

CITY OF WOODBURN

CITY COUNCIL AGENDA

AMENDED

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
ALICE SWANSON, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
BENITO PUENTE JR., COUNCILOR WARD VI

NOVEMBER 14, 2022– 7:00 P.M.

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. City Hall and the Library will be closed November 24 and 25 for the Thanksgiving Holiday. The Aquatic Center, and Transit Services will be closed on November 24.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Woodburn Masonic Lodge
- B. Pavement Maintenance Program

6. COMMUNICATIONS

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member*

A. Woodburn City Council Meeting minutes of October 24, 2022 1

Recommended Action: Approve the minutes.

B. Liquor License Application for Super Mercado Las Tarascas 4

Recommended Action: Recommend that the OLCC approve the Liquor License Application for Super Mercado Las Tarascas.

C. Liquor License Application for Woodburn Lanes 6

Recommended Action: Recommend that the OLCC approve the Liquor License Application for Woodburn Lanes.

D. Building Activity for October 2022 8

Recommended Action: Receive the report.

E. Acceptance of a Public Utility Easement at 333 South Woodland Avenue from Do It Best Corporation (Tax Lot 052W110000101) 9

Recommended Action: Accept a Public Utility Easement granted by Do It Best Corporation, for real property at 333 South Woodland Avenue, Tax Lot 052W110000101.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*

A. Parks and Recreation Master Plan Update 15

Recommended Action: Award a contract for the Parks and Recreation Master Plan Update Project to Conservation Technix Inc. in the amount of \$139,590.00 and authorize the City Administrator to execute the agreement.

- B. Additional Contingency Funds for the West Hayes Street Improvements Project** 55
Recommended Action: Authorize an additional \$200,000 in contingency funds for the ongoing West Hayes Street Improvements Project.
- 12. OTHER BUSINESS**
- None.
- 13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*
- A. Briefing on the Community Development Director’s approval of a Preliminary Partition and Street Exception application package for 156 D Street (PAR 22-02 & EXCP 22-05)** 56
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.
- B. Briefing on the Planning Commission approval of a Variance application for AWARE Foodbank at 152 Arthur Street (VAR 22-10)** 58
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.
- C. Briefing on the Planning Commission approval of a Design Review, Street Exception, and Variance application package for “Woodburn Apartments” at 119 N. Pacific Hwy (DR 22-05, EXCP 22-07, & VAR 22-06)** 60
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.
- D. Call-Up Briefing: Planning Commission decision on a Planned Unit Development & Subdivision application package for Mill Creek Meadows at 1490 Brown St (PUD 22-01 & SUB 22-01)** 63
Recommended Action: Staff briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. (The Council may call up this item for review if desired and, by majority vote, initiate a review of this Commission decision.)
- 14. CITY ADMINISTRATOR’S REPORT**

15. MAYOR AND COUNCIL REPORTS

16. EXECUTIVE SESSION

None.

17. ADJOURNMENT