

**COUNCIL MEETING MINUTES
SEPTEMBER 23, 2024**

DATE **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, SEPTEMBER 23, 2024**

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Cantu	Present
Councilor Cornwell	Present
Councilor Schaub	Absent
Councilor Morris	Present
Councilor Cabrales	Present
Councilor Wilk	Present

Staff Present: City Administrator Derickson, City Attorney Granum, Assistant City Administrator Row, Police Chief Pilcher, Community Development Director Kerr, Finance Director Turley, Special Projects Director Wakeley, City Recorder Pierson, Deputy Chief Millican, Lieutenant Shadrin, Public Relations and Communications Manager Guerrero, Community Relations Manager Herrera, Police Officer Ryan

PROCLAMATION

Councilor Cantu read the proclamation announcing September 15 through October 15, 2024, to be Hispanic, Latino, and Indigenous Heritage Month in the City of Woodburn. The Mayor noted that the City had a recognition and a celebration a little over a week ago at the Plaza and the Mexican consulate attended and did a flag salute recognizing the Mexican flag and the American flag

PRESENTATIONS

Lifesaving Award for Officer Jackson Ryan – Police Chief Pilcher recognized Officer Ryan for his life saving efforts on May 15, 2024, that contributed to saving the life of a 47-year-old male. Chief Pilcher added that Officer Ryan’s actions are a testament to his dedication to duty and to those he serves. Chief Pilcher presented Officer Ryan with the Woodburn Police Departments Lifesaving Award

Flock’s LPR presentation – Police Chief Pilcher and Kristen McLeod from Flock Safety provided information on Flock’s license plate reader system, which is an automated system that tracks and records license plates. It was noted that the license plate reader system could assist with locating stolen vehicles, vehicles connected with assaults, hit and runs, drive by shootings, and Amber Alerts. Ms. McLeod noted that the system only provides license plate recognition, providing objective evidence to officers about vehicles, not people and no biometric information is collected. She also noted that the system is to be used for law enforcement purposes only.

Work session: LA-24-01 – Special Projects Director Wakely provided information on the proposed Comprehensive Plan Map Amendment to incorporate the previously established Urban Reserve Area.

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Director Wakely provided a review of the previously completed and adopted buildable land inventory and economic opportunities analysis finds. She noted that the next step in the process is to hold a public hearing at the Woodburn Planning Commission on October 10 and to hold a public hearing and reading of the ordinance at the October 28 Woodburn City Council meeting.

Portland Trailblazers – Mayor Lonergan announced that on Friday night the Portland Trailblazers visited Woodburn as part of their Rip City Rally. He added that they had an excellent presentation and worked with kids on skill sets and shooting. Mayor Lonergan presented a 2024 Trailblazer Jersey and plaque to Assistant City Administrator Row.

CONSENT AGENDA

- A. Woodburn City Council minutes of August 12, 2024,
- B. Woodburn City Council Executive Session minutes of August 12, 2024,
- C. Acceptance of Easement at 1600 Tomlin Avenue (Tax Lot 051W17BD06100),
- D. IT Support Services Agreements,
- E. Redflex Report June through August 2024,
- F. Monthly Financial Report,
- G. Building Activity for August 2024.

Cornwell/Cabrales... approve the consent agenda. The motion passed unanimously.

PUBLIC HEARINGS

Liquor License Application for Restaurante and Cantina Los Dos Compas En Casa Marquez- Mayor Lonergan declared the hearing open at 8:16 p.m. for the purpose of hearing public input on the Liquor License Application for Restaurante and Cantina Los Dos Compas En Casa Marquez. Police Chief Pilcher provided a staff report. Mayor Lonergan asked for testimony from the applicant. Alfredo Paniagua Fernandez spoke in support of his application and questioned why it is still being recommended for denial since he is the new applicant and has no record. Chief Pilcher noted that the previous applicant whose application was previously recommended for denial by the City Council is still listed as owner of the business. Mayor Lonergan asked if any member of the public wished to speak in support of the Liquor License Application for Restaurante and Cantina Los Dos Compas En Casa Marquez. No members of the public wished to speak in support. Mayor Lonergan asked if any member of the public wished to speak in opposition to the Liquor License Application for Restaurante and Cantina Los Dos Compas En Casa Marquez. No members of the public wished to speak in opposition. Mayor Lonergan closed the hearing at 8:24 p.m. **Wilk/Cabrales...** based on the fact that the previous applicant, which we previously denied, is still listed on the application, denial of the application is recommended. The motion passed unanimously.

FY 2024-25 Supplemental Budget Request for Acceptance of Grant Awards for Police Department Program and Increase in the General Fund's Revenue and Expenditure Budget Mayor Lonergan declared the hearing open at 8:25 p.m. for the purpose of hearing public input on the FY 2024-25 Supplemental Budget Request for Acceptance of Grant Awards for Police Department Program and Increase in the General Fund's Revenue and Expenditure Budget. City Administrator Derickson provided a staff report. Mayor Lonergan asked if any member of the public wished to speak

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in support of the FY 2024-25 Supplemental Budget Request for Acceptance of Grant Awards for Police Department Program and Increase in the General Fund's Revenue and Expenditure Budget. No members of the public wished to speak in support. Mayor Lonergan asked if any member of the public wished to speak in opposition to the FY 2024-25 Supplemental Budget Request for Acceptance of Grant Awards for Police Department Program and Increase in the General Fund's Revenue and Expenditure Budget. No members of the public wished to speak in opposition. Mayor Lonergan closed the hearing at 8:28 p.m.

COUNCIL BILL NO. 3261 – A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AND MAKING APPROPRIATIONS FOR THE GENERAL FUND FOR FY 2024-25

Wilk introduced Council Bill No. 3261. City Recorder Pierson read the bill by title only since there were no objections from Council. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3261 duly passed.

COUNCIL BILL NO. 3262 - A RESOLUTION ESTABLISHING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE STANDARD FOR INCIDENT MANAGEMENT IN WOODBURN, OREGON

Wilk introduced Council Bill No. 3262. City Recorder Pierson read the bill by title only since there were no objections from Council. Police Chief Pilcher provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3262 duly passed.

AWARD OF CONTRACT FOR TRANSIT VEHICLE PURCHASE

Assistant City Administrator Row provided a staff report. **Wilk/Cornwell**...buy the bus. The motion passed unanimously.

UTILITY ASSISTANCE PROGRAM –FUNDING

Assistant City Administrator Row provided a staff report. **Wilk/Cabrales**... approve a new Utility Assistance Program Grant Agreement with a funding distribution of \$45,000 to Love INC of North Marion County (Love INC) for the continued administration of the City's utility assistance program. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

The City Administrator reported the following:

- Invited City Councilor's to attend the League of Oregon Cities conference. He added that Jamie and her team will be presenting on the City's tourism program at the conference.
- In the next day or two we will be polling Councilors regarding their holiday calendar as a special City Council meeting may need to be added between now and the first part of December

MAYOR AND COUNCIL REPORTS

Councilor **Wilk** announced that he will be at the League of Oregon Cities conference. He added that he attended Fiesta, rode on the fire truck in the parade and that it was a great event this year.

Councilor **Cornwell** stated that there are a lot of things to be involved in with the City and encouraged people to participate.

Mayor Lonergan thanked those that have been working on community center support effort. He

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thanked City staff and Scott for coming up with a plan for affordable housing. He noted that this is a huge project for the city and is the result of work that was done back in 2015. I want to thank everybody involved and certainly the council for seeing this through tonight.

ADJOURNMENT

Cabrales/Cornwell... move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 8:45 p.m.

APPROVED 
FRANK LONERGAN, MAYOR

ATTEST 
Heather Pierson, City Recorder
City of Woodburn, Oregon