

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

JANUARY 24, 2022– 7:00 P.M.

ERIC SWENSON, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD 1  
ALICE SWANSON, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
BENITO PUENTE JR., COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

A. Woodburn Library Board

- Desiree Winz

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4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

A. Woodburn High School Girls Soccer 4A State Champions

6. COMMUNICATIONS

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

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Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

\*\*Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.\*\*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. **Woodburn City Council minutes of January 10, 2022** 3  
Recommended Action: Approve the minutes.
  - B. **Woodburn City Council Special Meeting minutes of January 19, 2022** 6  
Recommended Action: Approve the minutes.
  - C. **Woodburn City Council Executive Session minutes of January 19, 2022** 7  
Recommended Action: Approve the minutes.
  - D. **Crime Statistics through December 2021** 8  
Recommended Action: Receive the report.
9. **TABLED BUSINESS**
- None.
10. **PUBLIC HEARINGS**
- A. **FY 2021-2022 Supplemental Budget Request for the Impact to the Building Fund of Increased Commercial Building Permit Activity.** 13
11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Council Bill No. 3172 - A Resolution Approving Transfers of FY 2021-2022 Appropriations and Approving a Supplemental Budget** 15  
Recommended Action: Adopt the Resolution authorizing increasing the Operating Revenue in the building inspection fund and Operating Expenditures by \$2,900,000 to account for increased activity in construction within the city.
  - B. **Community Development Block Grant (CDBG) Request for Additional Funds – AWARE Food Bank** 17  
Recommended Action: Authorize staff to proceed with an application to Business Oregon requesting additional CDBG COVID-relief funds for the AWARE Food Bank project.

12. OTHER BUSINESS

None.

13. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

**A. Call-Up Briefing: Planning Commission approval of a Design Review and Variance application package for 550 N. 1st Street (DR 21-11 and VAR 21-05) 18**

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

14. CITY ADMINISTRATOR'S REPORT

15. MAYOR AND COUNCIL REPORTS

16. EXECUTIVE SESSION

None.

17. ADJOURNMENT