

**COUNCIL MEETING MINUTES  
JANUARY 24, 2022**

**DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JANUARY 24, 2022**

**CONVENED** The meeting convened at 7:01 p.m. with Mayor Swenson presiding.

**ROLL CALL**

Mayor Swenson	Present
Councilor Carney	Present -via video conferencing
Councilor Cornwell	Present -via video conferencing
Councilor Schaub	Present -via video conferencing
Councilor Swanson	Present- via video conferencing 7:03 p.m.
Councilor Puente	Present -via video conferencing
Councilor Cabrales	Present -via video conferencing

**Staff Present:** City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Economic Development Director Johnk, Police Chief Pilcher, Community Development Director Kerr, Finance Director Turley, Public Works Director Stultz, Assistant City Attorney Granum, Human Resources Director Gregg, City Recorder Pierson

**APPOINTMENTS**

**Carney/Cabrales...** approve the appointment of Desiree Winz to the Woodburn Library Board. The motion passed unanimously.

**PRESENTATIONS**

Mayor Swenson recognized the Woodburn High School Girls Soccer team and congratulated them on their 4A State Championship.

**CONSENT AGENDA**

- A. Woodburn City Council minutes of January 10, 2022,
- B. Woodburn City Council Special Meeting minutes of January 19, 2022,
- C. Woodburn City Council Executive Session minutes of January 19, 2022,
- D. Crime Statistics through December 2021.

**Carney/Cabrales...** adopt the Consent Agenda. The motion passed unanimously.

**FY 2021-2022 SUPPLEMENTAL BUDGET REQUEST FOR THE IMPACT TO THE BUILDING FUND OF INCREASED COMMERCIAL BUILDING PERMIT ACTIVITY**

A Public Hearing to consider input on the FY 2021-2022 Supplemental Budget Request for the Impact to the Building Fund of Increased Commercial Building Permit Activity. Mayor Swenson declared the hearing open at 7:04 p.m. for the purpose of hearing public input on the FY 2021-2022 Supplemental Budget Request for the Impact to the Building Fund of Increased Commercial Building Permit Activity. Finance Director Turley provided a staff report. No members of the public wished to speak in either support or opposition of the FY 2021-2022 Supplemental Budget Request for the Impact to the Building Fund of Increased Commercial Building Permit Activity. Mayor Swenson closed the hearing at 7:09 p.m.

**COUNCIL BILL NO. 3172 - A RESOLUTION APPROVING TRANSFERS OF FY 2021-2022 APPROPRIATIONS AND APPROVING A SUPPLEMENTAL BUDGET**

**Carney** introduced Council Bill No. 3172. City Recorder Pierson read the bill by title only since there were no objections from the Council. Finance Director Turley provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Swenson declared Council Bill No.

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3172 duly passed.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REQUEST FOR ADDITIONAL FUNDS – AWARE FOOD BANK**

Economic Development Director Johnk provided a staff report. Gabriella Pena with Aware Food Bank provided information on the food bank and expressed thanks to the City Council for their support. Rick Gaupo with Marion Polk Food shared information on rebuilding the food bank. **Carney/Swanson**... authorize staff to proceed with an application to Business Oregon requesting additional CDBG COVID-relief funds for the AWARE Food Bank project.

**CALL-UP BRIEFING: PLANNING COMMISSION APPROVAL OF A DESIGN REVIEW AND VARIANCE APPLICATION PACKAGE FOR 550 N. 1ST STREET (DR 21-11 AND VAR 21-05)**

The Council declined to call this item up.

**CITY ADMINISTRATOR’S REPORT**

The City Administrator reported the following:

- City Hall remains closed to the public due to staffing shortages. It is being monitored on a daily basis.
- Asked the City Council on whether or not they would like to see the fireworks show return to the City. Councilors supported the idea of continuing with the fireworks show in Woodburn.

**MAYOR AND COUNCIL REPORTS**


Councilor Swanson stated that Comcast has been working in her neighborhood and she is excited to see this coming into her neighborhood.


Councilor Carney stated that Comcast finished in his neighborhood and would like to compliment them on their professionalism.

Mayor Swenson announced that the annual Chamber of Commerce meeting will take place Friday, the 28<sup>th</sup> upstairs at the Metropolis and that the Woodburn Fire District has their annual awards banquet on February 5. He also announced that the fire department just barely beat the police department in the first responders Chili Cook-off and the Rotarians came out ahead of the Kiwanians in the Chili Cook-off

**ADJOURNMENT**

**Carney/Swanson**...move to adjourn. The motion passed unanimously. Mayor Swenson adjourned the meeting at 7:36 p.m.

APPROVED   
ERIC SWENSON, MAYOR

ATTEST   
Heather Pierson, City Recorder  
City of Woodburn, Oregon