

**COUNCIL MEETING MINUTES  
JANUARY 13, 2025**

**DATE**     **COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JANUARY 13, 2025**

**CONVENED**   The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

**ROLL CALL**

Mayor Lonergan	Present
Councilor Cantu	Present
Councilor Cornwell	Present
Councilor Schaub	Absent
Councilor Brizuela	Present
Councilor Grijalva	Present
Councilor Wilk	Present

**Staff Present:** City Administrator Derickson, City Attorney Granum, Assistant City Administrator Row, Economic Development Director Johnk, Police Chief Millican, Community Services Director Cuomo, Public Affairs and Communications Manager Guerrero, Finance Director Turley, Community Relations Manager Herrera, Officer Warner, City Recorder Pierson

**OATH OF OFFICE**

City Recorder Pierson administered the Oath of Office to Councilor Lilia Brizuela (Ward I)

**MOMENT OF REFLECTION**

Mayor Lonergan took a moment of reflection to acknowledge the following moments:

- A reminder of the recent terrorist attack in New Orleans, urging citizens to remain vigilant and aware of their surroundings due to the presence of bad actors in the world.
- A remembrance of President Carter, who recently passed away, acknowledging his significant contributions as one of the oldest living presidents.
- A mention of the devastating fires in Los Angeles, with Oregon sending over 300 firefighters to assist including firefighters from Woodburn.
- Reflection on the successes of 2024 for Woodburn, with optimism for an even better 2025, anticipating continued growth, economic benefits, and improved safety.

**ANNOUNCEMENTS**

Mayor Lonergan announced that City Hall and the Library will be closed on January 20, 2025, for Martin Luther King Jr. Day. Transit will be open from 9:00 a.m. - 3:00 p.m. The Aquatic Center will be open normal hours 6:00 a.m. -10:00 a.m. & 4:00 p.m. - 8:00 p.m.

Mayor Lonergan announced that he would like to schedule a City Council Goal Setting Session for February. He noted that one of the goals he would like to see is educating the community about what the City can do in regards to speeding. There was a consensus of the City Council to hold the goal setting session on Friday, February 21, and Saturday, February 22.

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### APPOINTMENTS

**Motion: Cantu/Grijalva...** approve the appointment of Mary Beth Cornwell, Kristi St. Amant, Brenda Valentin-Bravo, Judy Massaia, and Frank Lonergan to the Public Art Mural Committee.

The Motion passed with the following vote: Councilors Brizuela, Cornwell, Wilk, Cantu, and Grijalva voting "aye." [5-0]

**Motion: Cornwell/Wilk...** approve the appointment of Justin May to the Planning Commission.

The Motion passed with the following vote: Councilors Brizuela, Cornwell, Wilk, Cantu, and Grijalva voting "aye." [5-0]

**Motion: Wilk/Cantu...** approve the appointment of Natalie Tomaskewsky to the Recreation and Park Board.

The Motion passed with the following vote: Councilors Brizuela, Cornwell, Wilk, Cantu, and Grijalva voting "aye." [5-0]

**Motion: Grijalva/Cantu...** approve the appointment of Steven Kufeldt, Elida Sifuentez, and John Reinhardt to the Budget Committee.

The Motion passed with the following vote: Councilors Brizuela, Cornwell, Wilk, Cantu, and Grijalva voting "aye." [5-0]

### PROCLAMATION:

Councilor Wilk read a proclamation recognizing the Vietnamese Heritage and Freedom Flag as the official symbol of the Vietnamese-American Community in the United States. Mayor Lonergan provided a copy of the proclamation to Thao Tu, president of the Vietnamese Community of Oregon and Thao Tu presented the City of Woodburn with a Vietnamese Freedom Flag

### PRESENTATION:

Toby Roth, with REDW CPAs and Advisors, provided a report on the Audited Financial Statements.

### CONSENT AGENDA

- A. Woodburn City Council minutes of December 9, 2024,
- B. Redflex Report – September through November,
- C. Building Activity for December 2024.

**Motion: Wilk/Cornwell...** approve the consent agenda as presented.

The Motion passed with the following vote: Councilors Brizuela, Cornwell, Wilk, Cantu, and Grijalva voting "aye." [5-0]

**COUNCIL BILL NO. 3269 - AN ORDINANCE AMENDING ORDINANCE 2554, THE SOLID WASTE MANAGEMENT FRANCHISE, TO EXTEND SAID ORDINANCE UNTIL FEBRUARY 26, 2026**

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**Wilk** introduced Council Bill No. 3269. City Recorder Pierson read the bill twice by title only since there were no objections from the Council. Assistant City Administrator Row provided a staff report. Matt Ketchum with Republic Services thanked the City for their partnership. On roll call vote for final passage, the bill passed unanimously with Councilors Brizuela, Cornwell, Wilk, Cantu, and Grijalva voting “aye.” [5-0]. Mayor Lonergan declared Council Bill No. 3269 duly passed.

### **COUNCIL BILL NO. 3270 - A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AND MAKING APPROPRIATIONS FOR THE GENERAL FUND FOR FY 2024-25**

**Wilk** introduced Council Bill No. 3270. Recorder Pierson read the bill by title only since there were no objections from the Council. Finance Director Turley provided a staff report. On roll call vote for final passage, the bill passed unanimously with Councilors Brizuela, Cornwell, Wilk, Cantu, and Grijalva voting “aye.” [5-0]. Mayor Lonergan declared Council Bill No. 3270 duly passed.

### **COUNCIL BILL NO. 3271 - A RESOLUTION RATIFYING AN AMENDMENT TO THE WOODBURN URBAN RENEWAL PLAN FOR THE ACQUISITION OF PROPERTY FOR AN AFFORDABLE HOUSING PROJECT**

**Wilk** introduced Council Bill No. 3271. Recorder Pierson read the bill by title only since there were no objections from the Council. Economic Development Director Johnk provided a staff report. On roll call vote for final passage, the bill passed unanimously with Councilors Brizuela, Cornwell, Wilk, Cantu, and Grijalva voting “aye.” [5-0]. Mayor Lonergan declared Council Bill No. 3271 duly passed.

### **COUNCIL BILL NO. 3272 - A RESOLUTION AUTHORIZING EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF WOODBURN AND THE WOODBURN POLICE - SERGEANTS UNIT (WPA-SL1) FOR A CONTRACT BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2026**

**Wilk** introduced Council Bill No. 3272. Recorder Pierson read the bill by title only since there were no objections from the Council. Police Chief Millican provided a staff report. On roll call vote for final passage, the bill passed unanimously with Councilors Brizuela, Cornwell, Wilk, Cantu, and Grijalva voting “aye.” [5-0]. Mayor Lonergan declared Council Bill No. 3272 duly passed.

### **FY 2025-26 FINANCIAL PLAN**

City Administrator Derickson provided a staff report. Finance Director Turley noted that Councilors have a printed copy of the investment policy in front of them as well which should have been included in the packet.

**Motion: Wilk/Cornwell...** adopt the attached FY 2025-26 Financial Plan (Budget Policies and Fiscal Strategy).

The Motion passed with the following vote: Councilors Brizuela, Cornwell, Wilk, Cantu, and Grijalva voting “aye.” [5-0]

### **COUNCIL BRIEFING OF PLANNING COMMISSION APPROVAL OF A DESIGN REVIEW AND VARIANCE APPLICATION FOR “SIAMAK’S CAR COMPANY” AT 1221 & 1241 EVERGREEN ROAD (DR 24-04 & VAR 24-01)**

The Council declined to call this item up.

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### CITY ADMINISTRATOR'S REPORT

The City Administrator reported the following:

- **Onboarding Schedule for New City Councilors:** New Councilor Orientation is scheduled for January 25<sup>th</sup>. Other Councilors are invited to attend as well, as long as a quorum is not met
- **DUI Enforcement Grant:** The City previously accepted a grant for enhanced DUI enforcement, which has been successful. The Police Chief reported that eight DUI arrests were made over the weekend, a significant achievement in such a short time. Congratulations were extended to the police department for their efforts.
- **Budget Meeting:** The budget meeting is tentatively scheduled for April 26, 2025.

### MAYOR AND COUNCIL REPORTS

Councilor Cornwell asked the City Attorney if she could give more information on the required ethics training. City Attorney Granum noted the "Legal Lightning" memo that her office creates, provides updates on changes in state law, reminders for city councilors, and best practices. A recent edition covered the new Oregon government ethics rules for public meetings. Councilors are required to attend training given by the Oregon Government Ethics Commission at least once during their term. The training is offered both in-person and online. She also noted that she is available to provide training that would cover other Oregon government ethics issues for City Councilors, including public records, gifts, and conflicts of interest. City Attorney Granum also mentioned that she had previously sent out a "Legal Lightning" memo regarding the issue of immigration enforcement and if any Councilor has questions on any of these issues to please reach out to her.

Councilor Cornwell also mentioned that the chili feed is on the 25<sup>th</sup> from 12:00 to 2:00. She encouraged everyone to go because it's a lot of fun and it is a great community activity.

Councilor Brizuela stated that she would like more information on the immigration issue because it will impact our community, and our students.

Councilor Wilk stated that he wanted to express his general appreciation for the staff. He commended the City Administrator and City Attorney for their excellent work. He expressed gratitude for the guidance they provided, particularly regarding ethical obligations. Additionally, he noted that Emmanuel Lutheran Church has established a designated drop-off location for cans and bottles to support their activities.

Councilor Cantu shared that she has received a lot of feedback suggesting that the City of Woodburn could benefit from a bottle drop program.

Councilor Grijalva, in addition to recognizing the hard work of the staff, highlighted that it was great to hear from the auditor that there were no substantial issues to report. She congratulated everyone on a wonderful job, wished a Happy New Year, and expressed her pleasure in being able to serve. She also asked to be notified if there was anything she could assist with.

Mayor Lonergan thanked the City Council for coming prepared for the meeting. He reminded everyone

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that there would be another large public hearing in two weeks and emphasized the importance of being well-prepared for that as well.


**ADJOURNMENT**

**Motion: Cornwell/Wilk...** move to adjourn.

The Motion passed with the following vote: Councilors Brizuela, Cornwell, Wilk, Cantu, and Grijalva voting "aye." [5-0]

Mayor Lonergan adjourned the meeting at 8:21 p.m.

APPROVED   
FRANK LONERGAN, MAYOR

ATTEST   
Heather Pierson, City Recorder  
City of Woodburn, Oregon

