

# CITY OF WOODBURN

## CITY COUNCIL AMENDED

### AGENDA

FRANK LONERGAN, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD I  
MARK WILK, COUNCILOR WARD II  
JEN CANTU, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

**OCTOBER 28, 2024– 7:00 P.M.**

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

- A. **City Hall will be closed on Monday, November 11, 2024, in observance of Veteran's Day.**
- B. **The November 11, 2024, City Council Meeting is moved to November 12, 2024.**

Appointments:

**None.**

4. **COMMUNITY/GOVERNMENT ORGANIZATIONS**  
**None.**
5. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

- A. **Domestic Violence Awareness - Center for Hope and Safety /Paige Clarkson**

Presentations:

**None.**

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

\*\*Habrà intérpretes disponibles para aquéllas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.\*\*

**6. COMMUNICATIONS**

None.

**7. BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

**8. CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

**A. Woodburn City Council minutes of October 14, 2024** **2**  
Recommended Action: Approve the minutes.

**B. Monthly Financial Report** **5**  
Recommended Action: Receive the report.

**C. Acceptance of Easement and Right of Way at 2355 North Boones Ferry Rd (Tax Lot 051W07BA00900)** **98**  
Recommended Action: Authorize the acceptance of one easement and a right of way dedication from WMC Holding Company II LLC, for real property at 2355 North Boones Ferry Road, and identified as Tax Lot 051W07BA00900.

**D. Acceptance of Easements at 2385 Sprague Lane (Tax Lot 052W12B000100)** **109**  
Recommended Action: Authorize the acceptance of four easements from WB Sprague Lane LLC, for real property at 2385 Sprague Lane, and identified as Tax Lot 052W12B000100.

**E. Redflex Report for July through September 2024** **137**  
Recommended Action: Receive the report.

**F. Intergovernmental Agreement with Woodburn Urban Renewal Agency for Loan of \$1,360,000 to be used for the Agency’s purchase of the Young Street Property** **138**  
Recommended Action: Approve an Intergovernmental Agreement (“IGA”) with the Woodburn Urban Agency that specifies the terms and conditions under which the City will loan the Agency \$1,360,000 to be used for the purchase of the property at 1030 Young Street, Woodburn, Oregon, and authorize the City Administrator to sign said agreement.

**9. TABLED BUSINESS**

None.

**10. PUBLIC HEARINGS**

**A. Legislative Amendment 2024-01 (LA-24-01) and Public Hearing for adoption of Comprehensive Plan Map Amendment to incorporate previously established Urban Reserve Area (URA) 146**

**11. GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

**A. Council Bill No. 3264 - An Ordinance Adopting Legislative Amendment 2024-01 (LA-24-01) for Comprehensive Plan Map Amendment to Incorporate Previously Established Urban Reserve Area (URA) 154**

Recommended Action: Conduct a public hearing and tentatively approve Legislative Amendment LA 24-01, adopting a Comprehensive Plan Map Amendment based on the Analyses and Findings (Exhibit A), and hold the first reading of Ordinance 2633 to implement the amendment.

**B. Council Bill No. 3265 - An Ordinance Granting a Cable Television Franchise to WaveDivision VII, LLC; and Declaring an Emergency 191**

Recommended Action:

**C. Council Bill No. 3266 - A Resolution Adopting the Updated Woodburn Transit System Title VI Program 241**

Recommended Action: Adopt via resolution the updated Title VI Civil Rights Program for public transit programs, as required by the Federal Transit Administration.

**D. Council Bill No. 3267 - A Resolution to Extend and Provide Municipal Sewer Services to the Russian Old Believers ST Nikola Church Property (8702 Parr Road NE, Woodburn, Oregon) Located Outside the Corporate City Boundaries 258**

Recommended Action: Adopt a Resolution authorizing the Russian Old Believers St. Nikola Church (Tax Lot 052W130001000) to connect to the City's public sewer system.

**E. Council Bill No. 3268 - A Resolution Adopting a Supplemental Budget and Approving Transfer \$1,360,000 from Contingency to Transfers Out in the General Fund for the Interagency Loan to the Urban Renewal Agency 288**

Recommended Action: Adopt Resolution No. 2241 authorizing \$1,360,000 transfer from the Contingency appropriation to the Transfers Out appropriation line item in the General Fund.

**F. Public Arts and Mural Committee Scholarship Program**

**292**

Recommended Action: Authorize the Public Arts and Mural Committee (PAMC) to proceed with offering the Woodburn Visual Arts Scholarship Program to graduating seniors at Woodburn High School and allocate \$5,000 from the City's General Fund to fund the program.

**12. OTHER BUSINESS**

**None.**

**13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

**None.**

**14. CITY ADMINISTRATOR'S REPORT**

**15. MAYOR AND COUNCIL REPORTS**

**16. EXECUTIVE SESSION**

**None.**

**17. ADJOURNMENT**