

CITY OF WOODBURN

CITY COUNCIL AMENDED

AGENDA

FRANK LONERGAN, MAYOR
DEBBIE CABRALES, COUNCILOR WARD I
MARK WILK, COUNCILOR WARD II
JEN CANTU, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

NOVEMBER 12, 2024– 7:00 P.M.

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

- A. City Hall and the Library will be closed November 28 and 29 for the Thanksgiving Holiday. The Aquatic Center will be closed November 28 and open regular hours on November 29. Transit Services will be closed on November 28 and will run holiday hours (9:00 a.m. – 3:00 p.m.) on November 29.**
- B. Mayor's Tree lighting – December 1, 2024, from 4:00 p.m. to 7:00 p.m. – Woodburn Downtown Plaza.**
Enjoy the Mayor's Lighting of the Tree (with an appearance by Santa) then follow Santa to his workshop at the Woodburn Public Library for crafts, games, and photos!
Youth with disabilities and their families can participate in all activities with limited crowds at the Woodburn Public Library at 3:00 p.m. To register for early access please call 503-982-5386.
- C. The City Council meeting scheduled for November 25, 2024, has been cancelled. The next City Council meeting will take place on December 9, 2024, at 7:00 p.m.**

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

A. November as Small Business Month 1

Presentations:

B. Recognition of Pavel Anfilofieff

C. Quarterly investment report by PFM 2

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. Woodburn City Council minutes of October 28, 2024 26

Recommended Action: Approve the minutes.

B. Woodburn City Council Executive Session minutes of October 28, 2024 30

Recommended Action: Approve the minutes.

C. Building Activity for October 2024 31

Recommended Action: Receive the Report.

9. TABLED BUSINESS

None.

10. PUBLIC HEARINGS

None.

11. GENERAL BUSINESS – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

A. Authorization of Peer Court Program Agreement with Boys and Girls Club of Salem, Marion and Polk Counties and Intergovernmental Agreement with the Woodburn School District for Peer Court Program Funding 32

Recommended Action: Authorize the City Administrator to sign an agreement with the Boys and Girls Club of Salem, Marion and Polk Counties to establish and operate a Peer Court Program for the City of Woodburn with grant / project administrative services provided by the City. Authorize the City Administrator to sign the Intergovernmental Agreement with the Woodburn School District, memorializing the funding and administrative responsibilities of the Parties for the Peer Court Program.

12. OTHER BUSINESS

None.

13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.

A. Council Briefing of Planning Commission approval of a Conditional Use, Design Review, Phasing Plan, & Street Adjustment consolidated application package for US Market gas station and commercial areas at 2540 & 2600 Newberg Hwy (CU 24-02) 51

Recommended Action: Staff recommends that the City Council take no action on this item and provides this summary pursuant to [Woodburn Development Ordinance \(WDO\)](#) Section 4.02.02. The Council may call up this item if desired and, by majority vote, initiate a review of the Planning Commission decision.

14. CITY ADMINISTRATOR'S REPORT

15. MAYOR AND COUNCIL REPORTS

16. EXECUTIVE SESSION

A. To review and evaluate, pursuant to standards, criteria and policy directives adopted by the governing body, the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member unless the person whose performance is being reviewed and evaluated requests an open hearing pursuant to ORS 192.660 (2)(i)

17. ADJOURNMENT