

CITY OF WOODBURN

CITY COUNCIL AGENDA

SEPTEMBER 23, 2024– 7:00 P.M.

FRANK LONERGAN, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
MARK WILK, COUNCILOR WARD II
JEN CANTU, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

A. Hispanic, Latino and Indigenous Heritage Month

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Presentations:

B. Lifesaving Award for Officer Jackson Ryan

C. Flock's LPR presentation

D. Work session: LA-24-01

6. COMMUNICATIONS

None.

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. Woodburn City Council minutes of August 12, 2024** **2**
Recommended Action: Approve the minutes.
- B. Woodburn City Council Executive Session minutes of August 12, 2024** **6**
Recommended Action: Approve the minutes.
- C. Acceptance of Easement at 1600 Tomlin Avenue (Tax Lot 051W17BD06100)** **8**
Recommended Action: Authorize the acceptance of one Public Utility Easement from Erika and Jorge Flores, for real property at 1600 Tomlin Avenue, and identified as Tax Lot 051W17BD06100.
- D. IT Support Services Agreements** **13**
Recommended Action: Authorize the City Administrator to execute Intergovernmental Agreements with the following agencies to provide computer and network support services:
 - City of Mt. Angel
 - Mt. Angel Fire District
 - Aurora Fire District
 - Monitor Fire District
 - Woodburn Fire District
 - Silver Falls Library
 - City of Gervais
 - City of Silverton
 - Hubbard Fire District
- E. Redflex Report June through August 2024** **17**
Recommended Action: Receive the report.
- F. Monthly Financial Report** **18**
Recommended Action: Receive the report.
- G. Building Activity for August 2024** **113**
Recommended Action: Receive the report.

9. TABLED BUSINESS

None.

10. PUBLIC HEARINGS

A. Liquor License Application for Restaurante and Cantina Los Dos 114
Compas En Casa Marquez

B. FY 2024-25 Supplemental Budget Request for Acceptance of Grant 185
Awards for Police Department Program and Increase in the General
Fund's Revenue and Expenditure Budget

11. GENERAL BUSINESS – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

A. Council Bill No. 3261 – A Resolution Adopting a Supplemental Budget 187
and Making Appropriations for the General Fund for FY 2024-25
Recommended Action: Adopt Resolution No. 2236 authorizing
\$189,610 additional grant revenue and appropriation authority for
Police Department Operating Expenses in the General Fund.

B. Council Bill No. 3262 - A Resolution Establishing the National Incident 189
Management System (NIMS) as the Standard for Incident
Management in Woodburn, Oregon
Recommended Action: Adopt the resolution re-adopting the
National Incident Management System as the Standard for Incident
Management in Woodburn.

C. Award of Contract for Transit Vehicle Purchase 193
Recommended Action: Authorize the City Administrator to purchase
a 35 ft 2024 Defender Freightliner Transit bus from Schetky Northwest
Bus Sales, Inc for \$267,308.93, pursuant to the ODOT vehicle
procurement program.

D. Utility Assistance Program –Funding 228
Recommended Action: Approve a new Utility Assistance Program
Grant Agreement with a funding distribution of \$45,000 to Love INC
of North Marion County (Love INC) for the continued administration
of the City's utility assistance program.

12. OTHER BUSINESS

None.

13. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

None.

14. **CITY ADMINISTRATOR’S REPORT**
15. **MAYOR AND COUNCIL REPORTS**
16. **EXECUTIVE SESSION**

None.

17. **ADJOURNMENT**