodburn City Council minutes of December 13, 2021** 201
Recommended Action: Approve the minutes.
- B. **Acceptance of Public Access and Utility Easements at Stacy Allison Way, Woodburn, OR 97071 (Tax Lot 052W14 02300)** 206
Recommended Action: Accept the three attached public access and utility easements granted by West Coast Real Estate Holdings, LLC to comply with the land use approval requirements for the Stacy Allison Way Apartments.
- C. **Status of LUBA Remand of the Trillium Annexation** 224
Recommended Action: Receive the report.
- D. **Building Activity for December 2021** 227
Recommended Action: Receive the report.
9. **TABLED BUSINESS**
- None.
10. **PUBLIC HEARINGS**
- None.
11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Council Bill No. 3168 - An Ordinance Repealing Ordinance 2558 (An Ordinance Granting a Cable Television Franchise to Datavision Communications, Llc) Effective on March 1, 2022** 228
Recommended Action: Adopt the ordinance.
- B. **Council Bill No. 3169 - An Ordinance Annexing Approximately 0.95 Acres of Property into the City of Woodburn Known as the Valentina Estates No. 2 and Located Along the West Side of Brown Street South of Vine Avenue, Marion County, Oregon** 231
Recommended Action: Adopt the ordinance.

- C. **Council Bill No. 3170 - An Ordinance Amending the Woodburn Zoning Map to Designate Zoning of Approximately 0.95 Acres of Annexed Territory Known as the Valentina Estates No. 2 And Located Along the West Side of Brown Street South of Vine Avenue, Marion County, Oregon as Residential Single Family (RS) Zoning District** 265
Recommended Action: Adopt the ordinance.
- D. **Approval of Final Decision Document for the Valentina Estates No. 2 Subdivision with Variance (SUB 2020-02 & VAR 21-04)** 269
Recommended Action: Authorize the mayor to sign the final decision document.
- E. **Council Bill No. 3171 - A Resolution Setting Amount of the Parks and Recreation Systems Development Charges Under an Existing Methodology; Establishing an Alternative Rate Review Fee; and Setting an Effective Date for Imposition of the Fees and Charges** 294
Recommended Action: Adopt the resolution approving a Parks and Recreation System Development Charges (SDC) schedule, which has been updated to account for increasing construction costs, consistent with Ordinance 2250; and establishing an effective date of February 1, 2022.
- F. **Award a Contract for Preliminary Design Services for the Wastewater Facilities Master Plan Update & Rate Study to Murraysmith, Inc.** 299
Recommended Action: Award a Contract for preliminary design services for the Wastewater Facilities Master Plan & Rate Study to Murraymith, Inc. in the amount of \$569,539.00 and authorize the City Administrator to sign the Agreement.
- G. **Award a Contract for Preliminary Design Services for the Storm Drainage Master Plan Update to Murraysmith, Inc.** 301
Recommended Action: Award a Contract for preliminary design services for the Storm Drainage Master Plan Update to Murraymith, Inc. in the amount of \$149,037.00 and authorize the City Administrator to sign the Agreement.

12. **OTHER BUSINESS**

None.

13. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

A. Call-Up Briefing: Staff administrative approval of a Preliminary Partition application for 920 Hardcastle Avenue (PAR 21-02) 303

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

14. **CITY ADMINISTRATOR’S REPORT**

15. **MAYOR AND COUNCIL REPORTS**

16. **EXECUTIVE SESSION**

None.

17. **ADJOURNMENT**