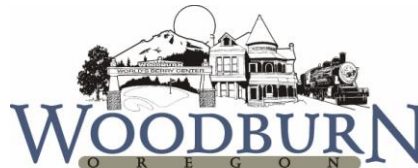


City of Woodburn Recreation and Park Board Minutes

March 12, 2013 • 5:30 p.m.



1. CALL TO ORDER

The meeting and was called to order at 5:30 p.m.

2. ROLL CALL

Position I Brent Glogau, Member (12/13)	Absent
Position II (Student) Sofie Velasquez (12/13)	Present
Position III Joseph Nicoletti, Board Secretary (12/13)	Present
Position IV Rosetta Wangerin, Board Chair (12/13)	Present
Position V Bruce Thomas, Member (12/13)	Present
Position VI Ardis Knauf (12/16)	Present
Position VII Gevin Gregory (12/16)	Present

3. APPROVAL OF MINUTES

Joseph Nicoletti/ Ardis Knauf- Motion to approve the February 12, 2013 annual workshop minutes as presented. The motion passed unanimously.

4. BUSINESS FROM AUDIENCE

None

5. OLD BUSINESS

Removal of Wyffels Park Play Equipment

Jim reported that, per the Park Board's recommendation in February, the old spider climber has already been removed and the swing set is scheduled for removal any day. Rosetta recommended that we replace the "Playground" sign with something else, like "Play Area" or "Natural Area".

Community Center/ Aquatic Center Expansion

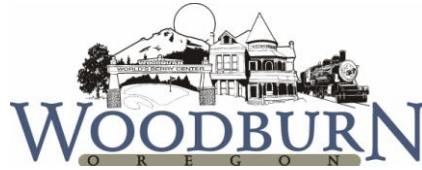
Jim placed this item on the agenda following the Board's recommendation in February. After some discussion, the Board agreed to form a workgroup to meet outside of the regular Board meetings to discuss the project and determine the possible level of community support. During the initial meeting, the Board will determine who else should be invited to participate in the process and may even request a joint work session with the City Council. Jim will coordinate the initial meeting with interested Board members.

6. NEW BUSINESS

Legion Park Pavilion/ Restroom Project

Jim discussed the Legion Park Pavilion/ Restroom project that he and Stu are putting together for the Local Government Grant Program. Applications are due April 12. The project is expected to include a new pavilion/ restroom building, landscaping and

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turf improvements, a walking path, and possibly even irrigation in the vicinity of the pavilion.

Legion Park Project Letter of Support

Jim presented a letter of support for the Legion Park from the Board for their consideration. He asked that they authorize Rosetta to sign it on behalf of the Board.

Bruce Thomas/ Joseph Nicoletti - Motion to approve the Legion Park Project letter of support and authorize Rosetta to sign the letter on behalf of the Board. The motion passed unanimously.

7. DIVISION REPORTS

Aquatics – Kristin Wierenga

Finance Review

- February Revenue was up 4% from last year & more than doubled (\$16,867 v.s. \$8,368) from 2 years ago
- February cost recovery rate was 38%
- YTD cost recovery is currently at 44%

Upcoming Events

- Zumba Event March 23rd from 10am-12pm: Try out all the Zumba classes we offer!
- Spring Break swimming lessons – each day of break, just \$20! (Didn't offer last year)
- Easter Egg Hunt March – 30th Possible Promo Video
- Zumba Sentao starts April with a 6 week session
- Yoga new in April
- Aquatic Child Care new in April

Marketing

- March promo going on now
 - 30% off bathing suits and rash guards
 - Friend referrals 20% off for both referred and member who referred
 - Entry to win free membership with every friend brought to fitness class
- Working on special graphic design for all of our marketing materials for consistency

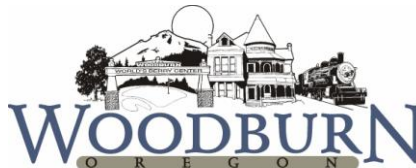
Other: New Volunteer

- Rene' Metteer – landscaping & flower gardening.

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- Looking for plant donations

Recreation – Stu Spence

Youth Basketball - has concluded, up next is T-Ball & Coach Pitch.

Community Ed Classes - 18 signed up for dance classes in January and February. 5 kids participated in the first Kids in the Kitchen Cooking Class. Summer plans include gardening, career development, and photography

Sponsorships - The City recently received funding for three city programs from Woodburn Together. Mini-grants in the amount of \$1,000 each were awarded to fund GREAT (Gang Resistance, Education, and Training) Camp, \$5 Swim week, and the Recreation & Aquatic Sponsorship Fund.

Spring Break - Spring Break Day Camp will be offered this year for eight days in partnership with the Woodburn School District and the Four Square Church.

Boys & Girls Club - The Woodburn Boys & Girls Club continues to focus on programs for teens in Woodburn. They are currently working on plans to develop community garden plots on site near the Teen Center located inside Settlemier Park.

Stu @ the Pool - In May, I will begin the transition to the Aquatic Center to cover for Kristin while she is gone on Maternity Leave. I will be job shadowing all facets of the job in May/June and be the management presence while she is gone this summer.

WSN Sponsors - Last year we launched Woodburn Summer Nights, a program that combined the 4th of July event, Music in the Park, and Movies in the Park. Staff then sought sponsorships for those events grossing over \$9,000 in 2012. This year's total sponsorships have already reached over \$7600.

Egg Hunt - The annual Woodburn Easter Egg Hunt will take place at Legion Park on March 28th. The event, with over 5,000 hidden eggs, begins at 5:30pm and is free to the public.

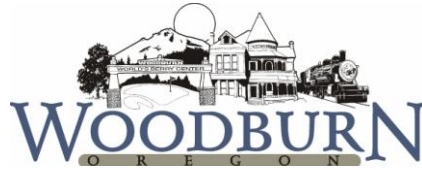
Dog Treat Hunt - For the first time, Woodburn is hosting a doggy treat hunt complete with Easter Dog costume contest. This event will take part at the Woodburn Dog Park inside Centennial Park on Friday, March 29th at 5:30pm.

Parks and Facilities – Jim Row

Jim briefly discussed the status of the Legion Park Playground Project, which should be completed in mid to late May. There was a little discussion about the plans for updating the Legion Park Master Plan, as well as future events planned for the new greenway trail.

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8. FUTURE BOARD BUSINESS

9. BOARD COMMENTS

Ardis and Gevin commented that they are interested in seeing the community center project completed. Bruce commented that the park usage is impressive for this time of year.

10. ADJOURNMENT

The meeting adjourned at 6:30 PM

Joseph Nicoletti, Board Secretary
Date _____

Jim Row, Community Services Director
Date _____