

COUNCIL MEETING MINUTES

NOVEMBER 12, 2024

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, NOVEMBER 12, 2024

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

Mayor Lonergan	Present
Councilor Cantu	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Cabrales	Present
Councilor Wilk	Absent

Staff Present: City Administrator Derickson, City Attorney Granum, Police Chief Millican, Special Projects Director Wakeley, Community Services Director Cuomo, Community Development Director Kerr, Human Resources Director Gregg, Public Affairs and Communications Manager Guerrero, Finance Director Turley, Community Relations Manager Herrera, Building Official Gitt, Building Inspector Anfilofieff, City Recorder Pierson

ANNOUNCEMENTS:

Mayor Lonergan announced the following:

- City Hall and the Library will be closed November 28 and 29 for the Thanksgiving Holiday. The Aquatic Center will be closed November 28 and open regular hours on November 29. Transit Services will be closed on November 28 and will run holiday hours (9:00 a.m. – 3:00 p.m.) on November 29.
- Mayor’s Tree lighting – December 1, 2024, from 4:00 p.m. to 7:00 p.m. – Woodburn Downtown Plaza.
- The City Council meeting scheduled for November 25, 2024, has been cancelled. The next City Council meeting will take place on December 9, 2024, at 7:00 p.m.
- The City’s bond measure did not pass. All the efforts of those involved are appreciated and the political action committee did a good job carrying it on the last several weeks. The City is looking at different options for the next steps and a team is headed to Washington, DC to ensure the City gets its funding.

PROCLAMATIONS:

Councilor Cornwell read a proclamation declaring November 2024 as Small Business Month and encouraged members of the community to support small businesses and merchants during the month of November and November 30th for Small Business Saturday, and throughout the year.

PRESENTATIONS

Recognition of Pavel Anfilofieff – Mayor Lonergan recognized Building Inspector Pavel Anfilofieff for receiving his ICC Fire Life Safety Certification. Building Official Gitt congratulated Pavel and

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added that this milestone speaks not only to the dedication of his craft, but also to his commitment to the safety and well-being of our community.

Recognition of Heather Pierson – Mayor Lonergan recognized City Recorder Pierson for receiving the Master Municipal Clerk Designation through the International Institute of Municipal Clerks.

Quarterly investment report by PFM – Lauren Brant with PFM Asset Management, provided an economic update and where the City is at with its investments.

BUSINESS FROM THE PUBLIC

Clare Rappleyea, 423 S Settlemeir Ave, spoke about her concerns regarding the deportation of undocumented individuals and that she would like to see the City hold informational meetings that provides clear factual information about the implications of mass deportation and how to support those impacted by the policies.

CONSENT AGENDA

- A. Woodburn City Council minutes of October 28, 2024,
- B. Woodburn City Council Executive Session minutes of October 28, 2024,
- C. Building Activity for October 2024.

Schaub/Cornwell... approve the consent agenda. The motion passed unanimously.

AUTHORIZATION OF PEER COURT PROGRAM AGREEMENT WITH BOYS AND GIRLS CLUB OF SALEM, MARION AND POLK COUNTIES AND INTERGOVERNMENTAL AGREEMENT WITH THE WOODBURN SCHOOL DISTRICT FOR PEER COURT PROGRAM FUNDING

Community Services Director Cuomo provided a staff report. **Schaub/Cornwell...** authorize the City Administrator to sign an agreement with the Boys and Girls Club of Salem, Marion and Polk Counties to establish and operate a Peer Court Program for the City of Woodburn with grant / project administrative services provided by the City. Authorize the City Administrator to sign the Intergovernmental Agreement with the Woodburn School District, memorializing the funding and administrative responsibilities of the Parties for the Peer Court Program. The motion passed unanimously.

COUNCIL BRIEFING OF PLANNING COMMISSION APPROVAL OF A CONDITIONAL USE, DESIGN REVIEW, PHASING PLAN, & STREET ADJUSTMENT CONSOLIDATED APPLICATION PACKAGE FOR US MARKET GAS STATION AND COMMERCIAL AREAS AT 2540 & 2600 NEWBERG HWY (CU 24-02)

Community Development Kerr noted that the City has received an appeal regarding this application and will hold a quasi-judicial hearing with the City Council on this item, probably in January. The decision will ultimately be the City Councils.

CITY ADMINISTRATOR'S REPORT

The City Administrator reported the following:

- Jason Millican is our acting police chief. The City is contemplating a recruitment process that will occur, but probably not for several months.
- Has been asked about the status of the city's \$15 million lottery bond grant that was awarded to the city via legislative action and that he intends to report back to the City Council on the status

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of this grant. The City would like to utilize that money for the benefit of the community if possible.

- The City has completed its due diligence on the Young street property. The appraisal for that property came in today and it was appraised at \$3.2 million and the City’s purchase price was \$1.3 million. The city would like to partner with a nonprofit to turn that into a managed affordable housing project that the city ultimately will not own or operate but will be operated under the purview of a nonprofit,

MAYOR AND COUNCIL REPORTS

Councilor Schaub wished everyone a happy Thanksgiving and that there is a lot to be thankful for. Thanked Clare for coming up to speak.

Councilor Cornwell concurred with Councilor Schaub.

Councilor Cantu concurred with Councilor Schaub.

Councilor Morris wished everyone a happy holiday. Regarding the bond he stated that he realized from social media that a lot of people don’t understand government or where their taxes go.

EXECUTIVE SESSION

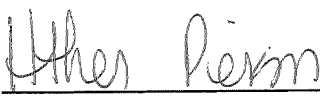
Mayor Lonergan entertained a motion to adjourn into executive session under the authority of ORS 192.660 (2)(i). **Morris/Schaub...** move into executive session under the authority of ORS 192.660 (2)(i). The motion passed unanimously. The Council adjourned into executive session at 8:05 p.m. and reconvened at 9:18 p.m. Mayor Lonergan stated that no action was taken by the Council while in executive session.

Schaub/Cornwell...approve the 5% increase to the City Attorney per her contract and for the City Administrator approve a 5% contribution to the deferred compensation, an additional one-week vacation and an additional one-year service contract to 2028. The motion passed unanimously.

ADJOURNMENT

Morris/Cabrales... move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 9:20 p.m.

APPROVED 
FRANK LONERGAN, MAYOR

ATTEST 
Heather Pierson, City Recorder
City of Woodburn, Oregon

