

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

MARCH 13, 2023– 7:00 P.M.

FRANK LONERGAN, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD 1  
ALICE SWANSON, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ERIC MORRIS., COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Oregon HB 3071 – Law Requiring State and Local Elected Officials to be Mandatory Reporters of Abuse 1

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

\*\*Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.\*\*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. **Woodburn City Council minutes of February 27, 2023** 20  
Recommended Action: Approve the minutes.

B. **Woodburn City Council Executive Session minutes of February 27, 2023** 23  
Recommended Action: Approve the minutes.

C. **Liquor License Application for Carniceria El Ranchito** 24  
Recommended Action: Recommend that the OLCC approve the Liquor License Application for Carniceria El Ranchito.

D. **Liquor License Application for Santa Ana Mexican Food** 26  
Recommended Action: Recommend that the OLCC approve the Liquor License Application for Santa Ana Mexican Food.

E. **Acceptance of a Waterline Easement at 0 Stacy Allison Way NE, also being, Parcel 1 of Partition Plat PP2022-59, Marion County, Oregon (Tax Lot 052W140002000)** 28  
Recommended Action: Authorize the acceptance of a waterline public utility easement granted by Stacy Allison Way Holdings LLC, owner of the property located at 0 Stacy Allison Way, Woodburn, OR 97071 (Tax Lot 052W140002000).

F. **Building Activity for February 2023** 29  
Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
- A. Marion County Health Tobacco Prevention Project and Tobacco Prevention Community Readiness Assessment Grant Awards** 30  
Recommended Action: Authorize the City Administrator to execute agreements with Marion County for the Marion County Health Tobacco Prevention Project and Tobacco Prevention Community Readiness Assessment Grant Awards.
- B. Award a Contract for Preliminary Design Services for the Storm Drainage Master Plan Phase II to Consor, Inc.** 111  
Recommended Action: Award a Contract for preliminary design services for the Storm Drainage Master Plan Phase II in the amount of \$309,950 to Consor, Inc. and authorize the City Administrator to sign the Agreement.
- C. Water Bond Early Payoff** 113  
Recommended Action: Authorize the City Administrator to include an appropriation in the proposed FY2023-24 budget to pay-off the water revenue refunding bond series 2018.
12. **OTHER BUSINESS**
- A. Intergovernmental Agreement for School Resource Officers** 115  
Recommended Action: Authorize the City Administrator to sign an agreement with the Woodburn School District for School Resource Officer services.
13. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*
- None.**
14. **CITY ADMINISTRATOR'S REPORT**
15. **MAYOR AND COUNCIL REPORTS**

16. EXECUTIVE SESSION

- A. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660 (2)(h).

To consider records that are exempt by law from public inspection pursuant to ORS 192.660 (2)(f).

17. ADJOURNMENT