

**URBAN RENEWAL AGENCY BOARD MEETING MINUTES
MAY 22, 2023**

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MAY 22, 2023

CONVENED The meeting convened at 6:47 p.m. with Chair Lonergan presiding.

ROLL CALL

Chair Lonergan	Present
Member Schaub	Present
Member Cornwell	Present
Member Carney	Present
Member Morris	Present
Member Cabrales	Absent
Member Swanson	Present

Staff Present: City Administrator Derickson, Assistant City Attorney Granum, Assistant City Administrator Row, Police Chief Pilcher, Public Works Director Stultz, Community Services Director Cuomo, Community Development Director Kerr, Special Projects Director Wakely, Economic Development Director Johnk, Public Affairs and Communications Coordinator Moore, City Recorder Pierson

CONSENT AGENDA

A. Urban Renewal Agency minutes of October 24, 2022
Swanson/Schaub... adopt the Consent Agenda. The motion passed unanimously.

A RESOLUTION PLEDGING TO AUTHORIZE THE FUTURE ISSUANCE AND NEGOTIATED SALE OF URBAN RENEWAL BONDS IN THE AMOUNT OF \$5,000,000 TO MATCH LOTTERY BOND FUNDS CONTAINED IN HB 5030 AND AID IN FINANCING OF THE CONSTRUCTION OF A COMMUNITY CENTER IN WOODBURN

City Administrator Derickson provided a staff report. **Carney/Swanson...** adopt the attached Resolution committing the Woodburn Urban Renewal Agency (URA) to the issuance of \$5,000,000 in matching funds supporting House Bill (HB) 5030, which currently sits before the Joint Committee on Ways and Means and contains a \$15,000,000 allocation of Lottery Bond Revenue towards the construction of Woodburn’s Community Center Project. The motion passed unanimously.

URG #2022.02– 300 YOUNG | PCUN

Economic Development Director Johnk provided a staff report. **Morris/Schaub...** approve the Building Improvements Program Grant Application (Program) from PCUN (Applicant) in the amount of \$53,950; 75% (\$30,000) of the overall cost for mold and asbestos remediation (\$40,000) and 50% (\$23,950) for the replacement and repairs to the roof (\$47,900) on the property located at 300 Young Street. The motion passed unanimously.

URG #2022.03– 311 N. FRONT STREET | D’CORAZON BEAUTY SALON

Economic Development Director Johnk provided a staff report. **Schaub/Swanson...** approve the Building Improvements Program Grant Application (Program) from D’Corazon (Applicant) in the amount of \$1,136; 50% of the overall cost for new signage (\$2,272) for the property located at 311 N. Front Street. The motion passed unanimously.

**URBAN RENEWAL AGENCY BOARD MEETING MINUTES
MAY 22, 2023**

ADJOURNMENT

Swanson/Morris... adjourn the meeting. The meeting adjourned at 7:02 p.m.

APPROVED _____
FRANK LONERGAN, CHAIR

ATTEST _____
Heather Pierson, City Recorder
City of Woodburn, Oregon



Agenda Item

June 12, 2023

TO: Woodburn Urban Renewal Agency Chair and Board through City Administrator

FROM: Tony Turley, Finance Director

SUBJECT: **Fiscal Year (FY) 2023-24 Woodburn Urban Renewal Agency Budget Adoption**

RECOMMENDATION:

Conduct a public hearing to consider the budget as approved by the Budget Committee, and upon completion of the hearing, approve the resolution adopting the budget and capital improvement plan, making appropriations, and imposing taxes for FY 2023-24.

BACKGROUND:

On April 29, 2023, the Woodburn Urban Renewal Agency (URA) Budget Committee approved the proposed FY 2023-24 Woodburn Urban Renewal Agency Budget. A financial summary of the Budget Committee's approved budget and a notice of the budget hearing before the Woodburn URA Board were published in the *Woodburn Independent* on May 31, 2023, in accordance with Oregon Local Budget Law (ORS 294.438).

DISCUSSION:

Under Oregon Budget Law (ORS 294.456) the URA Board may modify the Budget Committee's approved budget by an amount not to exceed \$5,000 or 10% of a fund's expenditures, whichever is greater, without publishing a notice of a second budget hearing. The Finance Department is proposing adoption of the budget as approved by the Budget Committee.

FINANCIAL IMPACT:

The resolution adopts the FY 2023-24 annual budget of \$2,311,230.

Agenda Item Review: City Administrator ___x___ City Attorney ___x___ Finance ___x___

WOODBURN URBAN RENEWAL AGENCY RESOLUTION NO. 2023-02

A RESOLUTION ADOPTING THE CITY OF WOODBURN URBAN RENEWAL BUDGET FOR THE FISCAL YEAR (FY) 2023-24; MAKING BUDGET APPROPRIATIONS; AND IMPOSING THE TAXES

WHEREAS, the Woodburn Urban Renewal Agency Budget Committee met and approved the Proposed Budget on April 29, 2023; and

WHEREAS, the Notice of Budget Hearing and Financial Summary were published in the *Woodburn Independent* on May 31, 2023, as required by ORS 294.438; and

WHEREAS, a public hearing was held on June 12, 2023: **NOW, THEREFORE,**

THE WOODBURN URBAN RENEWAL AGENCY RESOLVES AS FOLLOWS:

Section 1. The Woodburn Urban Renewal Agency Board adopts the budget for the fiscal year 2023-24 in the sum of \$2,311,230. A copy of the budget document is now on file at City Hall, 270 Montgomery St, Woodburn, Oregon.

Section 2. The amounts for the fiscal year beginning July 1, 2023 and for the purposes shown below are hereby appropriated as follows:

Urban Renewal Fund	FY 2023-24
Administration	1,581,750
Debt Service	335,750
Transfers	-
Contingency	60,000
	<hr/>
	1,977,500
Unappropriated & Reserves	333,730
Total Budget	2,311,230

Section 3. Pursuant to Article IX (Finance) Section 1c (Financing Redevelopment and Urban Renewal Projects) of the Oregon Constitution and ORS Chapter 457, the Woodburn Urban Renewal District, as an "Option 1" urban renewal agency, authorizes certification to the Marion County

Assessor for the Woodburn Urban Renewal Agency Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under Article IX, Section 1c of the Oregon Constitution with none of this amount to be raised by a special levy.

Approved as to Form: _____
City Attorney Date

APPROVED: _____
Frank Lonergan, Mayor

Passed by the Council _____
Submitted to the Mayor _____
Approved by the Mayor _____
Filed in the Office of the Recorder _____

ATTEST: _____
Heather Pierson, City Recorder
City of Woodburn, Oregon