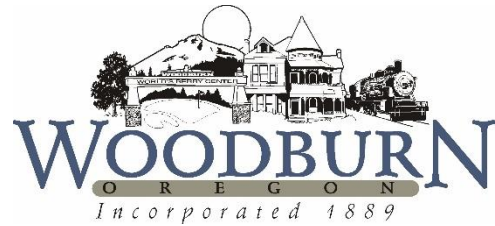


**City of Woodburn**  
**Recreation and Park Board Agenda**  
**Woodburn City Hall/Virtual (Hybrid)**  
**January 10, 2023 6:00pm**



Virtual Meeting:

1. **CALL TO ORDER**

2. **ROLL CALL**

Position I	Ricardo Rodrigues, Board Secretary (12/26)
Position II	Caitlyn Spencer Member (8/23)
Position III	Kasi Pankey, Member (12/26)
Position IV	Beronica Rios (12/23)
Position V	Richard Irish (12/26)
Position VI	Ayanna Zamora, Member (12/24)
Position VII	David Piper, Board Chair (12/24)

3. **APPROVAL OF MINUTES**

*Recommended Action:*

- September Meeting Minutes
  - i. Approval
    - 1. M – Ricardo
    - 2. S - Kasi
- October Meeting No Quorum
- November Meeting No Quorum

4. **BUSINESS FROM THE AUDIENCE**

This portion of the agenda allows the public to introduce items for Board consideration not already scheduled on the agenda.

5. **NEW BUSINESS**

a. **Park Master Plan RFP Update**

- City staff completed a process in which they selected Conservation Technix as the contractor to complete the Park Master Plan update. This process will take a year and the staff from the selected firm will come before the Recreation and Parks Board next month to speak to them about the process and wants for future parks.

b. **Park Naming and Signage**

- **Mayor Lonergan**, presented to the park board to changing the name of Locomotive Park to “Frank Scheer Locomotive Park” In honor of his dedication and passion to the SP1785 Locomotive following Frank’s passing in the end of December.

**A. Motion (Richard) – Make the recommendation to Woodburn City Council to rename Locomotive Park to “Frank Scheer Locomotive Park”**

- **Second – Kasi**

- **Mayor Lonergan**, presented to the park board in changing the name of Centennial Park to honor Mayor Kathy Figley due to her dedication to the City of Woodburn and its residents.

**A. Motion (Kasi) – Make a recommendation to Woodburn City Council to update the name of Centennial Park to honor former Mayor Kathy Figley.**

- **Second – Richard**

c. **Park Fee Schedule Update**

- Staff to present fee changes to Recreation and Parks Board at the next meeting.

d. **Community Center Update (Mayor Lonergan)**

- The City has filed a lawsuit against Department of Administrative Services (DAS), due to the exclusion from the sale of the upcoming Lottery Bonds in the amount of \$15,000,000 that were approved by the Legislator.
- These funds are key to the development and progress of the Community Center Project.

e. **Park Garbage Cans**

- Board Chair Piper recommended that City staff look into updating the current blue barrel garbage cans to the black steel to match the other park improvements that have happened over the past several years. Staff will look at the possibility of making this request in the upcoming budget year.

6. **OLD BUSINESS**

a. **Senior Estates Dog Park Location (Update)**

- Dog park construction is complete. The installation of the picnic shelter and drinking fountain will happen in the coming month.

b. **Legion Park Turf Field (Update)**

- Legion Park construction is nearing completion. Items that need completed:

**A.** Court Surfacing

**B.** Scoreboard Commissioning

**C.** Play Equipment Commissioning

**D.** Bleacher roof and gutters.

**E.** Storage Shed

**F.** Lighting controller for bleachers.

- Richard – Would like staff to look into the possibility of additional ball control items on Pickleball courts to prevent the ball from entering play on other courts.

c. **Museum and Bungalow Theatre**

- Project is nearing completion with the installation of museum exhibits underway.
- The City will host two Grand Opening Events
  - A. January 20,21
- The City will also host the Chamber of Commerce Greeters on Friday February 3<sup>rd</sup>.

7. **DIVISION REPORTS FROM DEPARTMENT**

a. Aquatics

- After a busy fall with large numbers of youth joining our programs, we are teaching swimming lessons and hosting fitness programs six days a week.
- We are busy recruiting and training new staff. The next class is January 13-15.
- We are focusing on fitness each month this fall. January's focus is the therapeutic rec programs.
- We have been researching the cost of admission and classes at the aquatics center.
- In addition, we are planning our schedule of events. The Underwater Egg Hunt: Saturday April 8, 2023.

b. Recreation

- Fall/Winter Events
  - A. Trunk-or-Treat – about 2,000 people
- Tree Lighting Ceremony - about 400 people in attendance
- Winter Sports
  - A. YMCA Basketball Registration – 185
  - B. Practices start next week on the 17<sup>th</sup>
  - C. Spring registration opens on the 30<sup>th</sup> for Volleyball, T-Ball, and Flag Football
- Woodburn Youth Ball registration is open and closes on February 12<sup>th</sup>
- WFC Spring Soccer registration is open and closes on March 6<sup>th</sup>
- Boys & Girls Club December highlights
  - A. Average daily attendance of 15.6 | Served 147 meals
  - B. Winter Bash Club Event had 26 teens in attendance for games, crafts and snacks and food
  - C. Holiday Gift Give-away across the entire club area. Clubs selected members to receive gifts from club supports, donors and board members. The Woodburn Club selected 18 members and the gifts ranged from things like clothing and home needs to technology and art supplies.

- Upcoming programs
  - A. February 3<sup>rd</sup> offering 2<sup>nd</sup> Babysitter Training for youth ages 11-16 to learn babysitting skills. Class is at the Woodburn Public Library
  - B. Adult R.E.C. Trip February 17<sup>th</sup> Oregon City Museums to tour historic houses, the Museum of Oregon Territory and grab lunch at Corner14 Food Carts

c. Parks & Facilities

- **Mayor Lonergan**, shared an interest in the possibility of a Splash pad in West Woodburn at Burlingham Park.
- **Board Chair Piper**, asked about removing the remaining slab of concrete at Settlemier Park.
  - A. Staff will remove once weather allows.

8. **FUTURE BOARD BUSINESS**

a. **Next meeting February 14, 2023**

b. **March meeting to be held at Woodburn Museum an Bungalow Theatre**

9. **BOARD COMMENTS**

10. **ADJOURNMENT**

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Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

\*\*Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.\*\*