

MEETING NOTES

September 6, 2023

Project# 29264

Project Name: Woodburn Subarea Plan
Kickoff Meeting

Meeting Location: Microsoft Teams

Attendees:

City: Chris Kerr, Heidi Hinshaw, Reah Flisakowski (DKS)

Consultant Team: Matt Hughart and Molly McCormick

Meeting Notes:

- The day-to-day contact from the City will be Chris. Add Heidi and Reah to all communication as well.
- DKS's role will be primarily technical review. Include Reah in communications and invite to meetings.
- Schedule draft – two options because of potential holiday issues.
 - Kittelson to share the spreadsheet for Chris to review.
 - One of the pushes with the schedule is the ongoing development occurring in the study area. The City needs a plan to understand the transportation investments to request from developments.
 - This project also feeds into the UGB and urban reserve area discussions. The critical outcome of the schedule is to complete this project before the UGB expansion submittal.
 - Worth noting that the City is doing a buildable lands inventory and economic analysis as part of this. Reah is leading the project and planning for adoption in early 2024.
- Traffic counts
 - Have some counts from September 2022, from Willow Avenue to Evergreen Road on OR 219/OR 214.
 - Have counts from the pandemic at OR 219/Butteville Road.
 - Propose eight intersection count locations and one tube count location on Parr Road, to be collected the week of September 18th.
 - Butteville Road/Parr Road
 - Evergreen Road/Stacy Allison Way
 - Evergreen Road/Hayes Street

- Evergreen Road/Stubb Road
- Killian Spring Drive/Hayes Street
- Stubb Road/Parr Road
- Kirksey Street/Parr Road
- Settlemier Avenue/Parr Road
- What time periods will be counted? Remember that there were some questions about peak periods based on Amazon shifts.
 - The question of peak periods was explored with the Amazon study but our counts will capture the mix of Amazon shift changes and the normal PM peak period traffic in the 3-6 PM count.
- Do not expect any road closures or construction events that would impact the week of September 18th.
- The amount of truck traffic on Parr Road will be high due to the amount of construction happening in the area.
- Get an updated aerial from the Marion County appraiser's website (normally updated every three months or so).
- General updates from the City
 - Stubb Road is now open, connecting to Parr Road. Open for about six weeks so far.
 - The City will soon get transferred jurisdiction of Butteville Road from approximately 100 yards south of the OR 219 roundabout to Parr Road.
 - There was a recent crash at the Butteville Road/Parr Road intersection, and there was another crash within the last six months.
 - The Hayes Street/Settlemier Avenue intersection signal is installed and will be operating within the next 30-45 days.
 - About to issue the building permits for the second to last phase of the Lennar at Smith Creek development.
 - City to provide the occupancy info for this development and any others that they are able to gather.
 - There are three developments going in next to Settlemier Park.
 - See the active project webpage for more info: <https://www.woodburn-or.gov/projects>
 - The extension of Evergreen Road is definitely moving forward. Original construction timeline was to complete in about five months, but likely to move out due to utility conflicts.
 - Is it worth waiting until this connection is established since it has significant circulation implications?
 - No, let's move forward with the best assumptions we can make at this time since things are moving quick enough in the city that there will always be another near-term large project.

- The new Stubb Road connection may be a good proxy to understand demand for the Evergreen Road connection.
- What should the future year be?
 - Let's match the TSP future year unless there is a statutory reason from ODOT or DLCDC. Should be ok with a minor amendment to the TSP.
 - Renata's work can supplement reviewing the model inputs and assumptions.
- Transportation Advisory Group (TAG)
 - City to assemble the members
 - Assume same group as who has been working with Renata, focusing on representatives from ODOT and County.
 - Could include property owners (such as Specht, Lennar, Weis family, etc.). Chris will think more about this.
 - It might be worth including someone from the Weis family since the idea to realign Parr Road would greatly impact their property.
- On the first page of the scope, bullet number five discusses "short-term improvements". What are the expectations for that?
 - Looking for more safety-based projects that can be implemented soon at the Butteville Road/Parr Road intersection. Think of these as "interim" improvements. One likely project would be implementing rumble strips or flashing beacons.