

**COUNCIL MEETING MINUTES
OCTOBER 28, 2024**

DATE **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, OCTOBER 28, 2024**

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Cantu	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Morris	Present – via video conferencing
Councilor Cabrales	Present
Councilor Wilk	Present

Staff Present: City Administrator Derickson, City Attorney Granum, Police Chief Pilcher, Special Projects Director Wakeley, City Recorder Pierson, Community Services Director Cuomo, Deputy Chief Millican, Finance Director Turley, Economic Development Director Johnk, Human Resources Director Gregg, Public Affairs and Communications Manager Guerrero, Community Development Director Kerr, Public Works Director Stultz, Assistant City Attorney Killmer, Community Relations Manager Herrera

ANNOUNCEMENTS

Mayor Lonergan announced the following:

- City Hall will be closed on Monday, November 11, 2024, in observance of Veteran’s Day.
- The November 11, 2024, City Council Meeting is moved to November 12, 2024.

PROCLAMATIONS

Mayor Lonergan read a proclamation declaring October 2024 as Domestic Violence Awareness Month in the city of Woodburn.

Pami Guerra, Victim Assistance Director at the Marion County District Attorney’s Office provided information on the services they provide to victims and survivors of crime. Jane Downey with the Center for Hope and Safety provided statistics on the number of people that they have helped in the Woodburn Community and provided information on the services they provide.

PRESENTATIONS

Mayor Lonergan thanked Chief Pilcher for his service to the City of Woodburn.

CONSENT AGENDA

- A. Woodburn City Council minutes of October 14, 2024,
- B. Monthly Financial Report,
- C. Acceptance of Easement and Right of Way at 2355 North Boones Ferry Rd (Tax Lot 051W07BA00900),
- D. Acceptance of Easements at 2385 Sprague Lane (Tax Lot 052W12B000100),
- E. Redflex Report for July through September 2024,

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F. Intergovernmental Agreement with Woodburn Urban Renewal Agency for Loan of \$1,360,000 to be used for the Agency's purchase of the Young Street Property.

Schaub/Cabrales... approve the consent agenda. The motion passed unanimously.

PUBLIC HEARING

A Public Hearing to consider input on Legislative Amendment 2024-01 (LA-24-01) and adoption of Comprehensive Plan Map Amendment to incorporate previously established Urban Reserve Area (URA). Mayor Lonergan declared the hearing open at 7:16 p.m. for the purpose of hearing public input on Legislative Amendment 2024-01 (LA-24-01) and adoption of Comprehensive Plan Map Amendment to incorporate previously established Urban Reserve Area (URA). Community Development Director Kerr and Special Projects Director Wakeley provided a staff report. Mayor Lonergan asked if any members of the public wished to speak in support of Legislative Amendment 2024-01 (LA-24-01) and adoption of Comprehensive Plan Map Amendment to incorporate previously established Urban Reserve Area (URA). Greg Blaser, 8097 Parr Rd NE, spoke in favor of Legislative Amendment 2024-01 (LA-24-01) adoption of Comprehensive Plan Map Amendment to incorporate previously established Urban Reserve Area (URA). No members of the public wished to speak in opposition of Legislative Amendment 2024-01 (LA-24-01) and adoption of Comprehensive Plan Map Amendment to incorporate previously established Urban Reserve Area (URA). Mayor Lonergan closed the hearing at 7:39 p.m.

Schaub/Cantu... tentatively approve legislative amendment LA24-01 adopting a comprehensive plan map amendment based on the Analysis and Findings Exhibit A and hold the first reading of Ordinance 2633 to implement the amendment. On roll call vote the motion passed unanimously.

COUNCIL BILL NO. 3264 - AN ORDINANCE ADOPTING LEGISLATIVE AMENDMENT 2024-01 (LA-24-01) FOR COMPREHENSIVE PLAN MAP AMENDMENT TO INCORPORATE PREVIOUSLY ESTABLISHED URBAN RESERVE AREA (URA)

Schaub introduced Council Bill No. 3264. City Recorder Pierson read the bill once by title only since there were no objections from the Council. Mayor Lonergan announced that the second reading will take place after Marion County Board of Commissioners has had their hearing on this matter.

COUNCIL BILL NO. 3265 - AN ORDINANCE GRANTING A CABLE TELEVISION FRANCHISE TO WAVEDIVISION VII, LLC; AND DECLARING AN EMERGENCY

Schaub introduced Council Bill No. 3265. City Recorder Pierson read the bill twice by title only since there were no objections from the Council. City Attorney Granum provided a staff report. David Von Moritz with Wave Broadband stated that they are happy to continue in the City of Woodburn and noted that they have no plans to move their offices out of the City. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3265 duly passed.

COUNCIL BILL NO. 3266 - A RESOLUTION ADOPTING THE UPDATED WOODBURN TRANSIT SYSTEM TITLE VI PROGRAM

Schaub introduced Council Bill No. 3266. City Recorder Pierson read the bill by title only since there were no objections from the Council. City Administrator Derickson and Human Resources Director Gregg provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3266 duly passed.

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COUNCIL BILL NO. 3267 - A RESOLUTION TO EXTEND AND PROVIDE MUNICIPAL SEWER SERVICES TO THE RUSSIAN OLD BELIEVERS ST NIKOLA CHURCH PROPERTY (8702 PARR ROAD NE, WOODBURN, OREGON) LOCATED OUTSIDE THE CORPORATE CITY BOUNDARIES

Schaub introduced Council Bill No. 3267. City Recorder Pierson read the bill by title only since there were no objections from the Council. Community Development Director Kerr and Public Works Director Stultz provided a staff report. Garrett Stephenson with Schwabe, Williamson, and Wyatt stated that he believes this is a good compromise for all parties. Roseann Johnson with Lennar stated that she is available for questions. Council Wilk stated his concerns about having this unincorporated piece remaining. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3267 duly passed.

COUNCIL BILL NO. 3268 - A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AND APPROVING TRANSFER \$1,360,000 FROM CONTINGENCY TO TRANSFERS OUT IN THE GENERAL FUND FOR THE INTERAGENCY LOAN TO THE URBAN RENEWAL AGENCY

Schaub introduced Council Bill No. 3268. City Recorder Pierson read the bill by title only since there were no objections from the Council. City Administrator Derickson and Finance Director Turley provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3268 duly passed.

PUBLIC ARTS AND MURAL COMMITTEE SCHOLARSHIP PROGRAM

Assistant City Attorney Killmer and Economic Development Director Johnk provided a staff report. **Schaub/Cornwell**... authorize the Public Arts and Mural Committee (PAMC) to proceed with offering the Woodburn Visual Arts Scholarship Program to graduating seniors at Woodburn High School and allocate \$5,000 from the City's General Fund to fund the program. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

The City Administrator reported the following:

- Attended the League of Oregon Cities conference and it was one of the better ones that he has attended. Jamie and Maricela presented the Regional Tourism Program at the conference.
- Signed an Executive Order appointing Jason Millican as the Acting Police Chief.
- He will be out of town on Chief Pilchers' last day with the City but thanked him for his honesty and integrity. He added that he is grateful for his work here at the City and that he will be missed.
- An executive session is being added to tonight's meeting.
- Before the executive session he will give a tour of the basement remodel to the Council.

MAYOR AND COUNCIL REPORTS

Councilor Wilk attended the League of Oregon Cities Conference last week and it reinforced how well run our City is. He added that he attended the Trunk or Treat, and it was a blast.

Councilor Cornwell stated that she also attended the Trunk or Treat, and it was packed.

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Councilor Schaub stated that she was disappointed she couldn't attend the League of Oregon Cities Conference.

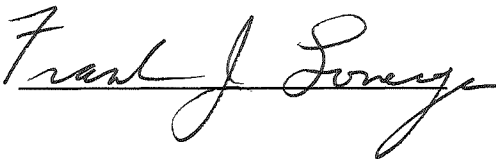
Mayor Lonergan reminded everyone that there is an election going on and a ballot measure to support.

EXECUTIVE SESSION


Mayor Lonergan entertained a motion to adjourn into executive session under the authority of ORS 192.660 (2)(h). **Schaub/Cabrales**... move into executive session under the authority of ORS 192.660 (2)(h). The motion passed unanimously. The Council adjourned into executive session at 8:40 p.m. and reconvened at 9:08 p.m. Mayor Lonergan stated that no action was taken by the Council while in executive session.

ADJOURNMENT

Schaub/Cabrales... move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 9:08 p.m.

APPROVED 

FRANK LONERGAN, MAYOR

ATTEST 
Heather Pierson, City Recorder
City of Woodburn, Oregon