

COUNCIL MEETING MINUTES
JUNE 24, 2024

DATE **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JUNE 24, 2024**

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Cantu	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Morris	Absent
Councilor Cabrales	Present
Councilor Wilk	Present

Staff Present: City Attorney Granum, Assistant City Administrator Row, Police Chief Pilcher, Economic Development Director Johnk, Community Services Director Cuomo, Community Development Director Kerr, Finance Director Turley, Public Works Director Stultz, Special Projects Director Wakeley, City Recorder Pierson, Planner Handel, Building Official Gitt, Community Relations Manager Herrera, Assistant City Attorney Killmer

ANNOUNCEMENTS

Mayor Lonergan announced the following:

- Independence Day Celebration at Centennial Park on Thursday, July 4th from 5:30 p.m. -10:30 p.m. Includes food vendors, live music, games for the whole family and a fantastic firework show.
- In observance of Independence Day, City Hall offices, the Library, and Transit service will be closed Thursday, July 4, 2024. The Aquatic Center will be open 6:00 a.m.-11:00 a.m.
- The City Council Meeting /Community BBQ is scheduled for Tuesday, July 9, 2024, at 6:00 p.m. to coincide with the Kick-off of Music in the Park.

PROCLAMATIONS

2024 41st Annual National Night Out - Mayor Lonergan read a proclamation calling on citizens to support the 2024 41st Annual National Night Out and declaring August 6, 2024, as the 2024 41st Annual National Night Out.

PRESENTATIONS

Fiesta Court – Community Relations Manager Herrera introduced the Fiesta Court and provided the City Council with a 2024 Fiesta Court Tentative Calendar. Members of the Court include Irene Rodriguez Estrada, Flannery Santiago Valencia, Jazmine Ortiz, Betzabet Gaspar, Aliyah Calderon, Vanessa Perez Marcelino, Kaylee Rachel Arroyo, Yatzil Morales, Perla Barragan – Chavez, and Jose Solis Gomez. Each member introduced themselves and provided information on Fiesta Court programs that they participated in.

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Police Department Accreditation – Police Chief Pilcher provided information on the City’s Certificate of Accreditation.

CONSENT AGENDA

- A. Woodburn City Council minutes of June 10, 2024,
 - B. Woodburn City Council Executive Session minutes of June 10, 2024,
 - C. Monthly Financial Report,
 - D. Redflex Report March through May 2024,
 - E. Accept the Energy Efficiency and Conservation Block Grant (EECBG) to Support EV Charging Network,
 - F. Subrecipient Agreement with DevNW and Intergovernmental Agreement (IGA) with Cities of Gervais and Hubbard– Participation in Support CDBG COVID-19 Funding for Rental Assistance.
- Schaub/Cabrales...** approve the consent agenda. The motion passed unanimously.

PUBLIC HEARINGS

Public Hearing for a Legislative Amendment to the Woodburn Development Ordinance Regarding Food Cart Regulations (LA 24-02)

Mayor Lonergan declared the hearing open at 7:41 p.m. for the purpose of hearing public input on the Legislative Amendment to the Woodburn Development Ordinance Regarding Food Cart Regulations (LA 24-02). Planner Handel and Community Development Director Kerr provided a staff report. Mayor Lonergan asked if any member of the public wished to speak in support of the Legislative Amendment to the Woodburn Development Ordinance Regarding Food Cart Regulations (LA 24-02). Scott Sharp, 352 Bush St, stated that he would like to see food carts allowed in the city outside of pods. Matt Ring, 10850 Main St. NE Donald, owner of Oregon Smoke Shack food cart, stated that he would like to see food carts allowed in the City outside of pods. He read a letter from Meredith Barton, Coastal Farm store manager, supporting a permanent location for a food truck on Coastal Farm Stores property in Woodburn. Mayor Lonergan asked if any member of the public wished to speak in opposition to the Legislative Amendment to the Woodburn Development Ordinance Regarding Food Cart Regulations (LA 24-02). No members of the public wished to speak in opposition. Mayor Lonergan closed the hearing at 8:25 p.m. Mayor Lonergan stated that as a growing city, we should have regulations for the safety of our citizens. Councilor Cornwell stated that we may need to make accommodations to make sure that everyone is successful. Councilor Schaub stated that she is concerned about how this would affect the food trucks that are already here. Councilor Cabrales expressed her concerns about the rent for food carts at pods possibly being too high for the food carts that are currently operating in the City. Councilor Wilk stated that he also has concerns about the small businesses who may not be able to afford being in a pod and would like to see the City accommodate both by allowing single food carts if they meet regulations. Mayor Lonergan expressed his concerns with parking requirements. Councilor Cantu stated that she understands the concerns of the Council regarding the requirement of being in a pod but there are regulations requiring these food carts to meet certain criteria before they can do business and a food cart meeting those on their own may be cost prohibitive for them.

Schaub/Cornwell... to tentatively approve Legislative Amendment LA 24-02, directing staff to prepare an ordinance for consideration at the July 22, 2024, City Council meeting. On roll call vote the motion passed 3-2 with Councilors Cabrales and Wilk voting no. City Attorney Granum noted that if the Council wants staff to make any changes to the proposed

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legislative amendment, they will need to make sure that the motion reflects that.

Schaub/Cornwell... amend the motion to tentatively approve Legislative Amendment LA24-02, and direct staff to prepare an ordinance for consideration with some options for single cart operation. On roll call vote the motion passed unanimously.

FY 2023-24 Supplemental Budget Request for Transfer Increase from the Water SDC Fund to the Water Capital Construction Fund for Parr Road Water Treatment Project Completion

Mayor Lonergan declared the hearing open at 8:48 p.m. for the purpose of hearing public input on the FY 2023-24 Supplemental Budget Request for Transfer Increase from the Water SDC Fund to the Water Capital Construction Fund for Parr Road Water Treatment Project Completion. Finance Director Turley provided a staff report. Mayor Lonergan asked if any member of the public wished to speak in support of the FY 2023-24 Supplemental Budget Request for Transfer Increase from the Water SDC Fund to the Water Capital Construction Fund for Parr Road Water Treatment Project Completion. No members of the public wished to speak in support. Mayor Lonergan asked if any member of the public wished to speak in opposition to the FY 2023-24 Supplemental Budget Request for Transfer Increase from the Water SDC Fund to the Water Capital Construction Fund for Parr Road Water Treatment Project Completion. No members of the public wished to speak in opposition. Mayor Lonergan closed the hearing at 8:49 p.m.

COUNCIL BILL NO. 3255 - A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AND APPROVING TRANSFERS OF APPROPRIATIONS FOR FY 2023-2024 FOR THE PARR ROAD WATER TREATMENT PROJECT COMPLETION

Schaub introduced Council Bill No. 3255. City Recorder Pierson read the bill by title only since there were no objections from Council. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3255 duly passed.

AWARD A CONTRACT TO CLAIR COMPANY INC. FOR PROFESSIONAL PLAN REVIEW AND INSPECTION SERVICES ON AN AS NEEDED BASIS AND AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE AGREEMENT

Building Official Gitt provided a staff report. **Schaub/Cabrales**...award a Contract to Clair Company Inc. for Professional Plan Review and Inspection Services on an as needed basis and authorize the City Administrator to sign the Agreement. The motion passed unanimously.

COUNCIL BRIEFING OF PLANNING COMMISSION APPROVAL OF A DESIGN REVIEW APPLICATION FOR "COVERS FOR PLAY STRUCTURE & OUTDOOR EVENT AREA" AT NUEVO AMANECER APARTMENTS, 1274 N. 5TH ST (DR 24-05)

The Council declined to call this item up.

CITY ADMINISTRATOR'S REPORT

The Assistant City Administrator reported the following:

- The Taste of Woodburn was very successful. Thanked the community for coming out and all the staff that worked so hard to put on that event.

MAYOR AND COUNCIL REPORTS

Councilor Cornwell stated that she attended Taste of Woodburn, and it was pretty quiet. She asked if there were less vendors this year and asked about the status of the dog park.

Community Services Director Cuomo answered that there were less vendors. He added that a few

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backed out at the last minute and some vendors were only able to attend on Saturday. He stated that the dog park improvements are coming along and hopes to have it open early August.

Councilor Cabrales stated that she heard great things about the Taste of Woodburn and Flavor de Futbol. She wished everyone a happy fourth of July.

Councilor Schaub stated that she appreciates the work that Jim and Renata did on the EECBG block grant. She heard from her ward that they would like more signs in English describing the food at Taste of Woodburn. She wished everyone a great fourth.

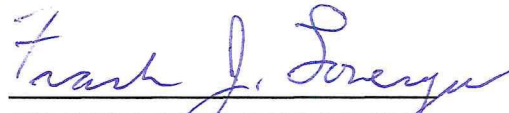
Councilor Wilk invited people to the French Prairie Kiwanis Chuckwagon breakfast on July 4th, at Legion Park from 7:00 a.m. – 10:00 a.m.

Councilor Cantu stated that she attended the Flavor de Futbol and it was a great event.


ADJOURNMENT

Cornwell/Cabrales... move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 9:02 p.m.

APPROVED


FRANK LONERGAN, MAYOR

ATTEST


Heather Pierson, City Recorder
City of Woodburn, Oregon